COUNTY GOVERNMENT OF NAIROBI CITY

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NAIROBI CITY COUNTY ASSEMBLY

SECOND ASSEMBLY–THIRD SESSION

REPORT

OF THE SELECT COMMITTEE ON APPOINTMENTS

ON

THE VETTING OF NOMINEES FOR MEMBERS OF THE COUNTY EXECUTIVE COMMITTEE RESPONSIBLE FOR VARIOUS SECTORS

Clerk's Chambers
City Hall Buildings
NAIROBI

MARCH, 2019

TABLE OF CONTENTS

1.0. PREFACE 4

2.0. BACKGROUND 7

2.2.Appointment process of the County Executive Committee Member Nominees 7

3.0VETTING OF COUNTY EXECUTIVE COMMITTEE MEMBERS NOMINEES **10**

3.1 APPEARANCE BEFORE THE COMMITTEE BY MS. LUCIA MULWA- COUNTY EXECUTIVE COMMITTEE MEMBER NOMINEE FOR EDUCATION, YOUTH, GENDER, SPORTS, CULTURE AND SOCIAL SERVICES SECTOR 10

3.3 APPEARANCE BEFORE THE COMMITTEE BY MS. WINFRED GATHAGU – EXECUTIVE COMMITTEE MEMBER NOMINEE FOR FINANCE AND ECONOMIC PLANNING SECTOR 19

3.3 APPEARANCE BEFORE THE COMMITTEE BY MS. PAULINE KAHIGA WAITITU – EXECUTIVE COMMITTEE MEMBER NOMINEE FOR PUBLIC SERVICE MANAGEMENT AND DEVOLUTIONSECTOR.... 19

3.4 APPEARANCE BEFORE THE COMMITTEE BY MS. SUNJEEV KAUR SONIA BIRDI - COUNTY EXECUTIVE COMMITTEE MEMBER NOMINEE FOR THE ENVIRONMENT AND NATURAL RESOURCES SECTOR 22

4.0 COMMITTEE'S OBSERVATIONS AND FINDINGS **25**

6.0. RECOMMENDATIONS **30**

ANNEXES

(i) **Annexure (1)–Clearance Certificates**

1) Kenya Revenue Authority
2) Higher Education Loans Board
3) Ethics and Anti-Corruption Commission

(ii) **Annexure (2)**

1) Minutes

(iii) **Annexure (3) – Curricula Vitae**

1) Ms. Lucia Mulwa
2) Ms. Winfred Gathagu
3) Ms. Pauline Kahiga Waititu
4) Ms. Sunjeev Kaur Sonia Birdi

1.0. PREFACE

1.1. Committee Mandate

Hon. Speaker,

The Select Committee on Appointments is established under Standing Order No. 196, and its mandate amongst others, as outlined under Standing Order 196 (4) includes *"to consider, for approval by the County Assembly, appointments under Articles 179(2) (Members of County Executive Committee)."*

1.2 Committee Membership

Hon. Speaker,

The Committee on Appointments was constituted by the Assembly on 4th October, 2017 comprising of the following Members: -

1) Hon. Chege Mwaura, MCA - Ag. Speaker (Chairperson)
2) Hon. Abdi Ibrahim Hassan, MCA - Leader of the Majority party
3) Hon. Elias Otieno Okumu, MCA - Leader of the Minority party
4) Hon. Millicent Wambui Mugadi, MCA
5) Hon. Peter Wanyoike, MCA
6) Hon. Peter M. Warutere, MCA
7) Hon. Emily Ondeje Oduor, MCA
8) Hon. Peter Imwatok, MCA
9) Hon. David Mberia, MCA

1.3 Message from His Excellency the Governor

Hon. Speaker,

Pursuant to Article 179(2) (b) of the Constitution and Section 35 of the County Governments Act, 2012, **H.E. the Governor, Hon. Mbuvi Gideon Kioko Mike Sonko** vide a letter dated 10thJanuary, 2019 forwarded to the Ag. Speaker of the Nairobi City County Assembly, the names of the following five (5) nominees for vetting by the Select Committee on Appointments and consideration for approval by the County Assembly for appointment as County Executive Committee Members responsible for the various Sectors as follows: -

S/NO	NAMES	POSITION
1.	Ms. Lucia Mulwa	Education, Youth, Gender, Culture and Social Services
2.	Dr. Stella Bosire Otieno	Health Services
3.	Ms. Winfred Gathagu	Finance and Economic Planning
4.	Ms. Pauline Kahiga Waititu	Public Service Management and Devolution
5.	Ms. Sanjeev Kaur Sonia Birdi	Environment and Natural Resources

1.4 Committal to Committee on Appointments

Hon. Speaker,

Pursuant to Standing Order 43(1), the Honorable Ag. Speaker informed the Assembly on 14thFebruary, 2019 that he had received the notification of the nominations. The notification of nominations was therefore referred to the Select Committee on Appointments on 14thFebruary, 2019 for vetting and reporting to the Assembly within 21 days in accordance with Section 9(1) of the Public Appointments (County Assemblies Approval) Act, 2017 *(hereinafter referred to as "the Act").*

Subsequently, the Clerk of the County Assembly placed an advertisement in the local dailies, specifically the Standard Newspaper and the Daily Nation on Monday 25th February, 2019, inviting the public to submit memoranda by way of written statements on oath (sworn affidavits) on the suitability or otherwise of the nominees in conformity with Section 7(10) of the Act.

1.5 Committee Meetings

Hon. Speaker,

Four (4) nominees appeared before the Committee on Monday 11th March, 2019 and were vetted in accordance with the provisions of the Constitution, Public Appointments (County Assemblies Approval) Act, 2017, and the County Assembly Standing Orders on their suitability for appointment to the position of County Executive Committee Members. **The nominee for County Executive**

Committee (CEC) Member for Health Services did not appear as invited.

In total, the Committee held four Sittings in consideration of this matter.

1.6 Acknowledgement

Hon. Speaker,

May I take this opportunity to thank Members of the Committee for their input and valuable contributions during the deliberations and vetting exercise. The Committee also takes this opportunity to thank the Offices of the Speaker and of the Clerk of the County Assembly for the logistical support accorded to it during the vetting exercise. The Committee is grateful to the staff of the County Assembly attached to the Committee for their services rendered to the Committee. Their efforts and input made the work of the Committee and the production of this Report possible. The Committee is also grateful to the media for their coverage of the proceedings of the Committee, thus enhancing accountability and transparency of the vetting exercise.

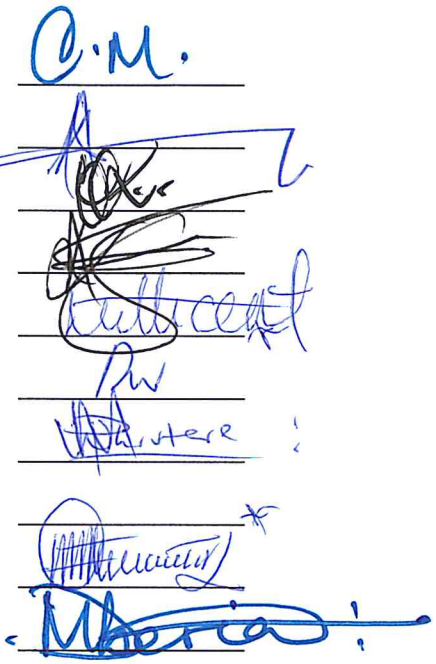
Finally, on behalf of the Select Committee on Appointments, it is my pleasure and duty to present to the Assembly, the Committee's Report on the vetting of four (4) nominees for appointment to the position of County Executive Committee Member to the Assembly for adoption pursuant to the Standing Orders of the County Assembly and other enabling provisions of the Law.

Thank you.

Signed .....

Hon. Chege Mwaura, MCA
(Chairperson)
Select Committee on Appointments

Dated this ....19th.....day of...MARCH.....2019

Committee Members	Signature
1. **Hon. Chege Mwaura, MCA**	
2. **Hon. Abdi Ibrahim Hassan, MCA**	
3. Hon. Elias Otieno Okumu, MCA	
4. Hon. Anthony Karanja, MCA	
5. Hon. Millicent Wambui Mugadi, MCA	
6. Hon. Peter Wanyoike, MCA	
7. Hon. Peter M. Warutere, MCA	
8. Hon. Emily Ondeje Oduor, MCA	
9. Hon. Peter Imwatok, MCA	
10. Hon. David Njilithia Mberia, MCA	

2.0. BACKGROUND

2.1 Establishment of the Select Committee on Appointments

The Select Committee on Appointments is one of the Select Committees established under Standing Order No. 196 with the mandate to consider, for approval by the County Assembly, appointments under Articles 179(2) of the Constitution and Section 35 of the County Governments Act, 2012, (*Members of County Executive Committees*).The said Article and Section require **H.E. the Governor of Nairobi City County, Hon. Mbuvi Gideon Kioko Mike Sonko** to nominate and with the approval of the County Assembly, appoint County Executive Committee Members. Additionally, Section 10(1) of the Public Appointments (County Assemblies Approval) Act, 2017 (No. 5 of 2017) provides thus: -

> ***"Where the nomination of a candidate is rejected by a County Assembly, the appointing authority may submit to the relevant County Assembly the name of another candidate, and the procedure for approval specified in this Act shall apply accordingly."***

2.2 Appointment process of the County Executive Committee Member Nominees

Section 35 of the County Governments Act, 2012, and Article 179(2) (b) of the Constitution provide for the Governor's power to appoint Members of the County Executive Committee, with the approval of the Assembly, from among persons who are not Members of the County Assembly.

A letter from the Office of the Governor dated 10th January2019, addressed to the Speaker of the County Assembly indicated that pursuant to the provisions of Article 179 (2) of the Constitution and Section 35 of the County Governments Act, 2012, H.E. the Governor, Hon. Mbuvi Gideon Kioko Mike Sonko had nominated five (5) nominees to be considered for approval by the County Assembly for appointment as County Executive Committee Members of the five Sectors.

On Thursday, 14th February, 2019, the Honourable Ag. Speaker in a Message to the Assembly informed the Assembly that his office had received the names of the five (5) nominees, and directed that the names and curriculum vitae of the said nominees be referred to the Select Committee on Appointments for vetting and reporting to the Assembly pursuant to Standing Order 196 and Section 10 (1) of the Public Appointments (County Assemblies Approval) Act, 2017(No. 5 of 2017).

2.3 Notification to the Public

Section 7(4) and (5) of the Public Appointments (County Assemblies Approval) Act, 2017respectively provides that-, *"any person may, prior to the approval hearing and by a written statement on oath, provide the Clerk with evidence contesting the suitability of a candidate to hold the office to which the candidate has been nominated"* and "*the committee shall, by notice in at least one newspaper of national circulation, notify the public of the time and place for holding an approval hearing at least seven days prior to the hearing".*

Pursuant to the above provisions of the law, the Clerk of the County Assembly placed an advertisement in the in the local dailies, specifically the Standard Newspaper and the Daily Nation on Monday 25th February, 2019 inviting the public to submit memoranda by way of written statements on oath (sworn affidavits) on the suitability or otherwise of the nominees. At the close of business on Tuesday 5th March, 2019, no memoranda contesting the suitability of the nominees had been received from the public.

In accordance with the provisions of Article 118 of the Constitution and section 7(4) of the Public Appointments (County Assemblies Approval) Act, the general public was also notified in the local dailies by the Clerk of the County Assembly of the intention of the Committee on Appointments to conduct the vetting and approval hearing of the nominees on Monday, 11th March, 2019.

2.4 Clearance Requirements

To ensure compliance with the provisions of Chapter 6 of the Constitution, the nominees were asked to submit their clearance status with the following institutions for the vetting exercise –

a) Kenya Revenue Authority (KRA)

b) Criminal Investigation Department (CID)

c) Higher Education Loans Board (HELB)

d) Credit Reference Bureau (CRB) and

e) The Ethics and Anti-Corruption Commission (EACC)

The clearance by the foregoing institutions was primarily meant to provide information about the nominees on: -

a) Matters touching on integrity;

b) Tax compliance;

c) Loan repayments; and

d) Presence or absence of criminal records.

3.0 VETTING OF COUNTY EXECUTIVE COMMITTEE MEMBERS NOMINEES

In conducting the vetting process, the Select Committee on Appointments examined the nominees against the following criteria, amongst others, as set out in the Public Appointments (County Assemblies Approval) Act No. 5 of 2017–

(i.) Academic qualifications.

(ii.) Employment record

(iii.) Professional associations.

(iv.) Potential conflict of interest.

(v.) Knowledge of the relevant subject.

(vi.) Overall suitability for the position.

(vii.) Tax compliance.

(viii.) Integrity.

During its Sitting held on Monday 11th March, 2019 in Committee Room 5, Assembly Precincts, City Hall Buildings from 9:00 am, the Committee conducted face to face interviews of the nominees. The minutes of the vetting proceedings are attached to this report.

3.1 APPEARANCE BEFORE THE COMMITTEE BY MS. LUCIA MULWA- COUNTY EXECUTIVE COMMITTEE MEMBER NOMINEE FOR EDUCATION, YOUTH, GENDER, SPORTS, CULTURE AND SOCIAL SERVICES SECTOR

The County Executive Committee Member nominee for the Department of Education, Youth, Gender, Sports, Culture and Social Services Sector, **Ms. Lucia Mulwa**, appeared before the Committee on Monday, 11th March, 2019 at 10.00 am and was informed by the Chairperson that in line with the provisions of the Public Appointments (County Assemblies Approval) Act No. 5 of 2017 the Committee invited submissions from the Public on her suitability or otherwise for appointment to Public office, but none had been received by close of business on 5th March, 2019.

