

COUNTY GOVERNMENT OF NAIROBI CITY



NAIROBI CITY COUNTY ASSEMBLY

SECOND ASSEMBLY—SECOND SESSION

REPORT OF THE SECTORAL  
COMMITTEE ON CULTURE AND COMMUNITY SERVICES WORKSHOP HELD ON 28<sup>TH</sup>  
JUNE, 2018 TO 1<sup>ST</sup> JULY, 2018 IN FLAMINGO RESORT, MOMBASA COUNTY

Clerks Chambers  
City Hall Buildings  
NAIROBI

AUGUST, 2018

## Annex

### Template for Committee Work plan

## **1.0 PREFACE**

### **Committee Mandate**

**Hon. Speaker,**

The Sectoral Committee on Culture and Community Services is one of the Sectoral Committees established under Standing Order 203. The Committee is mandated under the 3<sup>rd</sup> Schedule of the Standing Orders to investigate, inquire into and report on all matters related to County libraries, cultural activities and facilities, county parks, and recreation facilities, public entertainment and liquor licensing.”

### **Committee Membership**

**Hon. Speaker,**

The Committee on Culture and Community Services was constituted by the Assembly on 5<sup>th</sup> October, 2017 comprising of the following Members:-

1. Hon Mwangi Njihia, MCA - Chairman
2. Hon Anthony Nganga, MCA – Vice-Chairman
3. Hon Millicent Anyango, MCA
4. Hon Patrick Karani, MCA
5. Hon Leah Supuko, MCA
6. Hon Nancy Muthami, MCA
7. Hon Joseph Wambugu, MCA
8. Hon Benson Mwangi, MCA
9. Hon John Kamau, MCA
10. Hon Anthony Karanja, MCA
11. Hon Annita Thumbi, MCA
12. Hon. Nicholas Okumu, MCA
14. Hon. Mellab Atemah Lumalah, MCA
15. Hon. David Njilithia Mberia, MCA
16. Hon. Jared Okoth Okonde, MCA
17. Hon. Kennedy Odhiambo Oyugi, MCA
18. Hon. Jairus Amukhoye Omayo, MCA
19. Hon. Clarence Munga, MCA

The Committee held a three-day workshop from 28<sup>th</sup> June to 1<sup>st</sup> July, 2018 in Mombasa to allow adequate time for the Committee to dispense off with pending business. At the end of the retreat, the participants were expected to:

- i. Have a familiar understanding of the Nairobi City County Disaster Management Act, 2015 – Key Concepts.
- ii. Create sub-committees to allow the Committee to dispense off with the various mandates.
- iii. Review the work the Committee has undertaken since inception and evaluate its progress in achieving its mandate and set targets.

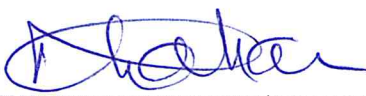
### Acknowledgements

Hon. Speaker,

The Committee takes this opportunity to thank the Offices of the Speaker and of the Clerk of the County Assembly for the logistical support accorded to it in the execution of its mandate. Further, the Committee extends its gratitude to the Secretariat for their contributions during and after the workshop and in compilation of this report.

Finally, on behalf of the Sectoral Committee on Culture and Community Services, it is my pleasure and duty to present to the Assembly, the Committee's workshop report pursuant to the Standing Orders of the County Assembly.

Thank you.

Signed .....

Hon. Abraham .M. Njihia, MCA

(Chairperson)

Sectoral Committee on Culture and Community Services

Dated this 18 day of 07 2018



## OPENING REMARKS BY THE ACTING CHAIRPERSON

The Workshop was officially opened by Hon. Abraham M. Njihia, Chairperson of the Committee. He welcomed and thanked the participants for availing themselves for the workshop and introductions were made.

## PRESENTATIONS

### 1.0 CREATION OF SUB-COMMITTEES

The presenter guided the Committee through the Legal underpinning of creating sub-committees cited in the Standing Order;

*175. (1) A select committee may establish such sub-committees as it may consider necessary for the proper discharge of its functions*

*(2) the membership of a sub-committee under paragraph (1) shall not be less than a third of the total membership of the select committee.*

*(3) the quorum of a sub-committee of a select committee shall be a third of its membership.*

The Committee resolved to form 3 main sub-committees as follows:-

1. Sports and Cultural activities, Public Entertainment and Amenities subcommittee – the key focus of the sub-committee will be Sports, Betting and Casinos and other forms of Gambling, Racing, cinemas and video shows and hiring, Libraries, Museums, County Parks, Beaches and recreation facilities and Public participation.
2. Disaster Management subcommittee- the sub-committee will report to the main Committee on matters of the Disaster Management Fund and the public awareness on disaster management including planning and response. Decentralization of fire disaster management and public participation.
3. Control of Drugs, Pornography and Liquor Licensing subcommittee – the key mandate of the committee will be following up on the activities and policy implementation of the Liquor Board, management of rehabilitation centers, regulate pornography and public participation.

