

Nairobi City County Assembly invites bids for renovation of **Mutuini Ward Office**. The invitation to quote is **restricted to prequalified suppliers of Nairobi County Assembly for the year 2018/2020 under category NCCASB/PQ/27B/2018-2020** (Provision of minor Engineering Works and Renovations)

REPUBLIC OF KENYA
REQUEST FOR QUOTATION
QUOTATION NUMBER NCCA/Q/53/04/2018/2019

COMPANY NAME AND ADDRESS:

.....
.....

Buyer's designation and address: **Nairobi City County Assembly**
Box 45844-00100 Nrb
Date.3/04/2019

You are invited to submit quotation on items listed below:

Notes:

- a) **THIS IS NOT AN ORDER.** Read the conditions and instructions on reverse before quoting
- b) This quotation submitted in a plain wax sealed envelope marked "Quotation No. **NCCA/Q/53/04/2018/2019** For supply of: AS SHOWN BELOW and address to reach the buyer or be placed in the quotation Tender Box not later than **12:30pm on 9th April, 2019**
- c) Your quotation should indicate final unit price which quotation should include all costs for delivery, discount, duty and sales tax
- d) Return all the original copy and retain the duplicate for your reference.

Please quote for the; provision for renovations of Lower Savannah Ward office as per the attached Bill of Quantity (BQ).

FOR OFFICIAL USE ONLY:

Opened by; (1)	Designation.....	Signature.....
(2)	Designation.....	Signature.....
(3)	Designation.....	Signature.....
	Date.....	Time.....
	Sellers signature and Stamp.....	
	Date.....	

CONDITIONS

1. The general conditions of contract with the Government of Kenya apply to this transaction. This form properly submitted constitutes the entire agreement.
2. The offer shall remain firm for 30 days from the closing date unless otherwise stipulated by the seller.
3. The buyer shall not be bound to accept the lowest or any other offer, and reserved the right to accept any offer in part unless the contrary is stipulated by the seller.
4. Samples of offer when required will be provided free, and if not destroyed during test will, upon request, be returned at the sellers' expenses.

INSTRUCTIONS

1. All entries must be typed or written in ink. Mistakes must not be erased but should be crossed and corrections be made and initiated by the person signing the quotation.
2. Quote on each item separately, and in units as specified.
3. This form must be signed by a competent person and preferably it should be rubber stamped.
4. Each quotation should be submitted separately in a sealed envelope with the Quotation Number endorsed on the outside.
5. If you do not wish to quote, please state the reason on this form and return it, otherwise your name may be deleted from the buyer's mailing list for the items listed hereon.

GPK(L)

	Qty	Unit	Rate	Shs	Cts
<u>PROPOSED RENOVATIONS OF EXISTING WARD OFFICES - MUTUINI WARD</u>					
<u>BILL NO. 1 RENOVATION WORKS</u>					
<u>WINDOWS (M.C.As OFFICES ONLY)</u>					
<u>Curtains/blinds</u>					
A Supply and fix approved vertical screening curtains/blinds complete with all necessary opening and closing gears and accessories to window openings all to approval (Provisional)	3	sm			
<u>FINISHES</u>					
<u>FLOOR FINISHES (ALL OFFICES/CORRIDOR)</u>					
<u>Demolitions</u>					
B Carefully hack out the existing c/s floor floor screed finish; prepare floor to receive new floor finish; make good all disturbed surfaces; load and cart away arising debris (Approximate area - 30 square metres)		item			
<u>Cement/Sand (1:3) in:</u>					
C 30mm thick screed prepared to receive ceramic floor tiles (m/s)	30	sm			
<u>Approved non slip coloured ceramic floor tiles from an approved stockist</u>					
D 300 x 300 x 10mm thick floor tiles fixed with an approved adhesive on prepared screed (m/s)	30	sm			
<u>WALL FINISHES (ALL OFFICES/CORRIDOR)</u>					
<u>Painting</u>					
<u>Thoroughly existing ironsheet partitions/walling of all dust, prepare and apply three coats as "Crown" or other equal and approved gloss oil paint on:</u>					
E Ironsheet/Plywood partitions/walling measured overall doors and windows internally/externally	167	sm			
F Ditto ceiling surfaces ditto	30	sm			
<u>BILL NO. 1 TOTAL CARRIED TO RENOVATION WORKS GRAND SUMMARY</u>					