While under oath, she proceeded to inform the Committee as follows: -

A. Regarding self-introduction, knowledge, experience and qualification, the nominee informed the committee that she was born on 26th June, 1965 and;

a) She is currently the Chief Officer (Education, Gender & Social Services sub-sector), Nairobi City County.

b) She holds a Master of Education from the University of Nairobi and a Bachelor of Education (Home Economics) from Kenyatta University.

c) She previously worked as a Deputy Director (Administration) Teachers Service Commission (TSC)from 2015–2018, Deputy Director (Human Resource Development) at TSC from 2011 to 2014.

d) She also worked as an Assistant Deputy Director (Teacher Discipline), TSC from 2006 to2011 and as an Assistant Deputy Director (Integrity Services), TSC from 2003 to 2006. Previously, she had served as a Teacher, a deputy Head Teacher and a Head Teacher in various schools.

e) She is a member of the following organizations: -

(i.) Chaki Foundation charitable group;

(ii.)Muuo Witu Self Help Women Group; and

(iii.) Board of Governors, Matinyani Secondary School.

B. In response to questions put to her by Members of the Committee, Ms. Lucia Mulwa stated as follows: -

I. On her suitability for the position nominated and why she applied for the position –

The nominee submitted that;

a) Having worked in the same Sector as a Chief Officer for nine (9) months, she has the skills and the experience to deliver as a CEC Member for the Sector.

b) She has vast experience in supervisory skills gained from previous employment and she would apply the skills if approved to serve in the position she has been nominated to serve in.

c) Despite the few months she has served in the Sector, she has been able to oversee the face-lifting of Early Childhood Development (ECD) Centres. In addition, she has been able to facilitate disbursement of bursaries to needy students despite the few challenges the process initially faced.

II. **Regarding challenges affecting the Sector and how she intends to address them, the nominee stated as follows-**

a) That majority of ECD centres are poorly equipped thus they cannot serve the purpose they were established to perform. She would therefore seek for their refurbishment and currently the Sector is engaging partners such as Safaricom Foundation who are willing to support the furnishing and modernizing of the centres.

b) That there is low enrollment in Vocational Training institutions despite the fact that the institutions are key for the skills required by the youth. This is because of poor equipping and staffing and a weak curriculum. If approved, she will advocate for proper funding and improvement of the centres.

c) That she is aware of the challenges that affected the disbursement of bursaries with allegations of corruption marring the entire process. In this regard, investigations are ongoing in the allegations and she would fully implement recommendations that would come out of the investigations. Meanwhile, the Sector has resolved that it shall no-longer issue individual cheques but it shall directly bank funds to individual school accounts as a way of curbing corruption.

d) That the Sector is developing a clear mechanism of disbursing bursaries and has so far developed regulations which it has already shared with the Sectoral Committee on Education of the Assembly and soon they would be tabled for approval. The regulations will ensure timely disbursement of the funds and ensure that the rightful children are supported.

e) That there is a shortage of ECD teachers and therefore if approved, she would advocate and facilitate recruitment of more teachers to serve in the ECD centres.

f) That she is aware of students who were being sponsored by the previous regime and investigations have been initiated to determine their authenticity so that only eligible and rightful children are supported.

g) That she would continue supporting the school feeding program despite the challenges it currently faces.

III. On how she will navigate the relationship between herself and the County Assembly if appointed –

The nominee informed the Committee that: -

a) Since she is interested in serving the people and Members of the County Assembly being the people's representatives, she would strive to regularly consult them on issues affecting the Sector.

b) Currently she has cordially engaged with MCAs especially the Committee that oversights the Sector and she would be willing to provide any information required when asked.

c) She would not exhibit any favoritism while delivering on her mandate as a CEC Member even if requests are made by family or friends.

IV. Whether there is any legislative support to be prioritized for the Sector

The nominee submitted that she would be requesting the Assembly to enact the following Acts/regulations: -

a) Protection of Children and aged Persons

b) Management of Vocational Centres

c) Regulations to operationalize the Persons with Disabilities Act.

V. Regarding how she will relate with her counterpart at National level to ensure both County and National Government respect their constitutional mandates and deliver services to wananchi –

The nominee informed that despite the clear separation of roles as provided for under the Fourth Schedule to the Constitution, there is need for cooperation and consultation between the National and the County Governments. As such, she will be willing and ready to work with related national ministries for policy support and guidance, namely the Ministry of Education for ECD policy and the Ministry of Youth, Culture and Sports.

VI. With respect to structuring of oversight process to avoid conflicts between the Assemblies, the Senate and the Courts –

The nominee observed that the Assembly has the primary role in the making and oversighting the implementation of the budget while the Senate should be able to ensure that Counties are well funded and also consider the reports of the Auditor General and make appropriate recommendations.

VII. On demonstrated adherence to ethics and integrity – presently under Chapter Six of the Constitution –

The nominee submitted that: -

a) She has always been guided by integrity values through-out her life and intends to continue upholding the same if approved.
b) That in her earlier experience while serving as a head teacher, she was confronted with integrity issues where one of her accountant in the school she was posted was her relative. However, despite the family ties, she was able to deliver without engaging in corruption or any form of favoritism.
c) That despite the allegations of graft in the Sector which she currently serves, she was not involved at all and the ongoing investigations would reveal the same.

VIII. On her Source of Income and net worth

The nominee informed the Committee that she is worth Kshs 10,000,000 all gained through her employment.

3.2 APPEARANCE BEFORE THE COMMITTEE BY MS. WINFRED GATHAGU- COUNTY EXECUTIVE COMMITTEE MEMBER NOMINEE FOR FINANCE AND ECONOMIC PLANNING SECTOR

The County Executive Committee Member nominee for the Finance and Economic Planning Sector, **Ms. Winfred Gathagu**, appeared before the Committee on Monday,11th March, 2019 at 12.00 pm and was informed by the Chairperson that in line with the provisions of the Public Appointments (County Assemblies Approval) Act No. 5 of 2017 the Committee invited submissions from the Public on her suitability or otherwise for appointment to Public office, but none had been received by close of business on 5th March, 2019.

While under oath, she proceeded to inform the Committee as follows: -

A. With respect to self-introduction, knowledge, experience and qualification, the nominee informed the committee that she was born in 1978 and;

a) She is currently the Chief Officer (Economic Planning Sub-Sector) Nairobi City County and Ag. Chief Officer, Finance.

b) She is currently pursuing a Master of Business Administration in Project Management from Nazarene University.

c) She holds a Bachelor of Arts (Economics and Sociology) from University of Nairobi.

d) She attended other professional courses at various institutions, as well as seminars and workshops.

e) She is a member of Mukurwe-ini Youth Development Group.

f) She previously worked with the Cooperative Bank of Kenya as a Product/ Relationship Manager, from 2013 to 2018 and a Business Development Officer from 2010 to 2013.

g) She also served as an Executive Banking Officer, Cooperative Bank of Kenya from 2007 to 2009.

B. In response to questions put to her by Members of the Committee, Ms. Winfred Gathagu stated as follows:-

I. With respect to her suitability for the Position Nominated and why she applied for the job -

The nominee stated as follows –

That She:

a) Is aware of the roles of the CEC Member Finance and Economic Planning as she currently serves as the Chief Officer in the Sector thus she is able to sustain the pressure and the demands of the Sector.

b) Her previous work experience prepared her well to serve in the docket and for the short period she has served in the Sector, she has been able to implement key policy changes such as decentralization of Accounting Officers and facilitated the County Government offices in terms of availing imprest.

c) Is able to handle the affairs of the two sub-sectors that fall under the sector as the policy leader.

d) Is willing to initiate remaining financial management reforms such as cash-flow to the Sectors so that the Sectors can be able to plan and implement their programs.

II. Regarding her general understanding of the Sector and challenges affecting the Sector and how she intends to address them –

The nominee informed the Committee that: -

a) The Sector is vital in the running of the County Government since it is responsible for financial management and economic planning. The Sector handles key functions such as planning, budget preparation, implementation, monitoring and evaluation. The Sector also undertakes financial reporting, asset management and debt management.

b) Under her watch, as the Chief Officer Economic Planning, she has been able to successfully steward the county planning and development of financial policies. In fact, the County has been ranked by the Kenya

Institute of Economic Affairs as the best in open budgeting and planning. However, there is need to improve on project conceptualization.

c) Major impediments affecting the Sector has been underperformance in revenue collection. However, the Sector has initiated a baseline survey of all revenue streams and shall enforce revenue collection as a way of boosting on revenue collection. In addition, if approved, she intends to revamp the Sector administratively in order to enhance service delivery.

d) She will advocate for setting realistic targets especially when preparing budget estimates so that project implementation is not affected by budget shortfalls. She will ensure that before a project is initiated, concepts papers are developed and the actual figures are determined in the Bills of Quantities.

III. Regarding navigating the relationship between herself and Members of the County Assembly if appointed-

The nominee stated that: -

a) She will continue nurturing the existing good relationship between herself and the Assembly while serving as a Chief Officer.

b) She believes that good communication, understanding each other and working as a team is key for the success of the County and as such, she will uphold and open door policy.

c) She will explain and provide information when requested and consult widely. She will also apply the same when working with other Sectors.

IV. On dealing with Pressure from family and friends –

The nominee informed the Committee that she will not favor anybody including family and friends and has been able to overcome the same in her earlier job environment.

V. On what she would do to address the Pending Bills affecting service delivery in the County: -

The nominee submitted that: -

a) She acknowledges the huge pending bill the County faces, however the pending bills Committee has completed its work and identified what is payable and what is not payable. In addition, the Auditor General shall be coming on board to verify the same and once that is done she would plan on how to address the same.

b) Some of the strategies in place to address the bills include the debt swaps especially with government agencies, revamping the revenue department so that funds can be available to pay the suppliers and also re-negotiate the interests accrued on the bills.

VI. Regarding coordinated Budget implementation

The nominee informed the Committee that once revenue collection shall be enhanced sectors will have to implement their projects without challenges as she will advocate for spreading cash-flow to the Sectors. In the meantime, she will coordinate with the sectors so that they can come-up with priority areas to be funded.

VII. With respect to relations with her counterpart at National level to ensure both County and National Government respect their constitutional mandates and deliver services to "wananchi"–

The nominee stated she will enhance consultation with the national government since it is a requirement under the Constitution and also under the Public Finance Management Act under the consultative entities established therein.

VIII. On demonstrated adherence to ethics and integrity – presently under Chapter Six of the Constitution

The nominee stated she is conversant with the requirements of Chapter 6 of the Constitution on Leadership and Integrity and shall uphold the same.

IX. On her Source of Income and net worth

That she is worth Kshs 60,000,000 gained through her employment and hard work.

3.3 APPEARANCE BEFORE THE COMMITTEE BY MS. PAULINE KAHIGA WAITITU – EXECUTIVE COMMITTEE MEMBER NOMINEE FOR PUBLIC SERVICE MANAGEMENT AND DEVOLUTION SECTOR

The County Executive Committee Member nominee for the Public Service Management and Devolution Sector, **Ms. Pauline Kahiga Waititu,** appeared before the Committee on Monday,11th March, 2019 at 2.00 pm and was informed by the Chairperson that in line with the provisions of the Public Appointments (County Assemblies Approval) Act No. 5 of 2017 the Committee invited submissions from the Public on her suitability or otherwise for appointment to Public office, but none had been received by close of business on 5th March, 2019.

A. Regarding self-introduction, knowledge, experience and qualification, the nominee informed the committee that she was born on 30th May, 1973 and;

a) She holds a Bachelor of Science in International Business Administration from the United States International University (USIU) and has also training in Strategic Management.

b) She is currently the Ag. County Secretary, Nairobi City County and Chief Officer, Housing.

c) She previously worked as a General Manager, Professional Digital Systems Ltd from 2016-2018, Senior Relationship Manager, CFC Stanbic bank from 2007-2013.

d) She also worked as a Relationship Manager, Commercial Bank of Africa (CBA) from 1997- 2003 and as a Customer Service Manager Prudential Bank from 1995-1997.

e) She is a member of the Marketing Leadership Forum.

B. In response to questions put to him by Members of the Committee, Ms. Pauline Kahiga Waititu stated as follows: -

I. With respect to her suitability for the position nominated and why she applied for the position –

The nominee submitted that –

a) She clearly understands the roles of a CEC Members having served as a Chief Officer and A.g. County Secretary. She is aware that if approved she will be part of wider policy formulation having been a policy implementer in the previous positions.

b) Her previous on-job experiences prepared her to be a supervisor which is a key demand for the position of CEC Member.

c) As Ag. County Secretary, she has been a mediator between the Executive and Assembly and has offered stewardship and guidance to Chief Officers and also she has been a contact person with the external partners. As such, she will carry the experience gained from this position to her new assignment if approved.

d) Some of her achievements as Ag. County Secretary has been to streamline the roles of Chief Officers, improved communication between the Executive and the Assembly, and cleared pending issues in the office for instance signing of 1,700 leases.

e) One of her strengths is having people skills such that she has no difficulties with associating with colleagues and would transfer the same at the policy making level as the CEC Member. In addition, she has passion for her work, she is dedicated and can meet strict deadlines.

II. Regarding her general understanding of the Sector and the structural changes that she intends to institute in the County's Public Service for efficient service delivery–

The nominee submitted that: -

a) Sector faces challenges such as an aging work-force, centralization of service delivery and non-adherence to public service management rules and procedures.

b) If approved she would advocate for devolving service delivery to the sub-county level and seek the Assembly and the County Public

Service Board to address the challenge of an aging workforce through strategies such as voluntary early retirement.

c) She would follow due process in disciplining staff as provided for in various public service and human resource manuals.

III. **On navigating the relationship between herself and the County Assembly if appointed –**

The nominee informed that as a Member of the decision making organ of the County Government, she will be consulting Members of the County Assembly on issues affecting the Sector.

