

Nairobi City County Assembly invites bids for procurement of 40 feet container for **Makina Ward Office**. The invitation to quote is **restricted to prequalified suppliers** of **Nairobi County Assembly for the year 2018/2020 under category NCCASB/PQ/27B/2018-2020** (Provision of minor Engineering Works and Renovations)

REPUBLIC OF KENYA
REQUEST FOR QUOTATION
QUOTATION NUMBER NCCA/Q/59/04/2018/2019

COMPANY NAME AND ADDRESS:

.....
.....

Buyer's designation and address: **Nairobi City County Assembly**
Box 45844-00100 Nrb
Date.3/04/2019

You are invited to submit quotation on items listed below:

Notes:

- a) **THIS IS NOT AN ORDER.** Read the conditions and instructions on reverse before quoting
- b) This quotation submitted in a plain wax sealed envelope marked "Quotation No. **NCCA/Q/59/03/2018/2019** For supply of: AS SHOWN BELOW and address to reach the buyer or be placed in the quotation Tender Box not later than **12:30pm on 9th April, 2019**
- c) Your quotation should indicate final unit price which quotation should include all costs for delivery, discount, duty and sales tax
- d) Return all the original copy and retain the duplicate for your reference.

Please quote for the; Supply and conversion of 40 feet container for Makina Ward office as per the attached Bill of Quantity (BQ).

FOR OFFICIAL USE ONLY:

| | | |
|----------------------|----------------------------------|----------------|
| Opened by; (1) | Designation..... | Signature..... |
| (2) | Designation..... | Signature..... |
| (3) | Designation..... | Signature..... |
| | Date..... | Time..... |
| | Sellers signature and Stamp..... | |
| | Date..... | |

CONDITIONS

1. The general conditions of contract with the Government of Kenya apply to this transaction. This form properly submitted constitutes the entire agreement.
2. The offer shall remain firm for 30 days from the closing date unless otherwise stipulated by the seller.
3. The buyer shall not be bound to accept the lowest or any other offer, and reserved the right to accept any offer in part unless the contrary is stipulated by the seller.
4. Samples of offer when required will be provided free, and if not destroyed during test will, upon request, be returned at the sellers' expenses.

INSTRUCTIONS

1. All entries must be typed or written in ink. Mistakes must not be erased but should be crossed and corrections be made and initiated by the person signing the quotation.
2. Quote on each item separately, and in units as specified.
3. This form must be signed by a competent person and preferably it should be rubber stamped.
4. Each quotation should be submitted separately in a sealed envelope with the Quotation Number endorsed on the outside.
5. If you do not wish to quote, please state the reason on this form and return it, otherwise your name may be deleted from the buyer's mailing list for the items listed hereon.

GPK(L)

| | | Qty | Unit | Rate | Amt (Kshs.) |
|---|---|-----|------|------|-------------|
| <u>PROPOSED CONVERSION OF 1NO. 40 FEET CONTAINER INTO WARD OFFICES FOR THE NAIROBI CITY COUNTY ASSEMBLY</u> | | | | | |
| <u>CONTAINER BASE</u> | | | | | |
| A | Allow for preparing ground and provision for container base in 200mm thick stone dwarf walling; 300mm thick hardcore filling; murram blinding to top and 100mm thick ground slab including A142 BRC mesh reinforcement approximately size 12200 x 2440 x 450mm high | 1 | no | | |
| <u>STEEL CONTAINER</u> | | | | | |
| B | Supply and place on prepared base (m/s) approved standard container overall size 12200 x 2440 x 2400mm high | 1 | no | | |
| C | Extra over steel container for cutting window openings overall size 1200 x 1000mm high | 5 | no | | |
| D | Ditto cutting door opening size 900 x 2000mm high | 2 | no | | |
| <u>Prepare and apply one undercoat and two finishing coats of "Crown" or other equal and approved plastic gloss metal paint including branding in NCC logo in corporate colours to:</u> | | | | | |
| E | General metal surfaces | 170 | sm | | |
| <u>PARTITIONS</u> | | | | | |
| <u>In mild steel, all welds ground smooth</u> | | | | | |
| F | 40 x 40 x 3mm thick frame | 66 | lm | | |
| G | 28 gauge mild steel sheet panels welded or rivetted to steel frame with red lead oxide primer and 3 coats gloss metal paint after fabrication | 16 | sm | | |
| <u>Prepare and apply one undercoat and two finishing coats of "Crown" or other equal and approved plastic gloss metal paint to:</u> | | | | | |
| H | General metal surfaces | 40 | sm | | |
| Carried to collection | | | | | |
| | | | | | |
| | | | | | |

