



THIRD ASSEMBLY

(FIRST SESSION)

THE NAIROBI CITY COUNTY ASSEMBLY

REPORT OF THE SECTORAL COMMITTEE ON SELECT COMMITTEE ON PROCEDURE AND RULES HELD FROM 15TH TO 18TH DECEMBER, 2022 AT TRAVELLERS BEACH HOTEL, MOMBASA.

The 2nd quarter 2022/2023 FY workshop for the Select Committee on Procedure and Rules was held at Travellers Beach Hotel, Mombasa County from 15th to 18th December, 2022 as scheduled by the Select Committee on Liaison and approved by the Speaker and the Clerk.

1.0 Objectives

The main purpose for this training is to induct the Members of the Select Committee on Procedure and Rules in understanding the establishment, mandate, powers, roles and procedures in the Committee in the exercise of its mandate.

2.0 Expectations and Results

After the completion of the induction, Members of the Committee were to be acquainted with the following:

- i. Powers and mandates of the Committee;
- ii. Budget examination;
- iii. Their roles in the Committee;
- iv. How to conduct business in the Committee; and
- v. How to consider the Committee reports.

The Committee Membership comprises of:

1. The Hon. Kennedy Okeyo Ng'ondi, MCA- Chairperson
2. The Hon. Paul Kiguathi Kados, MCA – Vice Chairperson
3. The Hon. Hon. Peter Imwatok, MCA

4. The Hon. Lidya Akoth, MCA
5. The Hon. Moses Ogeto, MCA
6. The Hon. Esther Waithera Chege, MCA
7. The Hon. Chris Mtumishi, MCA
8. The Hon. Perpertia Mponjiwa, MCA
9. The Hon. Jane Wanjiru, MCA
10. The Hon. Jane Muasya, MCA
11. The Hon. Paul Ndungu, MCA

The first day of the conference was attended by the under listed members:-

1. The Hon. Kennedy Okeyo Ng'ondi, MCA- Chairperson
2. The Hon. Paul Kiguathi Kados, MCA – Vice Chairperson
3. The Hon. Hon. Peter Imwatok, MCA
4. The Hon. Lidya Akoth, MCA
5. The Hon. Moses Ogeto, MCA
6. The Hon. Esther Waithera Chege, MCA
7. The Hon. Chris Mtumishi, MCA
8. The Hon. Perpertia Mponjiwa, MCA
9. The Hon. Jane Wanjiru, MCA
10. The Hon. Jane Muasya, MCA
11. The Hon. Paul Ndungu, MCA
12. Hon. Geoffrey Majiwa, MCA;

The second day of the conference was attended by the under listed members:-

1. The Hon. Kennedy Okeyo Ng'ondi, MCA- Chairperson
2. The Hon. Paul Kiguathi Kados, MCA – Vice Chairperson
3. The Hon. Hon. Peter Imwatok, MCA
4. The Hon. Lidya Akoth, MCA
5. The Hon. Moses Ogeto, MCA
6. The Hon. Esther Waithera Chege, MCA
7. The Hon. Chris Mtumishi, MCA
8. The Hon. Perpertia Mponjiwa, MCA
9. The Hon. Jane Wanjiru, MCA
10. The Hon. Jane Muasya, MCA
11. The Hon. Paul Ndungu, MCA
12. Hon. Geoffrey Majiwa, MCA;

IN ATTENDANCE

Resource Person

Mr. Samuel Kalama- Principal Clerk Assistant, National Assembly

The secretariat was comprised of:

1. Mr. Edward Gichana _ Clerk
2. Ms. Pauline Akuku - Deputy Clerk (Administration)
3. Mr. Sammy Kiptoo- Director, Legislative Services
4. Ms. Monica Muthami - Principal Clerk Assistant (L&P)
5. Mr. Mike Wao -Ag. Director Speakers Office
6. Mr. Erick Agure- Principal Procurement Officer
7. Mr. Austin Inyundele – Ag. Director, Legislative Services
8. Mr. Shadrack Makokha – PA, Clerk
9. Ms. Jeniffer Korio, Director Administration Services;
10. Mr. Robert Situma, Director Human Resource
11. Mr. Kevin Kokebe, Principal Legal Services
12. Ms. Cammelyne Anguche – Senior Clerk Assistant)
13. Mr. Patrick Moindi - (Sergeant-at-arm)
14. Ms. Bertha Malesi- Secretary, Clerk
15. Mr. Stephen Koyo – (Procurement Officer)
16. Mr. Timothy Kamau – (Office Administrator)
17. Mr. Vitor Okundi- ICT Officer
18. Ms. Edith Wanyama _ (Office assistant)
19. Mr. Mike Odina _ (Internal audit)
20. Mr. Moses Gitonga _ (Accountant)
21. Mr. Hamisi Vumbi- Messenger
22. Mr. Peter Karuma - Intern, Public Relations
23. Mr. Griffins Adanga - Intern, Accountant

The workshop was officially closed by the Committee Chairperson Hon Kennedy Ng'ondi who further thanked the Members for the attendance and the Secretariat for facilitating the workshop.

Workshop resolutions-


The Committee unanimously agreed on the following going forward:

That:-

1. That the Committee Secretariat to convene a meeting of the Committee in order to deliberate on gaps in the standing orders of the Nairobi City County Assembly.