IV. **On an allegation of unfairness and conflict of interest in the allocation of a house in Woodley Estate to a particular CEC Member.**

The nominee acknowledged that indeed that was a classic case of conflict of interest given that the CEC Member who was allocated the house is the one in charge of the sector responsible for housing. In her capacity as the Chief Officer, she had queried the process of the allocation and while there was an attempted justification of the allocation by the responsible Directorate, she did not agree with the process. As such, there is need to develop a policy on allocating houses a process she has already initiated. She is also willing to give her opinion if the Assembly wishes to take-up the matter.

V. **Whether there is any legislative support to be prioritized for the Sector**

The nominee submitted that she will be seeking the support of the Assembly to pass regulations on allocation of houses, devolution of service delivery and addressing the aging work-force

VI. **With respect to structuring of oversight process to avoid conflicts between the Assemblies, the Senate and the Courts –**

The nominee submitted that the Assembly is the first point of oversight over the Executive and as such there should be no conflict with the

Senate. In any case, the Senate should be referring to recommendations of the Assembly on issues they want to address before making a decision.

VII. Regarding her integrity–

The nominee informed the Committee that she understands the requirements of the law on leadership and integrity and commits to uphold highest levels of integrity. In addition, she will remain objective since the Sector is responsible for dealing with the people.

VIII. On her Source of income and net worth

The nominee submitted that she is worth Kshs 20,000,000 earned from her employment and hard work.

3.4 APPEARANCE BEFORE THE COMMITTEE BY MS. SUNJEEV KAUR SONIA BIRDI - COUNTY EXECUTIVE COMMITTEE MEMBER NOMINEE FOR THE ENVIRONMENT AND NATURAL RESOURCES SECTOR

The County Executive Committee Member nominee for the Environment and Natural Resources Sector, **Ms. Sunjeev Kaur Sonia Birdi** , appeared before the Committee on Monday 11th March, 2019 at 3.00 pm and was informed by the Chairperson that in line with the provisions of the Public Appointments (County Assemblies Approval) Act No. 5 of 2017 the Committee invited submissions from the Public on her suitability or otherwise for appointment to Public office, but none had been received by close of business on 5th March, 2019.

While under oath, she proceeded to inform the Committee as follows;

A. Regarding self-introduction, knowledge, experience and qualification, the nominee informed the committee that she was born on 7th October, 1973 and;

a) She holds a Master of Business Administration from Sheffield Hallam University and a Bachelor of Commerce from Delhi University.

b) She previously was a Member of Parliament i.e. the Kenya National Assembly from 2013 to 2017.

c) She worked as an Accountant/Operations Manager at Turn-O- Metal Engineers between in 2013 and as a Media Sales Executive at Asia TV, Punjab Radio and Sunrise Radio in 2010.

B. In response to questions put to her by Members of the Committee, Ms. Sunjeev Kaur Sonia Birdi stated as follows: -

I. Suitability for the position nominated and why she applied for the position -

The nominee stated as follows –

a) She has vast managerial skills from previous work which she intends to apply if approved;

b) She has passion for a clean and green environment and while in Parliament, she actively participated in the work of Environment Committee.

c) She has already engaged communities to assist in planting of trees and use of ICT as an efficient way of handling garbage collection.

II. On allegation of harassing officers at a weighbridge in Naivasha -

The nominee while arrogantly dismissing the question, informed the Committee that the matter had raised concerns both locally and internationally and that it is still in Court. However, her interventions and reaction were part of the representation role of Members of Parliament.

III. Navigating the relationship between herself and Members of the County Assembly if appointed –

The nominee informed that she will consult members on issues affecting the Sector. In addition, she listens to the people and she is a team player.

IV. How she will relate with her counterpart at National level to ensure both County and National Government respect their constitutional mandates and deliver services to wananchi –

The nominee stated that despite clear separation of roles between the two levels of government, issues of environment are cross-cutting and she shall endeavor to uphold consultations with the national government especially at the policy level.

V. **On the ongoing programs in the County on environmental conservation such as "ng'arisha jiji" initiative and the general understanding of the environmental affairs in the County: -**

The nominee seemed not to be aware of the environmental management programs being implemented in the County. In addition, she did not exhibit understanding of the Sector and refused to answer questions posed by the Committee on the matter.

VI. **On why she has accepted to take up a lower level position which will come with a salary cut**

The nominee stated that she was motivated with environmental conservation and not money. For her, salary cut is not an issue and her interest is to have a clean and green county.

4.0 COMMITTEE'S OBSERVATIONS AND FINDINGS

The Committee having considered the nominee's Curriculum Vitae and heard their oral submissions during the vetting exercise made the following observations and findings.

4.1 General Observations

The Committee having considered the nominees' filled Questionnaires pursuant to the Public Appointments (County Assemblies Approval) Act, 2017, their Curriculum Vitae and having heard their oral submissions during the vetting exercise made the following general observations:

THAT: -

1. All nominees satisfied the requirements of Chapter Six of the Constitution of Kenya on leadership and integrity which is a requirement under section 35(3)(c) of the County Governments Act, 2012 in that: -
    a) The nominees have been cleared by the Ethics and Anti-Corruption Commission (EACC), Directorate of Criminal Investigations (DCI), Kenya Revenue Authority (KRA), Higher Education Loans Board (HELB) and the Credit Reference Bureau (CRB).
    b) Three of the nominees have not been charged in a Court of Law while the fourth has an ongoing case.
    c) The nominees do not exhibit a potential conflict of interest.
2. The nominees meet the requirements of the provisions of Section 35(2) of the County Governments Act, 2012 in that: -
    a) There is representation of the minorities, marginalized groups and communities within Nairobi City County; and
    b) Upholds the community and cultural diversity within Nairobi City County.
3. Three of the nominees meet the requirements of Section 35(3) (d) since they exhibited impressive knowledge of topical and legal issues touching on the respective dockets and have the requisite abilities, qualifications and experience.

Therefore, the Committee found THREE nominees suitable for appointment as Members of the County Executive Committee having met both the Constitutional and the statutory requirements.

A summary of the Committee's specific observations for each nominee is highlighted as follows: -

4.2 MS. LUCIA MULWA - NOMINEE FOR THE EDUCATION, YOUTH, GENDER, SPORTS, CULTURE AND SOCIAL SERVICES SECTOR.

a) The nominee is currently the Chief Officer (Education, Gender & Social Services sub-sector), Nairobi City County.

b) The nominee holds a Master of Education from the University of Nairobi and a Bachelor of Education (Home Economics) from Kenyatta University.

c) The nominee previously worked as a Deputy Director (Administration) Teachers Service Commission (TSC) from 2015–2018, Deputy Director (Human Resource Development) at TSC from 2011 to 2014.

d) The nominee also worked as an Assistant Deputy Director (Teacher Discipline), TSC from 2006 to2011 and as an Assistant Deputy Director (Integrity Services), TSC from 2003 to 2006.

e) The nominee is a member of;

(i.) Chaki Foundation charitable group;

(ii.)Muuo Witu Self Help Women Group; and

(iii.) Board of Governors, Matinyani Secondary School.

f) The nominee has never been charged in a Court of Law, has no potential conflict of interest, and has fully complied with her tax obligation and other relevant clearances from state agencies as required.

g) The nominee has never been dismissed from office for contravention of the provisions of Article 75 of the Constitution which deals with conduct of state officers that are adversely mentioned in any investigatory report of Parliament or any Commission of Inquiry.

h) The nominee understands the issues relating to the Sector she has been nominated to serve in.

i) **The Committee found the nominee suitable and qualified for appointment as the County Executive Committee Member for the Education, Youth, Gender, Culture and Social Services Sector.**

4.2 MS. WINIFRED GATHAGU - NOMINEE FOR THE FINANCE AND ECONOMIC PLANNING SECTOR.

a) The nominee is currently the Chief Officer (Economic Planning Sub-Sector), Nairobi City County.

b) The nominee is currently pursuing a Master of Business Administration in Project Management from Nazarene University.

c) The nominee also holds a Bachelor of Arts (Economics and Sociology) from University of Nairobi.

d) The nominee attended other professional courses at various institutions, as well as seminars and workshops.

e) The nominee is a member of Mukurwe-ini Youth Development Group.

f) The nominee previously worked with the Cooperative Bank of Kenya as a Product/ Relationship Manager, from 2013 to 2018and a Business Development Officer 2010 to 2013 respectively.

g) The nominee also worked as an Executive Banking Officer, Cooperative Bank of Kenya from 2007 to 2009.

h) The nominee has never been charged in a Court of Law, has no potential conflict of interest, and has fully complied with her tax obligation and other relevant clearances from state agencies as required.

i) The nominee understands the issues relating to the Sector she has been nominated to serve in.

j) The nomine has never been dismissed from office for contravention of the provisions of Article 75 of the Constitution which deals with conduct of state officers that are adversely mentioned in any investigatory report of Parliament or any Commission of Inquiry.

k) **The Committee found the nominee suitable and qualified for appointment as the County Executive Committee Member for Finance and Economic Planning Sector.**

4.3 MS. PAULINE KAHIGA WAITITU - NOMINEE FOR THE PUBLIC SERVICE MANAGEMENT AND DEVOLUTION SECTOR

a) The nominee holds a Bachelor of Science in International Business Administration from the United States International University (USIU).

b) The nominee is currently the Ag. County Secretary, NCC and Chief Officer, Urban Renewal and Housing

c) The nominee previously worked as a General Manager, Professional Digital Systems Ltd from 2016-2018, Senior Relationship Manager, CFC Stanbic bank from 2007-2013.

d) The nominee also worked as a Relationship Manager, Commercial Bank of Africa (CBA) from 1997- 2003 and as a Customer Service Manager Prudential Bank from 1995-1997.

e) The nominee is a member of the Marketing Leadership Forum.

f) The nominee understands the issues relating to the Sector she has been nominated to serve in although she will require proper orientation on critical challenges affecting the Sector.

g) The nominee has never been charged in a Court of Law, has no potential conflict of interest, and has fully complied with his tax obligation and other relevant clearances from state agencies as required.

h) The nominee has never been dismissed from office for contravention of the provisions of Article 75 of the Constitution which deals with conduct of state officers that are adversely mentioned in any investigatory report of Parliament or any Commission of Inquiry.

i) **The Committee found the nominee suitable and qualified for appointment as the County Executive Committee Member for Public Service Management and Devolution Sector.**

4.4 MS. SUNJEEV KAUR SONIA BIRDI - NOMINEE FOR THE ENVIRONMENT AND NATURAL RESOURCES SECTOR

a) The nominee holds a Master of Business Administration from Sheffield Hallam University and a Bachelor of Commerce from Delhi University.

b) The nominee previously served as a Member of Parliament, Kenya National Assembly from 2013 to 2017.

c) The nominee also worked as an Accountant/Operations Manager at Turn-O- Metal Engineers between in 2013 and as a Media Sales Executive at Asia TV, Punjab Radio and Sunrise Radio in 2010.

d) The nominee has no potential conflict of interest, and has fully complied with her tax obligation.

e) The nominee has never been dismissed from office for contravention of the provisions of Article 75 of the Constitution which deals with conduct of state officers that are adversely mentioned in any investigatory report of Parliament or any Commission of Inquiry.

f) The nominee has been charged in a Court of Law with an offence of creating a public disturbance and abusing her power and the case is going on.

g) **The nominee did not present her Bachelor's degree certificate or academic transcripts. In addition, she did not present Recognition and Equation of qualifications from the Commission for University Education (CUE) as is required for Degrees and post-graduate certificates conferred by foreign universities.**

h) **The nominee does not exhibit understanding of the Sector she has been nominated to serve in. For instance, she was not aware of programs such as "ng'arisha jiji".**

i) **The nominee is temperamental, arrogant and refused to answer questions put to her during the vetting exercise.**

j) **The Committee found the nominee not suitable and not qualified for appointment as the County Executive Committee Member for the Environment and Natural Resources Sector.**

6.0. RECOMMENDATIONS.

Pursuant to Article 179(2) (b) of the Constitution, Section 35 of the County Governments Act, 2012, Section 9 of the Public Appointments (County Assemblies Approval) Act, 2017, and Standing Order No. 196 (4) of the Nairobi City County Assembly Standing Orders, the Committee recommends: -

1. **THAT,** this Assembly approves the following three (3) nominees for appointment by H.E. the Governor as County Executive Committee Members in their respective Sectors as follows: -

(i.) Ms. Lucia Mulwa	-	Education, Youth, Gender, Sports, Culture and Social Services
(ii.)Ms. Winfred Gathagu	-	Finance and Economic Planning
(iii.) Ms. Pauline Kahiga Waititu	-	Public Service Management and Devolution

2. **THAT,** this Assembly does not approve the nomination for appointment of **Ms. Sunjeev Kaur Birdi Sonia** as the County Executive Committee Member responsible for Environment and Natural Resources.

MINUTES OF THE 1ST SITTING OF THE SELECT COMMITTEE ON APPOINTMENTS HELD ON MONDAY, 11TH MARCH, 2019 IN COMMITTEE ROOM 5, ASSEMBLY BUILDING AT 9.00 AM

PRESENT

1. Hon. Chege Mwaura, MCA - Ag.Speaker (Chairperson)
2. Hon. Abdi Ibrahim Hassan, MCA - Leader of the Majority party
3. Hon. Elias Otieno Okumu, MCA - Leader of the Minority party
4. Hon. Anthony Karanja, MCA
5. Hon. Millicent Wambui Mugadi, MCA
6. Hon. Peter Wanyoike, MCA
7. Hon. Peter M. Warutere, MCA
8. Hon. Emily Ondeje Oduor, MCA
9. Hon. Peter Imwatok, MCA
10. Hon. David Njilithia Mberia, MCA

IN ATTENDANCE

1. Mr. Jacob Ngwele - Clerk
2. Ms. Adah Onyango - Deputy Clerk
3. Mr. Romeo Castro - Senior Clerk Assistant
4. Ms. Hellen Mutie - Clerk Assistant II

MIN. NO./SCA/001/2019: - **Preliminaries**

The Chairperson called the meeting to order at 9.00 am and opened the meeting with a word of prayer. He briefed the Committee members present on the process they would follow during the vetting and informed that the Committee was scheduled to vet five (5) nominees as per the newspaper advert. He then invited the nominees one by one starting with the nominee for the position of CEC Member, Education, Youth, Gender, Culture and Social Services.