		Qty	Unit	Rate	Shs	Cts
BILL NO. 2 NEW TOILETS BLOCK						
<u>SUBSTRUCTURES (ALL PROVISIONAL)</u>						
<u>Excavations</u>						
A	Clear site of all encumbrances, small trees and bushes and load and cart away arising	6	sm			
B	Bulk excavation to remove black cotton soil and load and cart away debris to disposal site approved by the City Council of Nairobi	7	cm			
C	Excavate strip foundation not exceeding 1.5m starting from reduced level	2	cm			
D	Extra over excavations for excavating in rock	1	cm			
E	Backfill around foundations with approved murram or imported red soil	5	cm			
F	Allow for keeping excavations free from general water by baling or pumping		item			
G	Allow for planking and strutting sides of excavations and protecting them from falling objects		item			
<u>Filling</u>						
H	Hardcore filling handpacked and laid in layers not exceeding 150mm deep	7	cm			
I	Blind surfaces of hardcore with approved 50mm thick quarry dust murram well watered and rolled to level	5	sm			
J	Approved anti-termite treatment from an approved supplier applied to hardcore surfaces as per the manufacturer's strict specifications and instruction	5	sm			
K	500 gauge damp proofing membrane laid with 150mm side and end laps	5	sm			
<u>Mass concrete (1:4:8) in:-</u>						
L	50mm thick blinding under strip foundations	7	sm			
Carried to collections						

		Qty	Unit	Rate	Shs	Cts
	<u>Vibrated reinforced concrete (1:2:4) 20mm aggregates in:</u>					
A	150mm thick floor bed	5	sm			
B	Strip foundations	2	cm			
	<u>High tensile Steel reinforcement to BS 4461 including cutting, bending, stirrups and spacer blocks</u>					
C	8mm diameter ditto	17	kg			
D	10mm diameter ditto	32	kg			
E	BRC A142 mesh reinforcement weighting 2.22 kg/m ² (measured overall no allowance made for end and side laps)	5	sm			
	<u>Sawn formwork to:-</u>					
F	Sides of strip foundations	3	sm			
G	Edges of bed 75 - 150mm high	8	lm			
	<u>Walling</u>					
	Foundation walling shall be natural stone blocks of uniform cross section sizes while mortar joints shall strictly be 12mm thick. Uneven stone block sizes shall not be acceptable					
	<u>Natural stone walling bedded and jointed in cement/sand (1:4) mortar as described:</u>					
H	200mm thick wall	16	sm			
	<u>Plinth finishes</u>					
I	12mm thick cement and sand (1:4) rendering externally	4	sm			
J	Prepare and apply three coats of bituminous black paint on rendered surfaces externally	4	sm			
K	50mm thick x 600 x 600mm precast concrete paving slabs on and including 50mm thick sand bed externally	10	sm			
	Carried to collections					
	<u>SUPERSTRUCTURES CONCRETE</u>					

		Qty	Unit	Rate	Shs	Cts
	<u>Vibrated reinforced insitu concrete class 20/(20mm) as described in:-</u>					
A	Ring beams	1	cm			
	<u>Reinforcement: Square twisted high tensile bars to B.S. 4461</u>					
B	8mm diameter	20	kg			
C	10mm diameter	30	kg			
	<u>Sawn formwork to:</u>					
D	Sides and soffites of ring beams	8	sm			
	<u>SUPERSTRUCTURE WALLING</u>					
	<u>Walling shall be in natural stone blocks of uniform cross - section sizes while mortar joints shall strictly be 12mm thick, uneven stone block sizes shall not be acceptable</u>					
	<u>Coloured fine chisel dressed and patterned natural stone walling bedded, jointed and pointed in cement/sand (1:4) mortar</u>					
E	150mm thick externally	15	sm			
F	200 x 200mm eaves filling	5	lm			
G	Labour and material raking cutting 200mm thick wall	3	lm			
H	Extra over in walling for horizontal keypointing in cement/sand (1:4) including pointing with black bituminous paint externally	15	sm			
I	Labour and material making or leaving 100mm diameter hole in 200mm thick wall for permanent vent in roof space including filling with 100mm diameter precast concrete vent block	2	no			
	<u>Natural stone walling jointed and pointed in cement/sand (1:3) mortar</u>					
J	100mm thick internally	4	sm			
	Carried to collections					
	<u>ROOFING</u>					

