

Nairobi City County Assembly invites bids for renovation of **Maringo/Hamza Ward Office**. The invitation to quote is **restricted to prequalified suppliers of Nairobi County Assembly for the year 2018/2020 under category NCCASB/PQ/27B/2018-2020** (Provision of minor Engineering Works and Renovations)

REPUBLIC OF KENYA
REQUEST FOR QUOTATION
QUOTATION NUMBER NCCA/Q/48/03/2018/2019

COMPANY NAME AND ADDRESS:

.....
.....

Buyer's designation and address: **Nairobi City County Assembly**
Box 45844-00100 Nrb
Date.28/03/2019

You are invited to submit quotation on items listed below:

Notes:

- a) **THIS IS NOT AN ORDER.** Read the conditions and instructions on reverse before quoting
- b) This quotation submitted in a plain wax sealed envelope marked "Quotation No. **NCCA/Q/48/03/2018/2019** For supply of: AS SHOWN BELOW and address to reach the buyer or be placed in the quotation Tender Box not later than **12:30pm on 5th April, 2019**
- c) Your quotation should indicate final unit price which quotation should include all costs for delivery, discount, duty and sales tax
- d) Return all the original copy and retain the duplicate for your reference.

Please quote for the; provision for renovations of Lower Savannah Ward office as per the attached Bill of Quantity (BQ).

FOR OFFICIAL USE ONLY:

Opened by; (1)	Designation.....	Signature.....
(2)	Designation.....	Signature.....
(3)	Designation.....	Signature.....
	Date.....	Time.....
	Sellers signature and Stamp.....	
	Date.....	

CONDITIONS

1. The general conditions of contract with the Government of Kenya apply to this transaction. This form properly submitted constitutes the entire agreement.
2. The offer shall remain firm for 30 days from the closing date unless otherwise stipulated by the seller.
3. The buyer shall not be bound to accept the lowest or any other offer, and reserved the right to accept any offer in part unless the contrary is stipulated by the seller.
4. Samples of offer when required will be provided free, and if not destroyed during test will, upon request, be returned at the sellers' expenses.

INSTRUCTIONS

1. All entries must be typed or written in ink. Mistakes must not be erased but should be crossed and corrections be made and initiated by the person signing the quotation.
2. Quote on each item separately, and in units as specified.
3. This form must be signed by a competent person and preferably it should be rubber stamped.
4. Each quotation should be submitted separately in a sealed envelope with the Quotation Number endorsed on the outside.
5. If you do not wish to quote, please state the reason on this form and return it, otherwise your name may be deleted from the buyer's mailing list for the items listed hereon.

GPK(L)

		Qty	Unit	Rate	Shs	Cts
<u>PROPOSED RENOVATIONS OF EXISTING MARINGO/HAMZA WARD OFFICES</u>						
<u>BILL NO. 1</u>		<u>BUILDER'S WORK</u>				
<u>Walling</u>						
<u>Walling shall be in natural stone blocks of uniform cross - section sizes while mortar joints shall strictly be 12mm thick, uneven stone block sizes shall not be acceptable</u>						
<u>Machine cut natural stone walling bedded, jointed in cement/sand (1:4) mortar and reinforced with 25mm wide x 2mm thick hoop iron in every alternate course; internally</u>						
A	200mm thick to block existing door opening	2	sm			
<u>DOORS</u>						
<u>Demolitions</u>						
B	Carefully remove existing 1no. timber door size 900 x 2100mm high; make good all disturbed surfaces; hand over all salvageable materials to relevant authority as directed; load and cart away all arising debris as directed		item			
C	Carefully cut into existing 200mm thick natural stone walling to create 2no. new door openings ditto (approx. area - 5 sq. metres)		item			
<u>Wrot prime grade mahogany in door frames and finishings</u>						
D	15mm quadrant beading with one labour	12	lm			
E	38 x 15mm architrave with two labour	12	lm			
F	40 x 15mm glazing bead with one labour	10	lm			
G	150 x 50mm frame with four labours plugged	12	lm			
H	Ditto transome with four labours	2	lm			
Carried to collections						