MIN. NO./SCA/002/2019: - VETTING OF NOMINEES FOR APPOINTMENT TO THE NAIROBI CITY COUNTY EXECUTIVE COMMITTEE

1. Ms. Lucia Mulwa - Education, Youth, Gender, Sports, Culture and Social Services Sector

The nominee took the Committee through her curriculum vitae in the order outlined in the questionnaire provided for in the Public Appointments (County Assemblies Approval) Act, 2017 explaining as follows:

(i) She was born on 26th June, 1965.

(ii) She is currently the Chief Officer (Education, Gender & Social Services subsector), Nairobi City County.

(iii)She holds a Master of Education from the University of Nairobi and a Bachelor of Education (Home Economics) from Kenyatta University.

(iv)She previously worked as a Deputy Director (Administration) Teachers Service Commission (TSC)from 2015–2018, Deputy Director (Human Resource Development) at TSC from 2011 to 2014.

(v) She also worked as an Assistant Deputy Director (Teacher Discipline), TSC from 2006 to2011 and as an Assistant Deputy Director (Integrity Services), TSC from 2003 to 2006. Previously, she had served as a Teacher and a Deputy Head Teacher in various schools.

(vi)She is a member of;

- Chaki Foundation charitable group;
- Muuo Witu Self Help Women Group; and
- Board of Governors, Matinyani Secondary School.

(vii) She responded to the questions raised by the Committee as follows: -

a) Suitability for the position nominated and why she applied for the position –

- Having worked in the same Sector as a Chief Officer for nine (9) months, she has the skills and the experience to deliver as a CEC Member.
- She has vast experience in supervisory skills gained from previous employment and she would apply the skills if approved to serve.
- Despite the few months she has served in the Sector, she has been able to oversee the face-lifting of Early Childhood Development (ECD) Centers. In addition, she has been able to facilitate disbursement of bursaries to needy students despite the few challenges the process initially faced.

b) Regarding challenges affecting the Sector and how she intends to address them, the nominee stated as follows-

- That majority of ECD centres are poorly equipped thus they cannot serve the purpose they were established to perform. She would therefore seek for their refurbishment and currently the Sector is engaging partners such as Safaricom Foundation who are willing to support the furnishing and modernizing the centres.
- That there is low enrollment in Vocational Training institutions despite the fact that the institutions are key for the skills required by the youth. This is because of poor equipping and staffing and a weak curriculum. If approved, she will advocate for proper funding and improvement of the centres.

- That she is aware of the challenges that affected the disbursement of bursary fees with allegations of corruption marring the entire process. In this regard, investigations are ongoing in the allegations and she would fully implement recommendations that would come out of the investigation. Meanwhile, the Sector has resolved that it shall no-longer issue individual cheques but it shall directly bank funds to individual school accounts as a way of curbing corruption.
- That the Sector is developing a clear mechanism of disbursing bursaries and has so far developed regulations which it has already shared with the Sectoral Committee on Education of the Assembly and soon they would be tabled for approval. The regulations will ensure timely disbursement of the funds and ensure that the rightful children are supported.
- That there is a shortage of ECD teachers and therefore if approved, she would advocate and facilitate recruitment of more teachers to serve in the ECD centres.
- That she is aware of students who were being sponsored by the previous regime and investigations have been initiated to determine their authenticity so that only eligible and rightful children are supported.
- That she would continue supporting the school feeding program despite the challenges it currently faces.

c) On how she will navigate the relationship between herself and the County Assembly if appointed –
   - That since she is interested in serving the people and Members of the County Assembly being the people's representatives, she would strive to regularly consult them on issues affecting the Sector.
   - Currently she has cordially engaged with MCAs especially the Committee that oversights the Sector and she would be willing to provide any information required when asked. In addition, she would not exhibit any favoritism while delivering on her mandate as a CEC Member even if requests are made by family or friends.

d) Whether there is any legislative support to be prioritized for the Sector.
   That she would be requesting the Assembly to enact the following Acts/regulations: -
   - Protection of Children and aged Persons
   - Management of Vocational Centers
   - Regulations to operationalize the Persons with Disabilities Act.

e) Regarding how she will relate with her counterpart at National level to ensure both County and National Government respect their constitutional mandates and deliver services to wananchi –

- That despite the clear separation of roles as provided for under the Fourth Schedule to the Constitution, there is need for cooperation and consultation between the National and the County Governments.
- As such, she will be willing and ready to work with related national ministries for policy support and guidance, namely the Ministry of Education for ECD policy and Ministry of Youth, Culture and Sports.

f) With respect to structuring of oversight process to avoid conflicts between the Assemblies, the Senate and the Courts –

–That Assembly has the primary role in the budget making and oversight the implementation of the budget while the Senate should be able to ensure that Counties are well funded and also consider the reports of the Auditor General and make appropriate recommendations.

g) On demonstrated adherence to ethics and integrity – presently under Chapter Six of the Constitution –

- She has always been guided with integrity values through-out her life and intends to continue upholding the same if approved.
- That in her earlier experience while serving as a head teacher, she was confronted with integrity issues where one of her accountant in the school she was posted was her relative. However, despite the family ties, she was able to deliver without engaging in corruption or any form of favoritism.
- That despite the allegations of graft in the Sector which she currently serves, she was not involved at all and the ongoing investigations would reveal the same.

h) On her Source of Income and net worth

- She is worth Kshs 10,000,000 all gained through her employment.

2. Ms. Winfred Gathagu- Finance and Economic Planning Sector

The nominee took the Committee through his curriculum vitae in the order outlined in the questionnaire provided for in the Public Appointments (County Assemblies Approval) Act, 2017 explaining as follows:

(i) She was born in 1978.

(ii) She is currently the Chief Officer (Economic Planning Sector) Nairobi City County and Ag. Chief Officer, Finance.

(iii)She is currently pursuing a Master of Business Administration in Project

Management from Nazarene University.

(iv) She holds a Bachelor of Arts (Economics and Sociology) from University of Nairobi.

(v) She attended other professional courses at various institutions, as well as seminars and workshops.

(vi) She is a member of Mukurwe-ini Youth Development Group.

(vii) She previously worked with the Cooperative Bank of Kenya as a Product/ Relationship Manager, from2013 to 2018 and a Business Development Officer 2010 to 2013 respectively.

(viii) She also worked as an Executive Banking Officer, Cooperative Bank of Kenya from 2007 to 2009.

(ix) She responded to the questions raised by the Committee as follows: -

a) With respect to her suitability for the Position Nominated and why she applied for the job -

- She is aware of the roles of the CEC Member Finance and Economic Planning as she currently serves as the Chief Officer in the Sector thus she is able to sustain the pressure and the demands of the Sector.
- Her previous work experience prepared her well to serve in the docket and for the short period she has served in the Sector she has been able to implement key policy changes such as decentralization of Accounting Officers and facilitated the offices in terms of provision of imprest.
- She is able to handle the affairs of the two sub-sectors that fall under the sector as the policy leader.
- She is willing to initiate remaining financial management reforms such as cash-flow to the Sectors so that the Sectors can be able to plan and implement their programs.

b) Regarding her general understanding of the Sector and challenges affecting the Sector and how she intends to address them –

- The Sector is vital in the running of the County Government and it is responsible for managing finances and economic planning. The Sector handles key functions such as planning, budget preparation, implementation, monitoring and evaluation. The Sector also undertakes financial reporting, asset management and debt management.
- Under her watch, she has been able to successfully steward the county planning and development of financial policies. In fact, the County has been ranked by the Kenya Institute of Economic Affairs as the best in open budgeting and planning. However, there is need to improve on project conceptualization.

- Major impediments affecting the Sector has been underperformance in revenue collection. However, the Sector has initiated a baseline survey of all revenue streams and enforce revenue collection as a way of boosting on revenue collection. In addition, if approved, she intends to revamp the Sector administratively in order to enhance service delivery.
- She will advocate for setting realistic targets especially when preparing budget estimates so that project implementation is not affected by budget shortfalls. She will ensure that before a project is initiated, concepts papers are developed and the actual figures are determined in the Bills of Quantities.

c) Regarding navigating the relationship between herself and Members of the County Assembly if appointed-
   - She will continue nurturing the existing good relationship between herself and the Assembly while serving as a Chief Officer.
   - She believes that good communication, understanding each other and working as a team is key for the success of the County and as such, she will uphold and open door policy.
   - She will explain and provide information when requested and consult widely. She will also apply the same when working with other Sectors.

d) On dealing with Pressure from family and friends –
   The nominee informed the Committee that she will not favor anybody including family and friends and has been able to overcome the same in her earlier job environment.

e) On what she would do to address the Pending Bills affecting service delivery in the County:-
   - She acknowledges the huge pending bill the County faces, however the pending bills Committee has completed its work and identified what is payable and what is not payable. In addition, the Auditor General shall be coming on board to verify the same and once that is done she would plan on how to address the same.
   - Some of the strategies in place to address the bills include the debt swaps especially with government agencies, revamping the revenue department so that funds can be available to pay the suppliers and also re-negotiate the interests accrued on the bills.

f) Regarding coordinated Budget implementation
   - She informed the Committee that once revenue collection shall be enhanced sectors will have to implement their projects without challenges as she will advocate for spreading cash-flow to the Sectors.

- In the meantime, she will coordinate with the sectors so that they can come-up with priority areas to be funded.

g) With respect to relations with her counterpart at National level to ensure both County and National Government respect their constitutional mandates and deliver services to "wananchi"–

- She stated that she will enhance consultation with the national government since it is a requirement under the Constitution and also under the Public Finance Management Act under the consultative entities established therein.

h) On demonstrated adherence to ethics and integrity – presently under Chapter Six of the Constitution

- She is conversant with the requirements of Chapter 6 of the Constitution on Leadership and Integrity and shall uphold the same.

i) On her Source of Income and net worth

- She is worth Kshs 60,000,000 gained through her employment and hard work.

3. Ms. Pauline Kahiga Waititu – Public Service Management and Devolution Sector

She took the Committee through the Questionnaire he had prepared and submitted to the Committee explaining the following:

(i) She was born on 30th May, 1973.

(ii) She holds a Bachelor of Science in International Business Administration from the United States International University (USIU) and has also training in Strategic Management.

(iii) She is currently the Ag. County Secretary, Nairobi City County and Chief Officer, Housing.

(iv)She previously worked as a General Manager, Professional Digital Systems Ltd from 2016-2018, Senior Relationship Manager, CFC Stanbic bank from 2007-2013.

(v) She also worked as a Relationship Manager, Commercial Bank of Africa (CBA) from 1997- 2003 and as a Customer Service Manager Prudential Bank from 1995-1997.

(vi)She is a member of the Marketing Leadership Forum.

(vii) On the questions raised by the Committee:

a) With respect to her suitability for the position nominated and why she applied for the position –

- She clearly understands the roles of a CEC Members having served as a Chief Officer and A.g. County Secretary. She is aware that if approved she will be part of the policy formulation having been a policy implementer in the previous positions.
- Her previous on-job experiences has prepared her to be a supervisor which is a key demand for the position of CEC Member.
- As Ag. County Secretary, she has been a mediator between the Executive and Assembly and has offered stewardship and guidance to Chief Officers and the contact person with the external partners. She will carry the experience gained to her new position if approved.
- Some of her achievements as Ag. County Secretary has been to streamline the roles of Chief Officers, improved communication between the Executive and the Assembly, and cleared pending issues in the office for instance signing of 1,700 leases.
- One of her strengths is having people skills such that she has no difficulties with associating with colleagues and would transfer the same at the policy making level as the CEC Member. In addition, she has passion for her work, she is dedicated and can meet strict deadlines.

b) Regarding her general understanding of the Sector and the structural changes that she intends to institute in the County's Public Service for efficient service delivery–
   - The Sector faces challenges such as an aging work-force, centralization of service delivery and non-adherence to public service management rules.
   - If approved she would advocate for devolving service delivery to the sub-county level and seek the Assembly and the County Public Service Board to address the challenge of an aging workforce through strategies such as voluntary early retirement.
   - She would follow due process in disciplining staff which include as provided for in various disciplinary manuals.

c) On navigating the relationship between herself and the County Assembly if appointed –
   - As Member of the decision making organ, she will be consulting Members of the County Assembly on issues affecting the Sector.

d) On an allegation of unfairness and conflict of interest in the allocation of a house in Woodley Estate to a particular CEC Member.

- She acknowledged that indeed that was a classic case of conflict of interest given that the CEC Member who was allocated the house is the one in charge of Housing.
- She queried the process of the allocation and while there was a justification of the allocation by the Directorate she didn't agree with the process. As such, there is need to develop a policy on allocating houses a process she has initiated. She is also willing to give her opinion if the Assembly wishes to take-up the matter.

e) Whether there is any legislative support to be prioritized for the Sector
- She submitted that she will be seeking the support of the Assembly to pass regulations on allocation of houses, devolution of service delivery and addressing the aging work-force

f)How she will relate with her counterpart at National level to ensure both County and National Government respect their constitutional mandates and deliver services to wananchi –
- She submitted that the Assembly is the first point of oversight over the Executive and as such there should be no conflict with the Senate.
- In any case, the Senate should be referring to recommendations of the Assembly on issues they want to address before making a decision.

g) Regarding her integrity–
- She informed that Committee that she understands the requirements of the law on leadership and integrity and commits to uphold highest levels of integrity.
- In addition, she will remain objective since the Sector shall be dealing with the people.

h) On her Source of income and net worth
- She submitted that she is worth Kshs 20,000,000 earned from her employment and hard work.