| | | Qty | Unit | Rate | Amt (Kshs.) |
|---|--|-----|------|------|-------------|
| | <u>DOORS</u> | | | | |
| | <u>Steel casement doors</u> | | | | |
| | <u>In mild steel, all welds ground smooth</u> | | | | |
| A | Semi-glazed-semi steel panelled door overall size 900 x 2000mm high, comprising of 6no. 300 x 450mm high glazed panels and 6no. 300 x 450mm high mild steel panels, all fitted to 38 x 38 x 4mm thick square hollow section frames including all necessary ironmongery and 3 coats gloss metal paint after fabrication | 4 | no | | |
| | <u>Prepare and apply one undercoat and two finishing coats of "Crown" or other equal and approved plastic gloss metal paint to:</u> | | | | |
| B | General metal surfaces | 15 | sm | | |
| | <u>WINDOWS</u> | | | | |
| | <u>Steel casement windows</u> | | | | |
| | <u>Steel casement windows in 3mm thick sections; all welds ground smooth (As per architect's details)</u> | | | | |
| | <u>Supply and fix the following purpose made Steel Casement windows in standard Z-Sections complete with lugs, hinges, approved imported brass window stays and handles, with built-in permanent vents at top all primed with red lead oxide and 3 coats gloss metal paint after fabrication after fabrication</u> | | | | |
| C | 1200 x 1000mm high window complete with a permanent vent | 5 | no | | |
| | <u>Glazing</u> | | | | |
| D | 5mm thick clear sheet glass glazed with putty to metal in panes exceeding 0.10 but not exceeding 0.50 square metres | 6 | sm | | |
| | <u>Prepare and apply one undercoat and two finishing coats of "Crown" or other equal and approved plastic gloss metal paint to:</u> | | | | |
| E | General metal surfaces | 12 | sm | | |
| | Carried to collection | | | | |
| | | | | | |
| | | | | | |

| | | Qty | Unit | Rate | Amt (Kshs.) |
|---|--|-----|------|------|-------------|
| | <u>FALSE ROOF</u> | | | | |
| | <u>In mild steel, all welds ground smooth</u> | | | | |
| A | 40 x 40 x 3mm thick rafters, ties and struts (in 5no. Light trusses) | 86 | lm | | |
| B | 100 x 25 x 3mm "Z" purlins | 86 | lm | | |
| | <u>Roof covering</u> | | | | |
| | <u>Gauge 28 pre-painted IT4 profile sheets fixed to purlins (m/s) with and including weathered rust proof screw bolts 75mm long with plastic cap laid with 150mm side and end laps as supplied by "Mabati Rolling Mills" or other equal and approved</u> | | | | |
| C | Sheet covering to pitched roof | 48 | sm | | |
| D | Ditto to gable end infills | 3 | sm | | |
| E | Extra over ditto for ridge cap | 13 | lm | | |
| | <u>Rain water goods</u> | | | | |
| F | 28 gauge 150 x 100mm U-shaped pre-painted gutter fixed to fascia board with and including approved brackets | 26 | lm | | |
| G | Extra over ditto for 100mm diameter down pipe outlet | 4 | no | | |
| H | Extra over gutters stopped ends | 4 | no | | |
| I | Make 100mm diameter hole in gutter | 4 | no | | |
| | <u>26 gauge pre-painted mild steel sheet in:</u> | | | | |
| J | 100mm diameter down pipe fixed to wall with and including approved holderbats | 10 | lm | | |
| K | Extra over ditto for swan neck | 4 | no | | |
| L | Ditto horse shoe | 4 | no | | |
| | Carried to collection | | | | |
| | <u>COLLECTION</u> | | | | |
| | Brought forward from page MW/1 | | | | |
| | Brought forward from page MW/2 | | | | |
| | Brought forward from above | | | | |
| | <u>BILL NO. 1</u> | | | | |
| | <u>BUILDER'S WORK</u> | | | | |
| | <u>TOTAL CARRIED TO</u> | | | | |
| | <u>GRAND SUMMARY</u> | | | | |

| | | Amt (Kshs.) |
|--|--|-------------|
| <u>BILL NO. 2</u> | | |
| <u>PROVISIONAL SUMS</u> | | |
| A | Allow a Provisional Sum of Kenya Shillings Seventy Five Thousands only (Kshs 75,000/=) for Electrical Installations (Wiring, conduiting and electrical fittings) | 75,000.00 |
| B | Allow a Provisional Sum of Kenya Shillings Thirty Five Thousands only (Kshs 35,000/=) for Directional Sign Board to the MCA offices | 35,000.00 |
| C | Allow a Provisional Sum of Kenya Shillings Fifty Thousands only (Kshs 50,000/=) for Contract Administration (Monitoring and Evaluating from technical staff) | 50,000.00 |
| D | Allow a Provisional Sum of Kenya Shillings Seventy Five Thousands only (Kshs 75,000/=) for Contingencies | 75,000.00 |
| <u>PROVISIONAL SUMS</u> | | |
| <u>TOTAL CARRIED TO GRAND SUMMARY</u> | | |

| <u>PROPOSED CONVERSION OF 1NO. 40 FEET CONTAINER INTO WARD OFFICES FOR THE NAIROBI CITY COUNTY ASSEMBLY</u> | | | Amt (Kshs.) |
|---|--|----------------|-------------|
| <u>CONVERSION OF 1NO. 40 FEET CONTAINER</u> | | | |
| <u>GRAND SUMMARY</u> | | | |
| <u>ITEM</u> | <u>PARTICULARS</u> | <u>PAGE NO</u> | |
| 1. | PRELIMINARIES | PP/10 | |
| 2. | BILL NO. 1 - BUILDER'S WORK | MW/3 | |
| 3. | BILL NO. 2 - PRIME COST AND PROVISIONAL SUMS | PC/1 | |
| SUB-TOTAL | | | |
| <u>ADD:-</u> | | | |
| 16% V.A.T. | | | |
| GRAND TOTAL CARRIED TO FORM OF TENDER | | | |
| CONTRACTOR..... ADDRESS..... DATE..... SIGNATURE..... WITNESS – NAME..... ADDRESS..... DATE..... SIGNATURE..... | | | |