Action points for the Committee clerk

1. Prepare a final report of the amendments to the Standing Orders of the Nairobi County Assembly.


Clerk of the Committee

21/11/2022
Date


Ag. Principle Clerk Assistant (L&P)

23/12/2022
Date



Travellers

Beach Hotel & Club

NCCA PROCEDURE & RULES COMMITTEE MEETING
AT TRAVELLERS BEACH HOTEL - MOMBASA

Attendance list

Date: 17/12/2022

No.	Name	Tel. Number	E-mail address	Signature
1.	Kennedy Ngũgũ			
2.	Monica Muthami	0722293791		
3.	HON CHRS MUMISHI	0726351626		
4.	LIDIA ALOTH OTIENO	0723016225		
5.	Jane Wangari	0722378130		
6.	Jennifer C Kari	0726688000		
7.	Phelicia Makochi	0726776866		
8.	Sammy Otiemo	—		
9.	JUSTIN HAMM	0722662026		
10.	KOKEBE KEVIN	0713132510		
11.	PATRICK MOINDI	0726532989		
12.	Paula Akello	—		
13.	Inyidele Austin	—		
14.	Camelyste Anguho	0724989072		
15.	Edith Wanyama	0708177271		
16.	STEPHEN OTIENO	0799149252		

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17.	Gideon Wamere	—	0725801900	Edith
18.	John Moryane	0713265845	—	Edith
19.	KEVIN PATRICK OTHIRO	0727173167	—	Edith
20.	Charles MOKUE	0721873037	—	Edith
21.	Hellen Mutira	—	—	Edith
22.	Edith Nanyama	0708177271	—	Edith
23.	SAID HAMISI	0721626214	—	Edith
24.	Steve Koto	0721857084	—	Edith
25.	Peter Karuma	0799484789	—	Edith
26.	JOHN OTEMBA	072544787	—	Edith
27.	JANE MUASYA	0722743177	—	Edith
28.	Wairera Chege	0725444987	—	Edith
29.	Barnabas Digo NISOV	0722115370	—	Edith
30.	Edward Olanina	0722222143	—	Edith
31.	Mose Oseto	0711720514	—	Edith
32.	Moses Gitonga	0721297857	—	Edith
33.	Geophrey MGIWA	0733589856	—	Edith
34.	ABDI FATIHA HASSAN	0721618434	—	Edith
35.	Paul Karfos	—	—	Edith
36.	Paul Ndungu	0733868242	—	Edith
37.	Ague Enac	—	—	Edith
38.	Michael Odina	—	—	Edith
39.	Robert Situa	—	—	Edith
40.	Berta Malesi	07242995	—	Edith
41.	Victor Okundi	—	—	Edith
42.				

POST OFFICE
P. O. BOX 5701
MOMBASA
KENYA
2010



Travellers

Beach Hotel & Club

NCCA PROCEDURE & RULES COMMITTEE MEETING

AT TRAVELLERS BEACH HOTEL - MOMBASA

Attendance list

Date: 16/12/2022.....

No.	Name	Tel. Number	E-mail address	Signature
1.	Kennedy O. Ngondi			
2.	Edward Mwangi	0722-222142		
3.	Jane Wanjiru	0722378135	-	
4.	LIDIA AWOITH OTIENO	0723016225	-	
5.	Paulo ARUKU	0722300298	-	
6.	KOKEBE KENN	0715132519	-	
7.	EDITH NANYAMA	0708177271	-	
8.	Hellen Mutil		-	
9.	PATRICK MPINDI	0726532989	-	
10.	Inyundee Austin	0718170283	-	
11.	Timothy KAMAU	0786670035	-	
12.	HON CHRIS MTUMISHI	0726351626	-	
13.	Cammelyne Anguche	0724989072	-	
14.	Geophrey Mwangi	0733589856	-	
15.	Perpetua Mponjiwa	0704090732	-	
16.	Miko WAO	0718732173	-	

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P. O Box 37619 TEL 435121-6000
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17.	JOHN MONTARE	0713265845	—	John
18.	KEVIN PATRICK OTEKO	0727173167	—	Kevin
19.	Jennifer C Kam	0726688000	—	J
20.	Samson Kuroo	0724105820	—	Samson
21.	Shadma Mufoloke	0726776886	—	Shadma
22.	Paul Mungu	0723868242	—	P. M
23.	Monica Muthami	0722293791	—	Mon
24.	Steph Oteko	0749149252	—	Steph
25.	Gedion Wamery	0725808900	—	Gedion
26.	Charles Moku	0721873037	—	Charles
27.	SAID HAMISI	0721626214	—	S.H
28.	Steve Koyo	0721857084	—	Steve
29.	Peter Karuma	0799484789	—	Peter
30.	Walthera Chege	0722619648	—	WC.
31.	JANE MUASYA	0722743177	—	J.M.
32.	JOHN OTEMA	0725444987	—	John
33.	Barabas Digo Nisei	0722115370	barabasdigo@jira.or	Barabas
34.	Mose Ogeto	0711720514	—	Mose
35.	Mose Githiga	0721297857	—	M
36.	ABDIFATAH HASSAN	0721618434	—	Abdifatah
37.	Paul Kadas	—	—	P. Kadas
38.	Agne Eric	—	—	Agne
39.	Michael Odune	—	—	Michael
40.	Robert Sitra	—	—	R. Sitra
41.	Berta Malesi	0721429915	—	Berta
42.	Victor Olandi	—	—	Victor

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