4. Ms. Sunjeev Kaur Sonia Birdi - Environment and Natural Resources Sector

The nominee took the Committee through his curriculum vitae in the order outlined in the questionnaire provided for in the Public Appointments (County Assemblies Approval) Act, 2017 explaining as follows:

(i) She was born on 7th October, 1973.

(ii) She holds a Master of Business Administration from Sheffield Hallam University and a Bachelor of Commerce from Delhi University.

(iii)She previously was a Member of Parliament, Kenya National Assembly from 2013 to 2017.

(iv)She worked as an Accountant/Operations Manager at Turn-O- Metal Engineers between in 2013 and as a Media Sales Executive at Asia TV, Punjab Radio and Sunrise Radio in 2010.

(v) On questions raised by the Committee: -

a) Suitability for the position nominated and why she applied for the position -

- She has vast managerial skills from previous work which she intends to apply if approved.
- She has passion for a clean and green environment and while in Parliament, she actively participated in the work of Environment Committee.
- She has already engaged communities to assist in planting of trees and use of ICT as an efficient way of handling garbage collection

b) On allegation of harassing officers at a weighbridge in Naivasha

- The matter has raised concerns both locally and internationally and is still in Court.
- However, her interventions were part of the representation role of Members of Parliament.

c) Navigating the relationship between herself and Members of the County Assembly if appointed –

- She will consult members on issues affecting the Sector. She listens to the people and she is a team player.

d) How she will relate with her counterpart at National level to ensure both County and National Government respect their constitutional mandates and deliver services to Wananchi –

- That despite clear separation of roles between the two levels of government, issues of environment are cross-cutting and she shall endeavor to uphold consultations with the national government especially at the policy level.

e) On the ongoing programs in the County on environmental conservation such as 'ng'arisha jiji' initiative and the general understanding of the environmental affairs in the County: -

- She seemed not to be aware but was willing to learn more on the initiatives and even improve if approved.
- She also expressed remorse if she offended Members in her responses.

f) On why she has accepted to take up a lower level position which will come with a salary cut.

- She was motivated with environmental conservation and not money. For her, salary cut is not an issue and her interest is to have a clean and green county.

MIN. NO./SCA/003/2019: - A.O. B & ADJOURNMENT

1. The Chairperson thanked Members for attending the vetting meeting and requested that they avail themselves for the report writing retreat.
2. There being no other business to transact, the meeting was adjourned at Half past Four O'clock.

SIGNATURE.....

(Chairperson)

DATE ....19th MARCH 2019.....

MINUTES OF THE 2ND SITTING OF THE SELECT COMMITTEE ON APPOINTMENTS HELD ON FRIDAY 15TH MARCH, 2019 AT PRIDE INN HOTEL, MOMBASA AT 10.00 AM

PRESENT

1) Hon. Chege Mwaura, MCA - Speaker (Chairperson)
2) Hon. Abdi Ibrahim Hassan, MCA - Leader of the Majority party
3) Hon. Elias Otieno Okumu, MCA - Leader of the Minority party
4) Hon. Anthony Karanja, MCA
5) Hon. Millicent Wambui Mugadi, MCA
6) Hon. Peter Wanyoike, MCA
7) Hon. Peter M. Warutere, MCA
8) Hon. David Njilithia Mberia, MCA
9) Hon. Peter Imwatok, MCA

ABSENT

Hon. Emily Ondeje Oduor, MCA

IN ATTENDANCE

1. Mr. Jacob Ngwele - Clerk
2. Ms. Adah Onyango - Deputy Clerk
3. Mr. Romeo Castro - Senior Clerk Assistant
4. Mr. Shadrack Makokha - Clerk Assistant II
5. Ms. Hellen Mutie - Clerk Assistant II

MIN. NO./SCA/004/2019: - Preliminaries

The Vice-Chairperson called the meeting to order at 10.30 am and opened the meeting with a word of prayer. He then briefed the Members on the day's agenda which was adopted as follows:-

AGENDA

1. *Preliminaries*
2. ***Confirmation of previous meeting Minutes***
3. ***Adoption of the Report on the Vetting of Four (4) County Executive Committee Nominees***
4. *Any Other Business*
5. *Adjournment*

MIN. NO./SCA/005/2019: - CONFIRMATION OF MINUTES

— The Committee went through the minutes of the 1st sitting held on Monday 11th March, 2019. Hon. David Mberia proposed, Hon. Peter Wanyoike

seconded, and the same were confirmed to be the true record of the proceedings.

MIN. NO./SCA/006/2019:ADOPTION OF THE COMMITTEE REPORT ON THE VETTING OF FOUR (4) COUNTY EXECUTIVE COMMITTEE NOMINEES

— The Clerk submitted the draft report to the Committee.

— The Chairperson took Members through the report which was thereafter unanimously adopted by the Committee.

MIN. NO./SCA/0107/2019: - A.O.B & ADJOURNMENT

There being no other business to transact, the Chairperson adjourned the meeting at One O'clock.

SIGNATURE.....

(Chairperson)

DATE ..... 19th MARCH 2019 .....

CURRICULUM VITAE

PERSONAL DETAILS

Name:	**LUCIA MUINDI NGUMBAU MULWA**
Sex:	Female
Date of Birth:	26th June 1965
Place of Birth:	Kitui County
Nationality:	Kenyan
Marital Status:	Married
Telephone:	0723958834
Email Address:	luciangumbau@gmail.com
Postal Address:	P.O. Box 79157 – 00400, NAIROBI
Employer	Nairobi City County Government
Current post:	County Chief Officer-Education, Social Services and Gender

Career Objectives

- To broaden my professional knowledge and skills in order to continuously provide effective and efficient service to Kenyans and stakeholders.
- To value all people without discrimination and to serve them with outmost integrity and respect at all times.

Languages

English, Kiswahili and Kikamba (spoken and written)

ACADEMIC AND PROFESSIONAL QUALIFICATIONS

2003 – 2005 - **Mater of Education (Administration)**
Research topic; Determinants of Women participation in leadership of Public Secondary Schools: A Case of Kitui District
University of Nairobi

1987 – 1990 - **Bachelor of Education (Home Economics)**
Second Class Honors
Kenyatta University

1985 – 1986 - **Kenya Advanced Certificate of Education (A level)**
Three (3) principals,One(1) Subsidiary
Kaproprita Girls High School

1981 – 1984 - **Kenya Certificate of Education (O level)**
Division 2 (24 points)
St. Angela's Girls Secondary School – Mutune

1974 – 1980 - **Certificate of Primary Education (CPE)**
B+, B+, B- (28 points)
Mutulu Primary School

LEADERSHIP AND MANAGEMENT TRAINING

2018 - **IFMIS training for AIE Holders**
Kenya School of Government

2017 - **Institutional Risk Management Framework training**
Management audit consulting Limited

2014 - **Strategic Procurement and Compliance seminar**
DGMB Training Solutions Ltd

2014 - **Strategic Institutional Risk Management Seminar**
DGMB Training Solutions Ltd

2011 - **Seminar for Young Educators from Developing Countries**
Northeast Normal University –The People's Republic of China

2011 - **Database Management and Administration Course**
Kenya Institute of Administration (KIA)

2010 - **The Art of Leadership (AOL) and Management for Education Managers**
Strathmore University

2010 - **Effective Supervisor Skills Development (Leadership Skills)**
Universal Technology Associates Ltd

2008 - **IPPD System Training for TSC Managers**
Kenya Institute of Administration (KIA)

2009 - **Unleash the Power Within**
Peak Performance International

2007 - **Strategic Leadership Development Course**
Kenya Institute of Administration (KIA)

2007 - **Project Monitoring and Evaluation Course**
The Kenya Institute of Management (KIM)

2007 - **Leadership Dynamic Seminar for Senior Women Managers**
Kenya Institute of Administration (KIA)

2002 - **Computer Application Course**
Institute of Computer Applications Ltd

2001 - **The Dale Carnage Leadership Training for Managers**
Leco Training & Consultation Ltd

1997 - **Management Development Seminar for Women Managers in Public Service**
Directorate of Personnel Management (DPM)

PROFESSIONAL EXPERIENCE

2018-todate: **Chief Officer (Education, Social Services and Gender)**, Nairobi City County

2015-2018: **Deputy Director (Administration Services)**, TSC headquarters

2011-2014 **Deputy Director (Human Resource Development)**, TSC headquarters

2006-2011: **Assistant Deputy Director (Teacher Discipline)**, TSC headquarters

2003-2006: **Assistant Deputy Director (Integrity Services)**, TSC headquarters

1995-2003: **Staffing Officer (Eastern and North Eastern Provinces)**, TSC headquarters

1994-1995: **Principal (Maliku Girls Secondary School)**, Kitui County

1993-1994: **Deputy Principal (Maliku Girls Secondary School),** Kitui County

1990-1992: **Assistant Teacher (St. Angela's Girls Secondary School)**, Kitui County

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COMMITTEE ASSIGNMENTS

2015: Member, TSC Rapid Results Initiative (RRI) Committee

2014: Alternate member, TSC Tender Committee

2013: Member, TSC Human Resource Management Disciplinary Committee

2011: Member, TSC Constitution Implementation Committee

2010: Member, TSC Human Resource Management/Promotion Committee

2003: Member, Ministry of Education Committee looking into problems facing the National polytechnics and Technical training institutes

OTHER KEY ASSIGNMENTS

2015, 2016: **Appointed to perform duties of the Secretary/Chief Executive officer**, Teachers' Service Commission while the holder of the office was away from station

REFEREES

Dr. Nancy N, Macharia, OGW
Chief Executive officer/Commission Secretary
Teachers' Service Commission
Private bag, 00100
Nairobi.

Prof. Justus M .Munyoki
Jmmunyoki@uon.ac.ke
University of Nairobi
School of business
P.O. box 30197-00100
Nairobi

Mr. Joseph M. Indere
Josephoburah@yahoo.com
Kakamega county government
P.O. box 36-50100
Kakamega

KENYA REVENUE AUTHORITY

Tax Compliance Certificate

For General Tax Questions
Contact KRA Call Centre
Tel: +254 (020) 4999 999
Cell: +254(0711)099 999
Email: callcentre@kra.go.ke

www.kra.go.ke

Taxpayer PIN : A002292961S

Name and Address :

Lucia Muindi Ngumbau Mulwa
NAIROBI, NAIROBI CITY (WEST), Westlands District,
PO Box:79157,
Postal Code:00100

Certificate Date: 11/04/2018

Certificate Number:
KRAWON0253992018

This is to confirm that Lucia Muindi Ngumbau Mulwa,
Personal Identification Number A002292961S
has filed relevant tax returns and
paid taxes due as provided by Law.

This Certificate will be valid for
twelve (12) months up to 10/04/2019.

Caveat: This certificate is issued on the basis of information available with the authority as at the certificate date mentioned above. The Authority reserves the right to withdraw the certificate if new evidence materially alters the tax compliance status of the recipient.

Disclaimer : This certificate is system Generated and therefore does not require signature.You may confirm validity of this certificate on the iTax Portal by using the TCC Checker.

NATIONAL POLICE SERVICE C. 24A

DIRECTORATE OF CRIMINAL INVESTIGATIONS

DIRECTORATE OF CRIMINAL INVESTIGATIONS HEADQUARTERS
P.O.Box-30036-00100 GPO
NAIROBI, KENYA

Ref. No. PCC-AAAIMAM9 **Date. 28 February 2019**

POLICE CLEARANCE CERTIFICATE

I hereby certify that the fingerprints recorded from

LUCIA MUINDI NGUMBAU MULWA

holder of ID No. **8364270** *have been searched in Criminal Records Office's database with/without previous record. The validity of the information on this certificate is as of the date of issue.*

REMARKS IN CASE OF PREVIOUS RECORD

OFFENCE(S): NIL

RESULTS OF TRIAL: NIL

DATE: NIL

This Certificate has been issued without any alteration or any erasure

(P.M. Ndunda)

For: Director, Directorate of Criminal Investigations

(P.T.O)

NOTE: This is a computer generated certificate, to verify the authenticity of this document, send DCI to 21546

HIGHER EDUCATION LOANS BOARD

CERTIFICATE OF CLEARANCE

007168

UNIVERSITY STUDENTS' LOAN

This Certificate is awarded to KISINGA LUCIA MUINDI

ID NO 8364270 University Registration No. E23/6265/87 who underwent a

THREE year course at KENYATTA UNIVERSITY

From 1987 To 1990 In the faculty of EDUCATION

For having repaid in full the **Principal Loan of Kshs** 62,120.00 (SIXTY TWO THOUSAND ONE HUNDRED TWENTY ONLY)

together with interest thereon.

This certificate is issued without erasures, alterations or cancellation

Signature BOARD SECRETARY 15/11/06 Date

Signature MANAGER LOANS DISBURSEMENT & RECOVERY 15/11/06 Date

WINFRED W. GATHAGU

P.O. Box 9999-00200 Nairobi, Kenya
Mobile Phone: **0722332331**

Email: wanguigathagu@gmail.com

FINANCE AND BUSINESS DEVELOPMENT PROFESSIONAL

Career Summary:

I have a passion and commitment to pursue a career that drives Leadership and Service Delivery effectiveness and efficiency in all aspects of Financial and Business Development profession.

