

statement
by Hon. Sam Kago
1/2/22 & done after recess

STMT/2022

NAIROBI CITY COUNTY



NAIROBI CITY COUNTY ASSEMBLY THIRD ASSEMBLY - FIRST SESSION

REQUEST FOR STATEMENT.

Hon. Speaker,

Pursuant to Standing Order 47(2) (c), I wish to request for a statement from the Chairperson of the Sectoral Committee on Energy and Information, Communications and Technology Committee regarding records management in the County Executive.

Hon. Speaker, proper management of records ensures that institutional records of vital historical, fiscal, and legal value are identified and archived and that non-essential records are discarded in accordance with the relevant disposal policy or legislation.

Hon. Speaker, the County Executive departments generate and receive many documents a majority of which are valuable records to the functioning of the County Government hence the need to be managed appropriately to enhance effectiveness, accountability and transparency in the service delivery.

Hon. Speaker, the County Executive is grappling with loss of crucial documents due to lack of proper records management policy system despite the County Assembly having appropriated funds for renovation of storage spaces and digitization of records.

Hon. Speaker, in the statement, the Chairperson should inquire into and report on:-

- i) Whether the County Executive has a records management policy;
- ii) Whether the County has begun the process of digitizing its records in light of the allocated budget to reorganize, and catalogue; and
- iii) Plans the County Executive put in place to reorganize, catalogue and decongest the current records management office.

HON. SAM KAGO, MCA.
MEMBER FOR MWIKI WARD

Date: 1/2/22