		Qty	Unit	Rate	Shs	Cts
	<u>Wrot celcured prime grade cypress as supplied by "Timsales Limited" or other equal and approved</u> <u>The following in mono-pitch roof trusses 1825mm clear span and 600mm highest point and hoisting approximately 2100mm above ground level</u>					
A	100 x 50mm rafters, wall plates, ceiling joists and struts and ties fixed to approval	17	lm			
B	75 x 50mm purlins fixed to columns/bearers ditto	8	lm			
	<u>Gauge 30 pre-painted IT4 profile sheets fixed to purlins (m/s) with and including weathered rust proof screw bolts 75mm long with plastic cap laid with 150mm side and end laps as supplied by "Mabati Rolling Mills" or other equal and approved</u>					
C	Sheet covering to pitched roof	6	sm			
	<u>Wrot prime grade cypress</u>					
D	250 x 25mm fascia and barge board with one labour	9	lm			
	<u>Rain water goods</u>					
E	28 gauge 125 x 100mm U-shaped prepainted gutter fixed to steel roof structure (m/s) with and including approved brackets	3	lm			
F	Extra over ditto for 100 x 100mm diameter down pipe outlet	1	no			
G	Extra over gutters for stopped ends	1	no			
H	Make 100 x 100mm hole in gutter	1	no			
	<u>26 gauage pre-painted mild steel sheet in:</u>					
I	100 x 100mm diameter down pipe fixed to wall with and including approved holderbats	3	lm			
J	Extra over ditto for swan neck	1	no			
K	Ditto horse shoe	1	no			
	Carried to collections					
	<u>Prepare and apply one undercoat and two finishing coats of "Crown" or other equal and approved gloss oil paint on:</u>					

		Qty	Unit	Rate	Shs	Cts
A	Surfaces of wood exceeding 200mm but not exceeding 300mm girth externally	9	lm			
	<u>DOORS</u>					
	<u>Wrot prime grade cypress in door frames and finishings</u>					
B	15mm quadrant beading with one labour	10	lm			
C	38 x 15mm architrave with two labour	10	lm			
D	100 x 50mm frame with four labours	10	lm			
	<u>Flush doors</u>					
E	45 x 900 x 2100mm high semi-solid core flush door faced both sides with 3mm thick interior quality cypress veneers	2	no			
	<u>Ironmongery</u>					
	<u>Supply and fix the following ironmongery with matching screws as per "UNION" catalogue or other equal and approved</u>					
F	100mm pressed steel butt hinges	1.5	prs			
G	150mm long deadbolt and approved padlock	2	no			
H	100mm steel barrel bolts	2	no			
I	150 x 25 x 6mm thick mild steel door fixing cramp one end bent and twice screwed to frame and the other fanged and built into wall	12	no			
	<u>Painting</u>					
	<u>Prime back of frame before fixing</u>					
J	Surfaces exceeding 200mm but not exceeding 300mm girth	10	lm			
K	Ditto not exceeding 100mm girth	20	lm			
	Carried to collections					
	<u>Prepare and apply one under coat and two finishing coats of crown solo satin oil paint on:</u>					
A	General surfaces of wood	8	sm			

		Qty	Unit	Rate	Shs	Cts
B	Ditto exceeding 100mm but not exceeding 200mm girth	10	lm			
C	Ditto not exceeding 100mm girth	20	lm			
	<u>WINDOWS</u>					
	<u>Steel grilles</u>					
D	Steel grilles to window openings comprising of 25 x 25 x 3mm thick Square Hollow Sections (SHS) steel frame all round; divided vertically and horizontally with 25 x 25 x 3mm thick Square Hollow Sections (SHS) steel transomes and mullion at 200mm centres; infilled with 10mm diameter steel bars cut and welded together at 200mm centres diagonally both ways including one coat metal prefabrication primer	1	sm			
	<u>Cill</u>					
E	300 x 100mm thick insitu fair face finished concrete (1:2:4) weathered and throated window cill bedded on 200mm thick wall in cement/sand (1:3) mortar	1	lm			
	<u>Painting</u>					
	<u>Prepare and apply one undercoat and two finishing coats of "Crown" or other equal and approved gloss oil paint on:</u>					
F	General surfaces of grilled metal surfaces	2	sm			
G	Ditto faifaced concrete cill surfaces	2	sm			
	<u>FINISHES</u>					
	<u>FLOOR FINISHES</u>					
	<u>Cement/Sand (1:3) with lead oxide paint in:</u>					
H	40mm thick screed trowelled hard and smooth	2	sm			
I	100 x 10mm thick skirting with rounded top ditto	3	lm			
	Carried to collections					
	<u>Cement/Sand (1:3) in:</u>					
A	20mm thick screed prepared to receive ceramic floor tiles (m/s) internally	4	sm			