I have held a senior level public office for one year, prior to which I had 13 years' experience working with a financial institution. These duties provided me the opportunity to fulfil strategic objectives through active participation in public finance management, Business Strategy development and implementation, relationship management, account management, sales, and marketing. I have a performance-based track-record that demonstrates accomplishment of work-plans, driving growth, improving operations and successfully creating solutions for complex business problems through successful management of projects. I am client focused (internal and external), result oriented through collaborative monitoring and evaluation, enterprising and observation of work ethics, integrity and accountability.

MY STRENGTHS

They include, but not limited to: - analytical capability and information management that provide a framework for decision-making, enable measurement of progress through monitoring and evaluation, analytical thinking, project management, and process evaluation within a fast paced and high-pressure environment.

Key Competencies:

- Strategic Leadership
- Stakeholder Management
- Project management
- Professionalism and Ethics
- Analytical and decision making skills
- Change Management
- Resource management
  1. Financial
  2. Human Resource
  3. Business Systems

ACADEMIC QUALIFICATIONS

NAZARENE UNIVERSITY : **2013- 2019**
Master of Business Administration
Majoring in Project Management

UNIVERSITY OF NAIROBI : **1997 – 2001**
Bachelors of Arts (Economics and sociology)
Second Class Honors

PROFFESSIONAL TRAININGS AND QUALIFICATIONS

- Supervisory Management & Mentorship – Coop Leadership & Management Centre
- Banking Operations – Coop Leadership & Management Centre
- Anti-Money Laundering & Workplace Ethics – Coop Leadership & Management Centre
- Thinking like a CFO: Making financial decisions – Coop ELearning
- Thinking like a CFO : Mindset & Financial priorities
- Effective Sales Delivery, Mastery & Leadership – Coop Leadership & Management Centre
- Enhanced Customer Service & Communication – Coop Leadership & Management Centre

WORK EXPERIENCE

Current Employer (Year 2018 to date): NAIROBI CITY COUNTY

Position: Chief Officer – Economic Planning and Budget

Responsibilities

- Accounting officer for the economic planning department and budget
- Formulation and implementation of planning/budgeting policies with a lead role in CFSP, CBROP and APR's
- Development and implementation of short and medium term plans including the CIDP, ADP's, and a lead role in formulation of Sector Strategic Plans
- Advising the government on financial and economic matters
- Tracking the implementation of County plans through periodic monitoring

- Maintaining an inventory of all development and investment programmes
- Management of all county statistics
- Conducting specialized studies, surveys and research

Key Achievements

- Ensured timely preparation of all requisite policy documents as prescribed in the PFM Act
- Oversaw preparation of the following: CADP 2019/2020, CFSP 2019, Debt Management Strategy Paper 2018, PBB 2018/2019, County Statistics Strategy 2018-2022, Quarterly and Annual Progress evaluation

Year 2004 – 2018 CO-OPERATIVE BANK OF KENYA

Brief:
Co-operative Bank of Kenya is a commercial bank in Kenya, licensed by the Central Bank of Kenya, the central bank and national banking regulator. The bank has the second highest customer base in Kenya and was awarded "Best Bank of Kenya" by the London Financial Times due to their excellent growth. I have worked at Co-op under different capacities, having grown through the ranks because of the results I have been able to achieve through my hard work, dedication and innovation. My stint at this institution was as follows

Year 2013 - 2018 CO-OPERATIVE BANK OF KENYA

Position : Product / Relationship Manager - Rift & Nairobi West Branches

Responsibilities

Strategy, leadership and Management

- Leading bank business growth within assigned 29 branches comprising over 130 relationship managers and officers as per the bank's Lending manual & credit policy.
- Deliver Business results by implementing the business strategy within the assigned branch network
- Overseeing and ensuring the implementation of the business policies and procedures for compliance by maintaining standards and ensuring service efficiency
- Growing the lending book, Banking and alternative channels services with a focus in meeting the dynamic consumer needs.

Finance

- Conducting detailed analysis of customers' financial statements by providing management recommendation to enable business decisions
- Detailed analysis in collateral, borrower and guarantor, debt service and covenant compliance.
- Assessment of lending risks and ratings, clearly identifying offsetting mitigates and summarizing recommendations.

Relationship Management

- Leading the assigned regions in the implementation of the Business Growth Strategy and managing the portfolio in compliance to Bank's policies specific to KYC (Know Your Customer), AML(Anti money laundering) and Credit.
- Marketing products to clients & managing the portfolio to ensure that the Bank maximizes returns from the relationship and that the clients remain completely satisfied.
- Ensuring a focused efficient and effective customer service frameworks to increase the flow of business from existing customers and generate business from new customers.
- In charge of Service Delivery for the assigned regions including monitoring, evaluating and reporting to achieve Customer Satisfaction

Product Management

- Developing new products and review existing products in line with emerging customer needs
- Ensuring products are compliant with the banks credit policy, processes and procedure
- Establishing and developing strategic partnerships with various players in real estate industry value chain.
- Preparing various product management reports for decision making
- Train the sales force across the branch network and offer technical support in appraisal of mortgage related applications.
- Organize, and participate in property open days, expos corporate scheme clinics, activations and branch visits
- Follow up and facilitate closure of all issues related to our products from the business originating units.
- Maintain professional and technical knowledge by attending and contributing to training programs, educational workshops, corporate social responsibility events, team building and any other duties as may be assigned.
- Helped the team identify strengths and weaknesses in their own skills and attributes, reviewed their self-development plans and ensured relevant training and development needs were accommodated.
- Mentor, coach and train relationship managers and officers to fully understand the relationship management role.

Key Achievements

- Achieved successful implementation of the business growth and expansion strategies within set timelines and budgets.
- A member of the team that launched a winning Mortgage Scheme proposals for various County Assemblies and County Executives mortgage schemes in conformity with the requirements of SRC and County Public Financial Management Act. As a result the bank is currently managing accounts in 38 counties!
- Originated and structured high value project finance deals and end-buyer mortgage financing arrangements focussed on development of large scale affordable residential Housing scheme comprising 955 housing units and another comprising 460 housing units for sale.
- Part of the team that is spearheading transformation in the bank which has resulted in the growth of the mortgage portfolio from KSHS 20 Billion to KSHS 45 Billion in two and a half years.
- Directed the first mortgage end buyer campaign focusing on development sites within Nairobi and its environment.

- Achieving over 200% of the yearly set targets through experiential trainings, mentoring and support to business originating units for the last 4 years in a row.
- Been able to sustain high level of professionalism and ethics with 100% compliance level.

Year 2010 – 2013 CO-OPERATIVE BANK OF KENYA

Position : Business Development Officer

Responsibilities

- Prepare Strategies and action plans to realize growth of the market, e. g successfully carried out market sensitization for the Ukulima, Ongata Rongai and Parliament Road Branches
- Proactively made call visits focusing on generating business from prospective clients including follow-up with solid, on-time proposals and closing sales efficiently.
- Supervising guiding and working with other retail banking representative teams in their sales duties and managing any upcoming challenges to ensure maximum output.
- Maintained customer advocacy and client retention by providing exceptional customer service in every customer transaction.
- Responsible for driving growth targets in new deposits.
- Through sales team kept customers well informed on new & existing customer initiatives by the Bank while proactively educating customers on utilizing available alternative channels (i.e. Internet Banking, Card payment and Mobile Banking)

Key Achievements

- Innovative Cash Management product offering through the various alternative digital platforms thus improving revenue collection and reconciliations and exceeded the set target

Year 2007 - 2009: CO-OPERATIVE BANK OF KENYA

Position: Executive Banking Officer

Responsibilities:

- Championing and recruiting customers to Executive Banking
- Launching and opening the Executive Current Account
- In charge of accounts service and executive banking staff at the branch
- Offering a one stop shop to executive banking customers
- Strict adherence to all regulations, statutes, standards, practices and all internal processes and procedures as per the relevant manuals and comply with all relevant external legislation and regulations with regard to Compliance requirements. Know Your Customer (KYC), Know Your People (KYP) ,Know Your Transactions (KYT), Anti-Money Laundering (AML)
- Ensure that as a staff you actively contribute to the department/division attaining a "Satisfactory" rating in both internal and external audit by performing your role to the required standards and adhering to all internal processes and procedures as per relevant manuals, policies and regulations of the bank.

- Ensure that all risk management requirements within your remit are addressed and where necessary escalated through the available defined channels

Key Achievements

- Leading executive banking officer in 2008 in terms of recruitment and income growth hence recognized and promoted

Year 2004 – 2007 CO-OPERATIVE BANK OF KENYA

Position: Graduate Clerk

Responsibilities:

- Teller - Receipt and payment of cash and cheques
- Forex Teller – local and international cash transfers, receiving, negotiating and growth of forex products.
- Customer Service - Handling customer queries, processing of electronic Funds transfers, customers' salaries, direct debits and standing orders.

Key Achievements

- Recognized as one of the best forex growth drivers in year 2006 by Treasury department in the entire co-op bank network hence promoted to supervisory level.

KEY SOCIAL RESPONSIBILITIES AND ACHIEVEMENTS

- A leader of Mukurwe-ini Youth development group
- Chairlady , Member and a leader in several women groups in Nairobi and upcountry
- A leader in organizing successful banks social events including coordinating and organizing teams
- Trusted by Family , Friends and colleagues in organizing fund raisings and events for charities aimed at assisting the needy
- Involved in many volunteer activities within Nairobi e.g youth and children counselling in church and community especially those affected by dysfunctional homes, fundraising activities for cancer and heart diseases , prison and children homes visits

INTERESTS

- Reading journals
- Sightseeing
- Sports: Swimming

REFEREES

Mr. Peter Kihara,
Head – Mortgage Department, Co-operative Bank,
P.O. Box 74956-00200,
NAIROBI

Mr. Allan Igambi,
CECM Finance, NCCG
P.O Box 30075-00100,
NAIROBI

Mr. Xavier Maina Nyamu
Former KNUT secretary General,
P.O. Box 5201-00100,
NAIROBI

KENYA REVENUE AUTHORITY

Acknowledgement Receipt

www.kra.go.ke

Tax Compliance Certificate

For General Tax Questions
Contact KRA Call Centre
Tel: +254 (020) 4999 999
Cell: +254(0711)099 999
Email: callcentre@kra.go.ke

Taxpayer PIN : A003077470V

Name and Address :

Winfred Wangui Gathagu
n/a, Nyeri, Nyeri Central District,
PO Box:40,
Postal Code:10100

Acknowledgement Date : 06/03/2019

Acknowledgement Number :
KRA201902535886

We hereby acknowledge the application for Tax Compliance

Application Details

Taxpayer PIN	A003077470V
Taxpayer Name	Winfred Wangui Gathagu
Taxpayer Address	n/a, nyeri nyahururu, NAIROBI,Nyeri Nyeri Central District-10100
Reason	work

Note: Dear Taxpayer, your application for Tax Compliance Certificate has been received by us through KRA front desk. This application will be forwarded to the concerned area officer for further processing. Please follow the instructions given in the email and produce necessary documents.

Disclaimer : This is a system generated receipt and does not require signature.

KENYA REVENUE AUTHORITY

www.kra.go.ke

Tax Compliance Certificate

For General Tax Questions
Contact KRA Call Centre
Tel: +254 (020) 4999 999
Cell: +254(0711)099 999
Email: callcentre@kra.go.ke

Taxpayer PIN : A003077470V

Name and Address :

Winfred Wangui Gathagu
n/a, Nyeri, Nyeri Central District,
PO Box:40,
Postal Code:10100

Certificate Date: 20/09/2017

Certificate Number:

KRAWON8315242017

This is to confirm that Winfred Wangui Gathagu, Personal Identification Number A003077470V has filed relevant tax returns and paid taxes due as provided by Law.

This Certificate will be valid for twelve (12) months up to 19/09/2018.

NATIONAL POLICE SERVICE

C. 24A

DIRECTORATE OF CRIMINAL INVESTIGATIONS

DIRECTORATE OF CRIMINAL INVESTIGATIONS HEADQUARTERS
P.O.Box 30036-00100 GPO
NAIROBI, KENYA

Ref. No. **PCC-AAACHZ06**

Date: **15 September 2017**

POLICE CLEARANCE CERTIFICATE

I hereby certify that the fingerprints recorded from

WINFRED WANGUI GATHAGU

holder of ID No. **20063241** *have been searched in Criminal Records Office's database with/without previous record. The validity of the information on this certificate is as of the date of issue.*

REMARKS IN CASE OF PREVIOUS RECORD

OFFENCE(S): NIL

RESULTS OF TRIAL: NIL

DATE:

This Certificate has been issued without any alteration or any erasure

(P.M. Ndunda)

For: Director, Directorate of Criminal Investigations

(P.T.O)

NOTE: This is a computer generated certificate, to verify the authenticity of this document, send DCI to 21546

HELB-09333

HIGHER EDUCATION LOANS BOARD

Certificate of Clearance

STUDENTS' LOANS

This is to confirm that WINFRED WANGUI GATHAGU

ID No. 20063241 Registration No. C01/2794/97

attended UNIVERSITY OF NAIROBI

has fully repaid his/her UNDERGRADUATE STUDIES Principal Loan and interest thereon.