The Committee further resolved to select members who would be sitting in the three subcommittees with the Chairman sitting in all the three sub-committees:-

**Sports and Cultural Activities and Public Entertainment and Amenities**

1. The Hon. John Kamau, MCA
2. The Hon. Nancy Muthami, MCA
3. The Hon. Jared Okoth Okode, MCA
4. The Hon. Joseph Wambugu, MCA
5. The Hon. David Njilithia Mberia, MCA
6. The Hon. Emapet Kemunto, MCA

**Disaster Management**

1. The Hon. Anthony Nganga, MCA
2. The Hon. Benson Mwangi, MCA
3. The Hon. Nicholas Okumu, MCA
4. The Hon. Mellab Atemah, MCA
5. The Hon. Kennedy Odhiambo Oyugi, MCA
6. The Hon. Annita Thumbi, MCA

**Control of Drugs, Pornography and Liquor Licensing**

1. The Hon. Anthony Karanja, MCA
2. The Hon. Clarence Munga, MCA
3. The Hon. Patrick Karani, MCA
4. The Hon. Leah Supuko, MCA
5. The Hon. Millicent Anyango, MCA
6. The Hon. Jairus Amukhoye Omayo, MCA

After the task was complete the Committee resolved that the subcommittees could hold sittings and report back to the main Committee.

## **2.0 COMMITTEE PROGRESS REPORT**

The Presenter guided the Committee through the Committees progress report which was adopted without amendments as proposed by Hon. Annita Thumbi and seconded by Hon. Joseph Wambugu.

## **3.0 NAIROBI CITY COUNTY DISASTER MANAGEMENT ACT, 2015**

The presenter guided the Nairobi City County Disaster and Management Act, 2015.

The Committee was informed that the principle objective of the Act was to provide a mechanism for responding and addressing disasters and emergencies in the County.

These disasters include fire outbreaks, contagious diseases, terrorist attacks, industrial accidents and collapse of buildings, amongst others.

The Members were guided through the Clauses of the Act as follows:-



1. Part II of the Act deals with the County disaster management structure. Clause 4 establishes the Emergency Management Council an entity responsible for policy formulation. Clause 5 sets out the functions of the Directorate which is the policy implementing entity while Clause 6 provides for the administration of the directorate.

*It's important to note that the Chairperson of the Council is the Deputy Governor, in this case the County doesn't have one.*

2. Clause 5 sets out the functions of the Directorate which is the policy implementing entity while Clause 6 provides for the administration of the directorate. *The creation of the council is policy formulating and not implementing.*
3. Part III of the Act provides for the preparation of the County disaster management plan and the role of the County Government in disaster management.
4. Clause 7 mentions the contents of the plan and how it should be prepared while Clause 8 contains the specific roles of the County Government.

*There is need for planning as this will improve the manner of responding to disasters by all agencies involved.*

5. Part IV of the Act deals with the financial provisions. Clause 9 establishes the County emergency fund. Clause 10 deals with estimates for the Directorate.

*This part is crucial since one of the challenges that has affected disaster response in the County is either lack of funds or how they are managed. It's important to note that the emergency fund is consistent with the provisions of the Public Finance Management Act, 2012.*

6. Part V of the Bill contains provisions on delegated powers.
7. Clause 14 provides for the declaration of emergency by the council. Clause 15 gives the relevant County Executive Committee Member powers to make rules.

*Its important to note that all regulations made by the CEC Member must receive County Assembly approval.*

8. Part VI deals with transitional matters. This includes issues of effective date and transition to new entities established by the proposed law.

#### 4.0 WORK PLAN

Members were informed that a work plan is a detailed account of how the committee will go about accomplishing specific tasks that relate to achievement of its strategy. The presenter added a work plan generally includes an overview of a project or job,

a breakdown of how individual project-related tasks will be accomplished, a timeline for completion and cost projections for implementation.

The Committee came up with a work plan for the months of July – August, 2018 which was adopted with amendments. (See annexed).

#### **CLOSING REMARKS BY THE CHAIRPERSON**

The Chairperson, on behalf of the Committee thanked the Members and the Committee Clerks and closed the workshop with a word of prayer.