		Qty	Unit	Rate	Shs	Cts
	Knot, prime, stop and apply three coats of "Ronseal" clear Wood Vanish as "Crown" or other equal and approved on:					
A	General surfaces of wood	12	sm			
B	Ditto not exceeding 100mm girth	50	lm			
C	Ditto exceeding 200mm but not exceeding 300mm girth	21	lm			
	<u>WINDOWS</u>					
	<u>Curtains/blinds</u>					
D	Supply and fix approved vertical screening curtains/blinds complete with all necessary opening and closing gears and accessories to window openings all to approval (Provisional)	6	sm			
	<u>FINISHES</u>					
	<u>FLOOR FINISHES</u>					
	<u>Demolitions</u>					
E	Carefully hack out the existing ceramic floor tiles including skirtings and screed below; prepare floor to receive new floor finish; make good all disturbed surfaces; load and cart away arising debris (Approximate area - 8 square metres)		item			
F	Ditto floor screed ditto (Approximate area - 32 square metres)		item			
	<u>Cement/Sand (1:3) in:</u>					
G	30mm thick screed prepared to receive ceramic floor tiles (m/s)	40	sm			
	<u>Approved non slip coloured ceramic floor tiles from an approved stockist</u>					
H	300 x 300 x 10mm thick floor tiles fixed with an approved adhesive on prepared screed (m/s)	40	sm			
I	100 x 10mm thick skirting with rounded top ditto	50	lm			
	Carried to collections					
	<u>WALL FINISHES</u>					

		Qty	Unit	Rate	Shs	Cts
	<u>Demolitions</u>					
A	Carefully hack out the existing ceramic wall tiles including skirtings and screed backing; prepare floor to receive new wall finish; make good all disturbed surfaces; load and cart away arising debris (Approximate area - 30 square metres)		item			
	<u>Cement and Sand (1:3) in:</u>					
B	12mm thick lime plaster to walls trowelled smooth internally	4	sm			
C	10mm thick render prepared to receive ceramic tiles internally (m/s)	43	sm			
	<u>Approved ceramic tiles from an approved stockist</u>					
D	250 x 250 x 6mm thick coloured ceramic wall tiles fixed with an approved adhesive on prepared render (m/s)	43	sm			
	<u>Painting</u>					
	<u>Prepare and apply one undercoat and two finishing coats of "Crown" or other equal and approved plastic gloss paint to:</u>					
E	Plastered wall internally	4	sm			
	<u>Thoroughly rub off previously painted surfaces of all dust, prepare and apply three coats as "Crown" or other equal and approved plastic emulsion paint on:</u>					
F	Previously painted walls and column surfaces internally measured overall doors and windows	80	sm			
	<u>CEILING FINISHES</u>					
	<u>Demolitions (Provisional)</u>					
G	Carefully remove existing worn-out celotex ceiling including rotten brandering; load and cart away arising debris (Approximately area- 40 square metres)		item			
	Carried to collections					
	<u>Ceiling boards</u>					

		Qty	Unit	Rate	Shs	Cts
A	13mm thick moulded gypsum ceiling boards internally fixed to existing timber brandering	40	sm			
B	100 x 25mm ditto cornices ditto	50	lm			
	<u>Prepare and apply one undercoat and two finishing coats of plastic emulsion paint on:</u>					
C	General surfaces of gypsum ceiling boards	40	sm			
	<u>SANITARY FITTINGS, INTERNAL AND EXTERNAL PLUMBING AND DRAINAGE INSTALLATIONS (ALL PROVISIONAL)</u>					
	<u>Demolitions</u>					
D	Provide all necessary labour, equipments and materials; thoroughly inspect the entire foul water drainage system for all blockages and leakages; carefully unblock and clear all blockages; remove any existing worn out or leaking drainage pipes; make good all disturbed surfaces; load and cart away arising debris ditto		item			
	<u>Pipework</u>					
	<u>PPR pipes jointed with compound or tape and fixed in masonry walling including all chasing in walls</u>					
E	25mm Diameter	15	lm			
	<u>Extra for bend in pipe:-</u>					
F	25mm diameter	3	no			
	<u>Extra for reducer tee in pipe:-</u>					
G	25mm Diameter	3	no			
	<u>Plastic traps to B.S 3943 (References to Terrain product Handbook PH. 06)</u>					
	<u>Bottle trap P trap (611) and joint to pipe:-</u>					
H	50mm Diameter	1	no			
I	110mm Ditto	1	no			
	Carried to collections					
	<u>Flexible tubes</u>					