Signature CEO & BOARD SECRETARY — Date September 13, 2017

Signature HEAD OF OPERATIONS — Date September 13, 2017

This certificate is issued without erasures, alterations or cancellation

HIGHER EDUCATION LOANS BOARD ★ HIGHER EDUCATION LOANS BOARD ★ HIGHER EDUCATION LOANS BOARD ★ HIGHER EDUCATION LOANS BOARD ★ HIGHER EDUCATION LOANS BOARD ★ HIGHER EDUCATION LOANS BOARD



PAULINE NYAMBURA KAHIGA

P.O BOX 1332 – 00606, SARIT CENTRE, NAIROBI, KENYA
CELL PHONES: +254 (0) 711 129918 | +254 (0) 734 726647 | **HOME TEL:** +254 20 5215887
EMAIL: kahiga.pauline@gmail.com | pauline.kahiga@gmail.com

BIO DATA	▪ Nationality: Kenyan ▪ Gender: Female
PROFILE	
Member of the Marketing Leadership Forum and a high level professional with over 17 years' progressive management experience in Sales and Marketing having worked within the banking sector in providing high level skills in Business Development, Relationship Management and Investment Options for High Net-Worth Individuals, Diplomatic Missions and their affiliated Donor Projects, NGO's, Domestic and Multinational Corporations. Demonstrated team leadership experience both at work and outside of work - right from Elementary School, Career-Life and even Family Life	
EDUCATION	
1992-1995	▪ **Bachelor of Science in International Business Administration** United Sates International University – Africa (USIU-A)
WORKING EXPERIENCE	
September 2018 – To Date	NAIROBI CITY COUNTY GOVERNMENT (NCCG) ***Ag. County Secretary and Head of County Public Service*** ▪ Head of the County Public Service; ▪ Arranging the business, and keeping the minutes, of the county executive committee subject to the directions of the executive committee; ▪ Conveying the decisions of the County Executive Committee to the appropriate persons or authorities; and ▪ Perform any other functions as directed by the County Executive Committee
May 2017 – September 2018	NAIROBI CITY COUNTY GOVERNMENT (NCCG) ***County Chief Officer*** ▪ Performing the administrative duties of the day to day running of the Department. ▪ Implementation of policies and development plans. ▪ Development of Strategic Plans. ▪ Formulation and implementation of effective programs to attain vision 2030 sector goals and operationalize the seven pillars.

Oct 2016 – To Date	PROFESSIONAL DIGITAL SYSTEMS LTD (PDSL ~ VendIT) ***General Manager, Commercial (Currently managing in excess of Kes.400 million monthly electricity sales turnover and working closely with the MD and CIO to optimize sales potential and develop long term sales strategies that ensure the business maintains the lead position in the market as KPLC's Easy-Partner while ensuring differentiated operational excellence in service delivery through a 24-hr Call Centre)*** Matrix reporting to the Chief Information Officer and Managing Director, I am responsible for: **Marketing Strategy Development And Policy Setting** ▪ Working collaboratively with global and in-country leadership while aligning key stakeholders on global marketing communications strategy and initiatives to maximize the impact of content distribution ▪ Representing Company at Trade Association meetings with an objective of driving business growth ▪ Directing market channel development activity and coordinating sales distribution by establishing sales territories, quotas and goals ▪ Devising and implementing strategic marketing and communication plans, forecasts and sales plans to ensure a high return on investment and achieve corporate objectives for products and services ▪ Identifying and leveraging synergies across markets while providing local market insights ▪ Guiding digital, visual media communications and organizational editorial strategy messaging ▪ Evaluating market research and adjusting marketing strategy to meet changing market and competitive conditions ▪ Preparing periodic marketing activity and sales reports and presenting the same to Executive Management with recommendations on areas of proposed client base expansion ▪ Driving evolution of commercial model ensuring deployment of multichannel communication enhancing overall customer engagement **Profitable Growth In Sales** ▪ Achieving satisfactory profit/loss ratio and market share in relation to present standards, economic and industry trends ▪ Planning and overseeing advertising and promotion activities including print, online, electronic media and direct mail ▪ Recommending product positioning, packaging and pricing strategy to produce the highest possible long-term market share ▪ Actively listening and seeking to figure out what motivates prospective clients and using this knowledge to form a connection and build a partnership ▪ Reviewing and analyzing sales performance against programs, quotes and plans to determine effectiveness ▪ Meeting with key clients, assisting sales representatives maintain relationships, negotiate and close deals **Customer Service Quality And Operations Efficiency** ▪ Establishing and maintaining relationships with industry influencers and key strategic partners ▪ Managing operating budgets for sales and marketing, ensuring effective control of marketing results and taking corrective action to guarantee achievement of

	marketing objectives within designated budgets ▪ Setting up systems and processes to approach and develop strategic partnerships with different market segments and channels ▪ Proactively ▪ Liaising, assisting and coordinating between my department and other departments to maintain a collaborative, unified and consistent corporate image, integrity and reputation throughout ▪ Ensuring operational excellence in the execution of service delivery **People Management** ▪ Understanding the nuances of working and forming relationships with people across multiple counties, countries and different cultures ▪ Leading, mentoring and directing staffing, training, performance goals, evaluations and professional development to sustain and control sales and marketing programs while keeping the department focused on the critical path ▪ Fostering an environment of continuous learning, knowing when to lead from the front – and when to lead from behind to create space for individual staff members to grow and flourish ▪ Working with other Team Members to develop packages that respond to client needs and preferences to sustain long-term partnerships while using this process to inform channel sales strategy **Achievements** ▪ Increased wallet share/business turnover by 30% growth within a period of 1 year ▪ Successfully streamlined current operations to acceptable optimization and profitable thresholds
July 2007 - Dec 2013	STANBIC BANK LTD (member of the Standard Bank Group) ***Manager, Business Banking (personally grew and currently managing a portfolio size of Kes.3 Billion in assets and Kes.7 Billion in liabilities)*** Reporting to Executive Head of Business Banking, I am responsible for: **Profitable Growth In Sales** ▪ Promoting, acquiring, cross-selling, structuring and providing advice on a diverse range of financial solutions customized to best meet the financial needs of high value potential and existing commercial clients ▪ Identifying and taking ownership of sales leads in Trade, Global Markets, Cash Management, Electronic Banking and Vehicle & Asset Finance ▪ Mining and analyzing customer data to identify and plan for expansion and/or additional business opportunities ▪ Developing and implementing a client calling schedule to visit all clients in the portfolio **Customer Service Quality And Efficiency** ▪ Performing a proactive liaison role between customers and credit, back-office service fulfillment, processing functions ▪ Interacting closely and frequently with all clients to analyze and establish ongoing needs and assist clients to better understand financial requirements ▪ Providing a central advisory/information/query handling service point for clients within portfolio managed ▪ Accurately and efficiently processing customer mandates/documentation requirements for financial facilities

	Business Lending Support And Risk Management ▪ Planning and implementing annual credit reviews for portfolio managed ▪ Explaining and structuring/customizing credit loan facility options, parameters and qualifying criteria ▪ Supporting clients in completion of credit application information requirements (such as balance sheets, financial statements) ▪ Motivating and processing non-scored credit applications ▪ Notifying clients of outcome of credit applications ▪ Monitoring of daily referrals to ensure that client facilities are managed within approved limits while exercising discretion regarding account conduct based on knowledge and understanding of portfolio clients ▪ Balancing industry sector, client exposure and securities held to contain and mitigate risk **People Management** ▪ Guiding direct reports and team colleagues to ensure work standards and quality work output targets are set, achieved and maintained ▪ Identifying strengths and development areas for direct reports and suggesting skills gaps interventions ▪ Managing performance contribution of support staff ▪ Proactively coaching and mentoring direct reports **Compliance With Legislation** ▪ Upholding banking, credit and legislative policies, procedures and compliance requirements **Achievements** ▪ Proactively managed assigned portfolio and increased wallet share/business turnover by over 200% growth within a period of the recent past 4 years ▪ Effectively reduced and managed non-performing borrowings and irregular excess/risk account positions to less than 5% of portfolio statistics ▪ Successfully streamlined and updated current portfolio to acceptable levels of credit compliance and KYC ratings
Aug 2004 - Feb 2007	NIC BANK LTD ***Senior Relationship Manager - Institutional Banking & Liability Management (managed a portfolio size of Kes.1 Billion in liabilities only)*** Reporting to Head of Institutional Banking & Liability Management, I was responsible for: **Business Development** ▪ Mobilizing customer deposits mainly from Diplomatic Missions and affiliate Donor Projects, Local and Multinational Corporates, Non Governmental Organizations, Faith Based Associations and High Net Worth Individuals ▪ Developing, structuring and selling Institutional Banking & Liability Management Solutions to prospective and existing clients through engagement / client feedback ▪ Diversifying product portfolio utilized by the Bank's existing clients ▪ Liaising closely with product managers to ensure first class provision of top range solutions to corporate clients ▪ Ensuring that customized client solutions assist in effectively managing client businesses ▪ Liaising with relevant department heads on all collections, trade and liability related product calls and enquiries

Sales & Operations

- Managing approximately 50 clients – portfolio value (Local and Foreign): Kes. 1 Billion
- Providing support to relationship managers covering high net-worth individuals
- Managing the Bank's liability sales pipeline and ensuring a high level of sales
- Directing and managing a sales team to ensure prompt preparation and release of proposals
- Preparing relationship management call reports
- Ensuring detailed job monitoring and supervision: Deal Pipeline (tracking proposal development, pricing check etc)
- Ascertaining deal closure in the shortest turnaround time

Proposal Writing

- Conceptualizing and visualizing best target market customer list approach to secure new revenue generation
- Preparing competitive and customized client product proposals
- Coordinating the sales deal pipeline, ensuring all proposals and follow-ups are concluded in a timely manner

Relationship Management

- Managing customer service delivery through weekly job status internal and external meetings, progress sheets, briefing forms, contact sheets and time plans
- Ensuring a high level of client relationship management and revenue generation

Marketing

- Analyzing existing customers to identify cross-selling opportunities and increase wallet share
- Conceptualizing and documenting marketing plans for key relationships
- Liaising with Relationship Managers within the department, on product marketing (i.e. strategy formulation – market penetration and increase of business share)
- Ensuring a close working relationship with all departmental Relationship Managers to maintain cohesive marketing plans
- Preparing high profile client presentations and conducting client demonstrations to prospective Bank customers
- Conducting client visits to significantly increase business understanding

Financials

- Assisting in preparation of sales forecasts and adhering to the same
- Ensuring effective utilization of all resources (time, equipment, human resources)
- Monitoring revenue through proactive review of customer profitability: volumes and values
- Preparing client cost benefit analysis proposals and presentations
- Developing financial solutions

Achievements

- Obtained Public Relations Society of Kenya (PRSK) Award for best website 2004
- Computer Society of Kenya Award for best implementation of Information & Communication Technology (ICT) in Banking 2004
- Successfully formed, captained and steered a Bank Swimming Team to become the Inter-Banks Swimming Champions – years 2004 & 2005

May 2003 - July 2004	NIC BANK LTD ~ MOVE ***MOVE Manager - Personal Banking (developed and introduced a personal banking brand in what was previously predominantly a Corporate Bank)*** Reporting to Head of Personal Banking and Managing Director, I was responsible for: ▪ Conceptualizing and launching of MOVE – a modern, revolutionary, one-tariff mode of Personal Banking in Kenya ▪ Monitoring the MOVE loan book to minimize risk exposure ▪ Recruiting and managing a pioneer MOVE Sales and Marketing Team of 35 staff ▪ Managing MOVE customer relationships on a day-to-day basis **Achievements** ▪ Successfully launched the MOVE concept, which is currently one of the leading Personal Banking brands in Kenya ▪ Expanded Bank's personal accounts customer base from 300 to over 7,000 in a period of one year ▪ Obtained Marketing Society of Kenya (MSK) Warrior Award for Best Launch of Product/Service 2003
July 1999 - Apr 2003	COMMERCIAL BANK OF AFRICA LTD (CBA) ***Account Relationship Manager (Personal Banking)*** Reporting to the Assistant General Manager – Personal Banking, I was responsible for: ▪ Marketing, cross-selling and managing Bank products including: personal accounts, overdrafts and loan servicing ▪ Managing the accounts of key Embassy staff, high net-worth individuals, key corporate and other institutions' staff and other personalities with potential for growth in different areas of specialization ▪ Ensuring continuous development of the Personal Banking product range ▪ Liaising and advising customers on Bank products and investment opportunities/avenues ▪ Setting up of personal and private banking offices that led to rapid growth and outstanding performance of the Westlands Branch ▪ Reviewing, assessing and re-designing various Bank processes to enhance efficiency and competence – Pioneer member of Total Quality Management (TQM) Team ▪ Organizing Bank sponsored Golf Tournaments
	COMMERCIAL BANK OF AFRICA LTD (CBA) – Head Office Branch ***Head of Customer Service*** Reporting to Branch Manager, I was responsible for: ▪ Ensuring provision of banking services in accordance to banking operations, procedures and controls ▪ Marketing and cross selling Bank products ▪ Opening and maintaining various Bank accounts ▪ Supervising staff ▪ Planning and harmonizing all activities for CBA's Ruby Anniversary Celebrations **Achievement** ▪ Pioneer PB Team member, managing about 2,700 accounts-portfolio Kes. 423.3 million

Feb 1998 - Oct 1998	COMMERCIAL BANK OF AFRICA LTD (CBA) ***Graduate Management Trainee*** Reporting to HR Training Manager, I was responsible for: ▪ Teller duties including those of bulk cashier ▪ Customer service and other related duties ▪ Acting Head of Department – cash and customer service ▪ Rotational training in all departments within the Bank
Jul 1995 - Aug 1997	PRUDENTIAL BANK LTD ***Head of Marketing and Customer Relations*** Reporting to the Managing Director, I was responsible for: ▪ Developing and setting up a marketing division, managing personal and corporate current accounts, marketing Bank products and services, supervising staff and training newly recruited staff **Achievement** ▪ Successfully established and managed Marketing unit of the Bank
INTERPERSONAL SKILLS/OTHERS	▪ Strategic thinker - curious, critical and analytical therefore good at probing and obtaining information ~ policy formulation leadership qualities ▪ Team leadership and management experience demonstrated throughout strong, relevant work experience ▪ Ability to work collaboratively across different cultures and multiple country offices and departments ▪ Resilient ~ embracing criticism and maintaining enthusiasm despite setbacks while maintaining high energy levels ▪ Systematic and a problem solver with a keen eye for detail, accuracy, orderliness and data interpretation ▪ Possesses strong business acumen and technical capacity ▪ Self-assured, creates good lasting impressions in social situations, enjoys being with people (speaking engagements) and excellent communication proficiency ▪ Passionate, self-driven and result oriented professional who combines strong leadership skills with good humor, patience and a humble approach to service ▪ Top-performing academic background
PROFESSIONAL MEMBERSHIP	▪ Marketing Leadership Forum
CLUBS	▪ Karen Country Club ▪ Limuru Country Club
REFEREES	

Mr. Edwin Njamura Director Corporate Services Capital Markets Authority Tel: +254 (0)722 206300	Mr. Ben Wandawanda Executive Head, Business Banking Stanbic Bank Limited Tel: +254 (0)725 665323	Mrs. Lucy Njoroge Chief Finance Manager NIC Bank Limited Tel: +254 (0)721 278866

KENYA REVENUE AUTHORITY

Tax Compliance Certificate

Contact KRA Call Centre
Tel: +254 (020) 4999 999
Cell: +254(0711)099 999
Email: callcentre@kra.go.ke

www.kra.go.ke

Taxpayer PIN : A002446289G

Name and Address :

Pauline Catherine Nyambura
N/A, NAIROBI CITY (EAST), Nairobi East District,
PO Box:1332,
Postal Code:00606

Certificate Date: 05/03/2018

Certificate Number:
KRASON9863802018

This is to confirm that Pauline Catherine Nyambura, Personal Identification Number A002446289G has filed relevant tax returns and paid taxes due as provided by Law.