	Qty	Unit	Rate	Shs	Cts
<u>Approved non slip colour glazed ceramic floor tiles from an approved stockist</u>					
B 330 x 330 x 10mm thick floor tiles fixed with an approved adhesive on prepared screed (m/s)	4	sm			
C 100 x 10mm thick skirting with rounded top ditto	10	lm			
<u>WALL FINISHES</u>					
<u>Cement and Sand (1:3) in:</u>					
D 12mm thick lime plaster to walls trowelled smooth internally	11	sm			
E 12mm thick render to concrete surfaces externally	3	sm			
F 10mm thick render prepared to receive ceramic tiles internally (m/s)	14	sm			
<u>Approved ceramic tiles from an approved stockist</u>					
G 150 x 150 x 6mm thick coloured ceramic wall tiles fixed with an approved adhesive on prepared render (m/s)	14	sm			
<u>Prepare and apply one undercoat and two finishing coats of "Crown" or other equal and approved gloss oil paint on:</u>					
H Plastered wall surfaces internally	11	sm			
I Rendered concrete surfaces externally	3	sm			
Carried to collections					
<u>INTERNAL AND EXTERNAL PLUMBING AND DRAINAGE INSTALLATIONS</u>					
<u>(All Provisional)</u>					

		Qty	Unit	Rate	Shs	Cts
	Galvanized mild steel pipes and fittings to BS 1387 Table 2 and BS 1256 (Medium gauge)					
A	25mm diameter pipes jointed with compound or tape and laid in hardcore:- <u>Pipes jointed with compound or tape and fixed in masonry walling including all chasing in walls</u>	5	lm			
B	20mm Ditto	5	lm			
C	25mm Ditto <u>Pipes jointed with compound or tape and fixed in roof space</u>	3	lm			
D	20mm Ditto	5	lm			
E	25mm Ditto <u>Pipes jointed with compound or tape and laid in trench including all necessary excavations</u>	5	lm			
F	25mm Diameter <u>Extra for bend in pipe:-</u>	12	lm			
G	20mm Ditto	6	no			
H	25mm Ditto <u>Extra for reducer tee in pipe:-</u>	6	no			
I	20mm Diameter	6	no			
J	25mm Ditto <u>Extra for long screw tank connector in pipe, diameter:-</u>	6	no			
K	20mm Diameter	2	no			
L	25mm Ditto	2	no			
	Carried to collections					
A	<u>Splay cut end with mosquito gauze brazed in to pipe, :-</u> 32mm Diameter <u>uPVC pipes and fittings to B.S 5255 (References to Terrain Product Handbook PF.04)</u>	1	no			

		Qty	Unit	Rate	Shs	Cts
	<u>Pipes (200) with solvent welded joints fixed to walls with clips (240):-</u>					
B	32mm Diameter	3	lm			
C	40mm Ditto	6	lm			
D	50mm Ditto	3	lm			
	<u>Extra for sweep bend (201) in pipe:-</u>					
E	32mm Diameter	6	no			
F	40mm Ditto	2	no			
G	50mm Ditto	2	no			
H	Trapped floor gulley with 50mm seal (279.2) with and including solvent welded joints to inlet and outlet pipes and floor gulley inlet and square cover (282.6)	2	no			
I	Manhole size 600 x 450 internal dimensions x 1000mm average depth made in 200mm thick masonry walling, 100mm thick reinforced concrete floor bed complete with medium duty manhole cover including all necessary excavations	3	no			
	<u>u.P.V.C Pipes and fittings to B.S 4514 (References to Terrain Product Handbook PH.04)</u>					
J	110mm Diameter including all excavations and backfilling	10	lm			
K	50mm in walls	3	lm			
	<u>Extra for single branch (104) in pipe:-</u>					
L	110mm Diameter	2	no			
M	50mm Ditto	2	no			
	Carried to collections					
	<u>Extra for boss connector for wastes (112) in pipe, diameter:-</u>					
A	32mm Diameter	1	no			
B	50mm Ditto	1	no			