		Qty	Unit	Rate	Shs	Cts
	<u>Connector 450mm girth with unions both ends jointed to galvanized mild steel tubing and fitting to nominal:-</u>					
A	15mm Diameter	1	no			
	<u>Brass tap and stop valves to B.S. 2879 and B.S 1010</u>					
	<u>Screw down stop valve with wheel head and joints to pipe:-</u>					
B	25mm Ditto	2	no			
	<u>Ball valves to B.S 1212 and floats to B.S. 2456</u>					
	<u>High pressure piston type ball valve with float and joints to pipe:-</u>					
C	20mm Diameter	1	no			
	<u>Sanitary fittings</u>					
	<u>Supply and fix as described the following including jointing to service, overflow, waste and soil pipes</u>					
D	15mm Diameter "peglers 1065" or other equal and approved brass gate valve	1	no			
E	Approved Vitreous China "Classica" WC Suite Western type with S trap complete with low level cistern as "Fortham" or other equal and approved with handles, 40mm diameter white upvc pipe and brackets including encasing in concrete floor slab	1	no			
F	1/2" Pillar Tap-CP Cobra to B.S	2	no			
G	Hand drier as "Mediclinic" ditto	1	no			
H	Stainless steel soap dispenser as "Mediclinic"	1	no			
I	Approved toilet roll holders	1	no			
J	Polished mirror overall size 850 x 1700mm high fixed to wall to approval	2	no			
	<u>Rotationally molded polythene tanks as "ROTO Moulders Ltd" or any other equal and approved</u>					
K	1000 Litres capacity	2	no			
	Carried to collections					
	<u>Testing</u>					

	Qty	Unit	Rate	Shs	Cts
A Allow for testing the whole of the plumbing installation to the entire satisfaction of the Engineer and for replacing any defective work free of charge		item			
Carried to collections					
<u>COLLECTION</u>					
Brought forward from page CA/1					
Brought forward from page CA/2					
Brought forward from page CA/3					
Brought forward from page CA/4					
Brought forward from page CA/5					
Brought forward from page CA/6					
Brought down from above					
<u>BILL NO. 1</u>					
<u>BUILDER'S WORK</u>					
<u>TOTAL CARRIED TO</u>					
<u>GRAND SUMMARY</u>					

		shs	Cts
<u>BILL NO. 2</u>			
<u>PROVISIONAL SUMS</u>			
A	Allow a Sum of Fifty Thousands only (Kshs. 50,000/=) for Contract Administration	50,000	-
B	Allow a Provisional Sum of Kenya Shillings Fifty Thousands only (Kshs 50,000/=) for Electrical Installations (Re-wiring, conduiting and upgrading of existing electrical installation)	50,000	-
C	Provide a Provisional Sum of Kshs Fifty Thousands only (Kshs. 50,000/=) for Contingencies	50,000	-
<u>PROVISIONAL SUMS</u>			
<u>TOTAL CARRIED TO GRAND SUMMARY</u>			

			Shs	Cts
<u>PROPOSED RENOVATIONS OF EXISTING MARINGO/HAMZA WARD OFFICES</u>				
<u>RENOVATIONS OF EXISTING OFFICES</u>				
<u>GRAND SUMMARY</u>				
<u>ITEM</u>	<u>PARTICULARS</u>	<u>PAGE NO</u>		
1.	PRELIMINARIES	PP/10		
2.	BILL NO. 1 - BUILDER'S WORK	CA/7		
3.	BILL NO. 2 - PRIME COST AND PROVISIONAL SUMS	PC/1		
		SUB-TOTAL		
		<u>ADD:-</u>		
		16% V.A.T.		
GRAND TOTAL CARRIED TO FORM OF TENDER				
CONTRACTOR..... ADDRESS..... DATE..... SIGNATURE..... WITNESS – NAME..... ADDRESS..... DATE..... SIGNATURE.....				