This Certificate will be valid for twelve (12) months up to 04/03/2019.

Caveat: This certificate is issued on the basis of information available with the authority as at the certificate date mentioned above. The Authority reserves the right to withdraw the certificate if new evidence materially alters the tax compliance status of the recipient.

HIGHER EDUCATION LOANS BOARD ★ HIGHER EDUCATION LOANS BOARD ★ HIGHER EDUCATION LOANS BOARD ★ HIGHER EDUCATION LOANS BOARD ★ HIGHER EDUCATION LOANS BOARD ★ HIGHER EDUCATION LOANS BOARD

HIGHER EDUCATION LOANS BOARD

Serial No: 136583

Compliance Certificate

This is to confirm that,

PAULINE CATHERINE NYAMBURA

Holder of National IDNo: 11585111 is not a beneficiary of the University Loans Scheme.

Signed by: Head Of Operations

Manager, Loan Repayment and Recovery

Caveat

a) This certificate is issued on the basis of information available to the Board as at the date shown above. The Board reserves the right to withdraw the certificate if new evidence materially alters the compliance status of the recipient.
b) To confirm genuineness and validity of the certificate use the HELB checker available at http:www.helb.co.ke or contact our office.

Date of Issue:25-09-2017

This certificate is valid until: September 2018

HIGHER EDUCATION LOANS BOARD ★ HIGHER EDUCATION LOANS BOARD ★ HIGHER EDUCATION LOANS BOARD ★ HIGHER EDUCATION LOANS BOARD ★ HIGHER EDUCATION LOANS BOARD ★ HIGHER EDUCATION LOANS BOARD

NATIONAL POLICE SERVICE C. 24A

DIRECTORATE OF CRIMINAL INVESTIGATIONS

DIRECTORATE OF CRIMINAL INVESTIGATIONS HEADQUARTERS
P.O.Box-30036-00100 GPO
NAIROBI, KENYA

Ref. No. **PCC-AAAHEGF4** Date. **07 December 2018**

POLICE CLEARANCE CERTIFICATE

I hereby certify that the fingerprints recorded from

PAULINE CATHERINE NYAMBURA

holder of ID No. **11585111** *have been searched in Criminal Records Office's database with/without previous record. The validity of the information on this certificate is as of the date of issue.*

REMARKS IN CASE OF PREVIOUS RECORD

OFFENCE(S): NIL

RESULTS OF TRIAL: NIL

DATE: NIL

This Certificate has been issued without any alteration or any erasure

(P.M. Ndunda)

For: Director, Directorate of Criminal Investigations

(P.T.O)

NOTE: This is a computer generated certificate, to verify the authenticity of this document, send DCI to 21546

REMARKS

1.

Offence(s): .....

Result of Trial: .....

Date: .....

2.

Offence(s): .....

Result of Trial: .....

Date: .....

3.

Offence(s): .....

Result of Trial: .....

Date: .....

4.

Offence(s): .....

Result of Trial: .....

Date: .....

5.

Offence(s): .....

Result of Trial: .....

Date: .....

6.

Offence(s): .....

Result of Trial: .....

Date: .....

CV: HON. SUNJEEV KAUR BIRDI (SONIA), MP

E: soniabirdikenya@gmail.com
A: P. O. Box 2821 – 00621, Nairobi.
T: +254 734 432 482

NATIONALITY: Kenyan
THEMATIC EXPERTISE: The politics of accountability, the politics of gender, environment and social justice
GEOGRAPHICAL EXPERTISE: East Africa

OVERVIEW

I was a nominated Member of the Parliament of Kenya in the 11th parliament of Kenya. I am a confident, articulate and multi-faceted Politician with a passion for social justice and making a tangible difference in the community. My research interests include the politics of accountability, the politics of gender and equality as well as social justice for the marginalized groups in Kenya. I hold a Masters of Business Administration from the University of Sheffield. I was a very active member in the committee of environment and I believe my contribution brought value to addressing issues to matters relating to environment in our country.

I was awarded International community awards from the Sikh community in UK and Non Resident community in India for her role in society both as a leader and as a woman.

EDUCATION AND QUALIFICATIONS

2001	Master of Business Administration **University of Sheffield**
1995	Bachelor of Commerce (BComm) **Delhi University**

RECORD OF EMPLOYMENT

2013 – 2017	Nominated Member, Parliament of Kenya, KE
2010-2012	Accountant and operations manager – Turn-O-Metal Engineers Ltd.
1998 - 2010	Media sales and marketing manager at various media houses in UK.
1998-2012	Radio Disc Jockey (part time)

POLITICAL CAREER

Board Member National Executive Council United Republic Party (URP)
Treasurer, URP Nairobi County, 2012
Nominated Member of the 11th Parliament of Kenya

PERSONAL ACHIEVMENT

1. Founder of Sonia Birdi Trust Foundation through which I have successfully planned various fund raising events and through whose proceeds I have managed to facilitate the education of students from all over the country.
2. Chair person for Rotary Club Nairobi in the committee of fund raising 2018 and 2019.
3. Maharaja Jassa Singh Award from Ramgarhia Council UK on 25th May 2015.
4. Award from India, at 15th International PBD event "She the change", 23rd Jan 2019.

PARLIAMENTARY RESPONSIBILITIES:

Committee (s) in Parliament: Environment, Water and Natural Resources

Position: Member

ASSOCIATIONS AND INTER-PARLIAMENTARY GROUPS

1. Chair – Nominated Members Caucus, Kenya Women Parliamentary Association (KEWOPA)

CONTRIBUTIONS MADE IN PARLIAMENT

MOTIONS, QUESTIONS, PETITIONS, AMENDMENTS & BILLS

SPEECHES MADE: 500 speeches

MOTION (S): Notice of Motion on Building of Multi-dams to curb floods in the country

Status: Debated on and adopted by the house

QUESTION (S):

1. On cases of road carnage in the country
   Status: Debated on and adopted by the house
2. On mechanism the government has put in place in safeguarding citizens from rape
   Status: Debated on and adopted by the house
3. On measures in place to curb infrastructural vandalism in the country
   Status: Presented to Relevant committee and report tabled
4. On increased child trafficking cases in the country
   Status: Feedback was given by committee and report tabled on the floor of the house

PETITION (S):

1. On upgrading of Old Mombasa road/Maasai road A, B& C
   Status: The ministry improved some of the roads around the area under the city cabanas interchange. Report tabled on the floor of the house.
2. On Harassment and Bribery taking place at weighbridges in Kenya
   Status: Report was tabled and adopted by the committee
3. On damage caused by dumping soil in the Ngong river opposite St. Elizabeth School
   Status: Report was tabled by the committee

4. On delayed issuance of citizenship certificates to immigrants residing in Kenya
   Status: Petition was forwarded to the committee and report tabled.

5. On alleged refusal by the china road and bridge company to engage locals at the standard gauge railway
   Status: Petition was forwarded to the committee and report tabled.
6. On alleged negligence of Late Emily Chelangat by Our Lady Of Mercy Primary School
   Status: Petition with the committee on education undergoing scrutiny

STATEMENT (S):

On Investigation by CS Nkaissery on intimidation by Chairman of Hindu Council of Kenya on the community

BILLS & AMENDMENT(S):

1. Kenya Citizenship and Amendment bill (2017) **Status:** 1st Reading
2. Ethnic Minority Group Bill **Status:** Committee stage

CONFERENCES & INTERNATIONAL EVENTS

2013: Women in Parliaments Annual Summit 27-29 November 2013 – Brussels: *'The spirit of women in parliaments: Advancing society'*

2014: 69th United Nations General Assembly in New York. – September 2014 focusing on the Sustainable Development Goals

2015:

- WIP Commission on the Status of Women (CSW59) | 9 March 2015 | United Nations Headquarters, New York
- Participated in a panel discussion on importance of women in politics and shared parliamentary practices and procedures and explore parliamentary democracy, practice and procedures and share experiences & challenges faced by women parliamentarians. 30th Nov-4th Dec 2015, London.

2016:

- 8th Annual Leadership Development for Women in Politics Africa Conference 26th-27th October 2016, S.A
- United Nations convention for climate change conference in Marrakech. COP22 Nov 2016.
- IPU - Evaluating the level of gender sensitivity in Parliament of Kenya, Nov 2016

2017:

- Regional Consultation on Political Empowerment Of Women, South Africa - March 9th 2017
- Regional Consultation on Political Empowerment of Women - South Africa, 9-10 March 2017
- Round table conference on renewable energy. An initiative by Climate Parliament, together with the United Nations Development Programme (UNDP) and European Commission, 'Renewable Energy in Sub-Saharan Africa: a New Context and New Opportunities April 2017 in Abidjan.

REFERENCES :

1. **Ms. Elizabeth Kimkug : National Chair KANU women Congress**
   Email : ekimkung@gmail.com Tel : 0722 511339
2. Mr. Parminder Singh Lotay : Chairman Guru Nanak Hospital, Nairobi.
   Email : darsi.lotay@gmail.com Tel : 0722 511487
3. **Mr. Kiprono Kittony : Chairman Kenya National Chamber of Commerce**
   Email : kittony@wananchi.com Tel: 0722 885599

Kindly find attached the tax compliance.
Regards peter

KENYA REVENUE AUTHORITY

www.kra.go.ke

Tax Compliance Certificate

For General Tax Questions
Contact KRA Call Centre
Tel: +254 (020) 4999 999
Cell: +254(0711)099 999
Email: callcentre@kra.go.ke

Taxpayer PIN : A002580813H

Name and Address :

SUNJEEV KAUR BIRDI

RAPHTA ROAD, NAIROBI CITY (WEST), Westlands District,
PO Box:78193,
Postal Code:00200

Certificate Date: 21/06/2017

Certificate Number:

KRAWON7331262017

**This is to confirm that SUNJEEV KAUR BIRDI,
Personal Identification Number A002580813H
has filed relevant tax returns and
paid taxes due as provided by Law.**

**This Certificate will be valid for
twelve (12) months up to 20/06/2018.**

Caveat: This certificate is issued on the basis of information available with the authority as at the certificate date mentioned above. The Authority reserves the right to withdraw the certificate if new evidence materially alters the tax compliance status of the recipient.

Disclaimer : This certificate is system Generated and therefore does not require signature. You may confirm validity of this certificate on the iTax Portal by using the TCC Checker.

NATIONAL POLICE SERVICE C. 24A

DIRECTORATE OF CRIMINAL INVESTIGATIONS

DIRECTORATE OF CRIMINAL INVESTIGATIONS HEADQUARTERS
P.O.Box 30036-00100 GPO
NAIROBI, KENYA

Ref. No. **PCC-AAAFWCJ3** Date. **13 August 2018**

POLICE CLEARANCE CERTIFICATE

I hereby certify that the fingerprints recorded from

SUNJEEV KAUR BIRDI

holder of ID No. **11706111** *have been searched in Criminal Records Office's database with/without previous record. The validity of the information on this certificate is as of the date of issue.*

REMARKS IN CASE OF PREVIOUS RECORD

OFFENCE(S): NIL

RESULTS OF TRIAL: NIL

DATE: NIL

This Certificate has been issued without any alteration or any erasure

(P.M. Ndunda)

For: Director, Directorate of Criminal Investigations
(P.T.O)

NOTE: This is a computer generated certificate, to verify the authenticity of this document, send DCI to 21546

Certificate Serial No. 138597

HIGHER EDUCATION LOANS BOARD

Compliance Certificate

This is to confirm that;

BIRDI SUNJEEV

Holder of National IDNO. **11706111** is not a beneficiary of the University Loans scheme

Chief Operations Officer

Head Of Debt Management

Caveat

a) This certificate is issued on the basis of information available to the Board as at the date shown above. The Board reserves the right to withdraw the certificate if new evidence materially alters the compliance status of the recipient.

b) This is a system generated certificate.To confirm genuineness and validity of this certificate use the HELB checker available at : https://portal.helb.co.ke or contact our office.

Date of Issue: 09-08-2018

Valid until: 09-08-2019