		Qty	Unit	Rate	Shs	Cts
	<u>Extra for W.C connector for wastes (128) in pipe:-</u>					
C	110mm Diameter	1	no			
	<u>Extra for weather for weathering slate (149) for pipe :-</u>					
D	110mm Diameter	1	no			
	<u>Extra for vent cowl (150) in pipe:-</u>					
E	110mm Diameter	1	lm			
	<u>Plastic Bottle trap P trap (611) and joint to pipe:-</u>					
F	50mm Diameter	1	no			
G	110mm Ditto	1	no			
	<u>Flexible tubes</u>					
	<u>Connector 450mm girth with unions both ends jointed to galvanized mild steel tubing and fitting to nominal:-</u>					
H	15mm Diameter	1	no			
	<u>Brass tap and stop valves to B.S. 2879 and B.S 1010</u>					
	<u>Screw down stop valve with wheel head and joints to pipe:-</u>					
I	25mm Ditto	1	no			
	<u>Ball valves to B.S 1212 and floats to B.S. 2456</u>					
	<u>High pressure piston type ball valve with float and joints to pipe:-</u>					
J	20mm Diameter	1	no			
	<u>Rotationally molded polythene tanks as "ROTO Moulders Ltd" or any other equal and approved including all necessary timber support</u>					
K	Kentank LR - Series 100C size (1000Litres)	2	no			
	Carried to collections					
	<u>Sanitary fittings</u>					
	<u>Supply and fix as described the following including jointing to service, overflow, waste and soil pipes</u>					
A	15mm Diameter "peglers 1065" or other equal and approved brass gate valve	1	no			

		Qty	Unit	Rate	Shs	Cts
B	Approved Vitreous China "Classica" WC Suite Asian (squote) type with S trap complete with low level cistern as "Fortham" or other equal and approved with handles, 40mm diameter white upvc pipe and brackets including encasing in concrete floor slab	2	no			
C	Approved Vitreous China (Classica" wash hand basin size 560 x 405mm complete with fixing accessories	1	no			
D	1/2" Pillar Tap-CP Cobra to B.S	2	no			
E	Allow for water supply connection from the nearest existing NWSC water supply line to proposed water tanks (m/s) including all necessary charges		item			
	Testing					
F	Allow for testing the whole of the plumbing installation to the entire satisfaction of the Architect and Local authorities and for replacing any defective work free of charge		item			
	Connection to N.C.W.S.C. mains sewer line					
G	Allow for the connection of the drainage system to the N.C.W.S.C. mains sewer line		item			
	Carried to Collection					
	COLLECTION					
	Brought forward from page CA/2					
	Brought forward from page CA/3					
	Brought forward from page CA/4					
	Brought forward from page CA/5					
	Brought forward from page CA/6					
	Brought forward from page CA/7					
	Brought forward from page CA/8					
	Brought forward from page CA/9					
	Brought forward from page CA/10					
	Brought forward from page CA/11					
	Brought down from above					
	BILL NO. 2					
	TOTAL CARRIED TO					
	NEW TOILETS BLOCK					
	GRAND SUMMARY					

		shs	Cts
<u>BILL NO. 3</u>			
<u>PROVISIONAL SUMS</u>			
A	Allow a Sum of Fifty Thousands only (Kshs. 50,000/=) for Contract Administration	50,000	-
B	Allow a Provisional Sum of Kenya Shillings One Hundred and Twenty Five Thousands only (Kshs 125,000/=) for Electrical Installations (Re-wiring, conduiting and upgrading of existing electrical installation)	125,000	-
C	Provide a Provisional Sum of Kshs Fifty Thousands only (Kshs. 50,000/=) for Contingencies	50,000	-
<u>PROVISIONAL SUMS</u>			
<u>TOTAL CARRIED TO GRAND SUMMARY</u>			

			Shs	Cts
<u>PROPOSED RENOVATIONS OF EXISTING WARD OFFICES - MUTUINI WARD</u>				
<u>RENOVATIONS OF EXISTING OFFICES</u>				
<u>GRAND SUMMARY</u>				
<u>ITEM</u>	<u>PARTICULARS</u>	<u>PAGE NO</u>		
1.	PRELIMINARIES	PP/10		
2.	BILL NO. 1 - RENOVATION WORKS	CA/1		
3.	BILL NO. 2 - NEW TOILETS BLOCK	CA/12		
4.	BILL NO. 3 - PRIME COST AND PROVISIONAL SUMS	PC/1		
		SUB-TOTAL		
		<u>ADD:-</u>		
		16% V.A.T.		
GRAND TOTAL CARRIED TO FORM OF TENDER				

CONTRACTOR.....
 ADDRESS.....
 DATE.....
 SIGNATURE.....

 WITNESS –
 NAME.....
 ADDRESS.....
 DATE.....
 SIGNATURE.....