# SECTORAL COMMITTEE ON CULTURE AND COMMUNITY SERVICES

## JULY – AUGUST WORK PLAN

DAY	ACTIVITY	SUB-ACTIVITIES	INDICATORS	RESPONSIBILITY
JULY, 2018 3 <sup>rd</sup> Tuesday	Site inspection visit to Tom mboya and Industrial area Fire Stations	<ul style="list-style-type: none"> <li>▪ Inspection of the two fire stations</li> <li>▪ Briefing by the County Executive Officers</li> </ul>	Report minutes	Clerks and Chairman
4 <sup>th</sup> Wednesday	Meeting with the Chief Officer Disaster Management and Coordination	<ul style="list-style-type: none"> <li>▪ Comments and resolution of the Committee</li> </ul>	Minutes of meeting	Committee Clerk and Chairman
10 <sup>th</sup> Tuesday	Consideration of draft workshop report	Review, and make recommendations	Minutes of meeting Adopted report	Committee Clerk and Chairman
11 <sup>th</sup> Wednesday	Briefing of the Nairobi City County Sports Management (Amendment) Bill, 2018	<ul style="list-style-type: none"> <li>▪ Comments of the Committee</li> </ul>	Confirmed and signed Minutes Minutes of meeting	Committee Clerk and Chairman
17 <sup>th</sup> Tuesday	Confirmation of Minutes	<ul style="list-style-type: none"> <li>▪ Confirmed minutes</li> </ul>	Confirmed and signed Minutes Minutes of meeting	Committee Clerk and Chairman
18 <sup>th</sup> Wednesday	Consideration of the Nairobi City County Disaster and	<ul style="list-style-type: none"> <li>▪ Comments and resolution of the Committee</li> </ul>	Minutes of meeting	Committee Clerk and Chairman

**SECTORAL COMMITTEE ON CULTURE AND COMMUNITY SERVICES**  
**JULY – AUGUST WORK PLAN**

	Emergency Act, 2015.			
24 <sup>th</sup> Tuesday	Consideration of the Nairobi City County Betting and Lotteries Act.	<ul style="list-style-type: none"> <li>▪ Comments and resolution of the Committee</li> </ul>	Minutes of meeting	Committee Clerk and Chairman
31 <sup>st</sup> Tuesday	Housekeeping	<ul style="list-style-type: none"> <li>▪ Way forward</li> </ul>	minutes of the meeting	Committee Clerk and Chairman
AUGUST 1 <sup>st</sup> Wednesday	Confirmation of Minutes	<ul style="list-style-type: none"> <li>▪ Confirmed minutes</li> </ul>	Confirmed and signed Minutes  Minutes of meeting	Committee Clerk and Chairman
7 <sup>th</sup> Tuesday	Discussion on the way forward regarding the Public Open Space Use and Maintenance Bill, 2017	<ul style="list-style-type: none"> <li>▪ Briefing on Clause by Clause provisions of the Public Open Space Use and Maintenance Bill, 2017</li> <li>▪ Way forward</li> </ul>	Minutes of meeting	Clerks and Chairman
8 <sup>th</sup> Wednesday	Briefing on-site inspection visit to various rehabilitation centers in various Wards	<ul style="list-style-type: none"> <li>▪ Briefing on the areas to investigate</li> <li>▪ Assigning of tasks</li> </ul>	Minutes of meeting	Clerks and Chairman
14 <sup>th</sup> Tuesday	Site inspection visit	<ul style="list-style-type: none"> <li>▪ Inspection of selected</li> </ul>	minutes	Clerks and Chairman

# SECTORAL COMMITTEE ON CULTURE AND COMMUNITY SERVICES

## JULY – AUGUST WORK PLAN

		Rehabilitation Centres <ul style="list-style-type: none"> <li>▪ Briefing by the CECM</li> <li>▪ Comments by the contractor</li> </ul>		
15 Wednesday	Consideration of draft report onsite inspection visit	<ul style="list-style-type: none"> <li>▪ review briefings and findings</li> <li>▪ make comments and recommendations</li> </ul>	Minutes of meeting	Clerks and Chairman
21 <sup>st</sup> Tuesday	Preparation of Committee workshop	<ul style="list-style-type: none"> <li>▪ presentation of the proposed programme</li> <li>▪ Adoption of the programme</li> </ul>	Minutes of meeting	Clerks and Chairman
22 <sup>nd</sup> Wednesday	Adoption of report on site inspection visit	<ul style="list-style-type: none"> <li>▪ Review findings and recommendations</li> <li>▪ Adoption and signing</li> </ul>	Signed report	Clerk and Chairman
28 <sup>th</sup> Tuesday	Consideration of draft Committee workshop report	<ul style="list-style-type: none"> <li>▪ Review of discussions held</li> <li>▪ review of resolutions made</li> </ul>	Minutes of meeting	Clerk and Chairman
29 <sup>th</sup> Wednesday	Adoption of Committee workshop report	<ul style="list-style-type: none"> <li>▪ Review report in regard to comments made in previous meeting</li> <li>▪ Adoption and signing</li> </ul>	Signed report	Clerk and Chairman

**SECTORAL COMMITTEE ON CULTURE AND COMMUNITY SERVICES**

**JULY – AUGUST WORK PLAN**

SIGN:.....

HON. ABRAHAM M. NJIHIA, CHAIRMAN