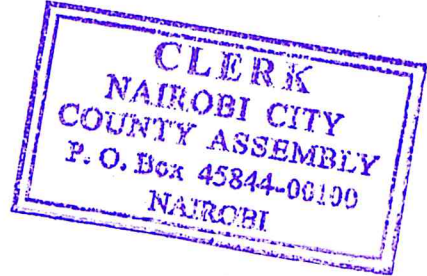


GOVERNMENT OF NAIROBI CITY COUNTY

*Paper laid  
on 21/2/19  
@ 2:30pm  
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21/2/19*



THE NAIROBI CITY COUNTY ASSEMBLY

OFFICE OF THE CLERK

SECOND ASSEMBLY-THIRD SESSION

NBI CA. PLC. 2018 / (019)

21<sup>st</sup> February, 2019

PAPER LAID

Pursuant to Standing Order 191 (6) I beg to lay the following Paper on the Table of the Assembly, today Thursday 21<sup>st</sup> February, 2019.

THE REPORT OF THE SECTORAL COMMITTEE ON TRADE, TOURISM AND COOPERATIVES ON THE TRAINING WORKSHOP ON CONCEPTUALIZATION AND DEVELOPMENT OF LEGISLATIVE PROPOSALS HELD FROM 29<sup>TH</sup> OCTOBER TO 1<sup>ST</sup> NOVEMBER AT SAI ROCK BEACH HOTEL, MOMBASA COUNTY.

(Chairperson, Sectoral Committee Trade, Tourism and Cooperatives)

Copies to:  
The Speaker  
The Clerk  
Hansard Editor  
Hansard Reporters  
The Press

*Approved for tabling*  
*[Signature]*  
*21/2/2019*



**THE NAIROBI CITY COUNTY GOVERNMENT**



**THE NAIROBI CITY COUNTY ASSEMBLY**

**SECOND ASSEMBLY – SECOND SESSION**

**THE REPORT OF THE SECTORAL COMMITTEE ON TRADE, TOURISM AND CO-  
OPERATIVES**

**ON**

**THE TRAINING WORKSHOP ON CONCEPTUALIZATION AND DEVELOPMENT  
OF LEGISLATIVE PROPOSALS HELD FROM 29<sup>TH</sup> OCTOBER TO 1<sup>ST</sup> NOVEMBER,  
2018 AT SAI ROCK BEACH HOTEL, MOMBASA COUNTY**

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Clerk's Chambers,  
CITY HALL,  
**NAIROBI.**

**Edition: February, 2019**



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## 1.0. PREFACE

### Establishment and Mandate

Hon. Speaker,

The Sectoral Committee on Trade, Tourism and Cooperatives was established pursuant to the Standing Order 203, the Committee's mandate amongst others, as outlined under Standing Orders 203 (6) is to:

- a. investigate, inquire into, and report on all matters relating to the mandate, management, activities, administration, operations and estimates of the assigned departments;
- b. study the programme and policy objectives of departments and the effectiveness of the implementation;
- c. study and review all county legislation referred to it;
- d. study, assess and analyze the relative success of the departments as measured by the results obtained as compared with their stated objectives;
- e. investigate and inquire into all matters relating to the assigned departments as they may deem necessary, and as may be referred to them by the County Assembly;
- f. to vet and report on all appointments where the Constitution or any law requires the County Assembly to approve, except those under Standing Order 196 (Committee on Appointments); and
- g. make reports and recommendations to the County Assembly as often as possible, including recommendation of proposed legislation.

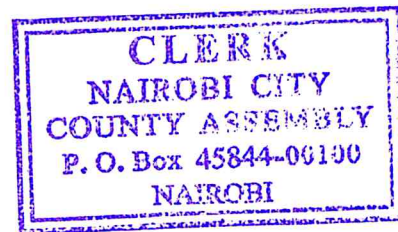
In accordance with the Third Schedule to the Standing Orders, the Sectoral Committee on Trade, Tourism and Cooperatives is mandated to consider all matters relating to: - ***“trade development and regulation, including markets, trade licenses (excluding regulation of professions), fair trading practices, local tourism and cooperative societies, Betting and Casinos and other forms of gambling and liquor licensing”***.

### Committee Membership

The Committee Membership comprises of:

1. **Hon. Charles Thuo Wakarindi, MCA** – Chairman
2. **Hon. Jeremiah Karani Themendu, MCA** – Vice-Chairman

3. Hon. Lawrence Otieno Odhiambo, MCA
4. Hon. Samuel Ng'ang'a Mwangi, MCA
5. Hon. Paul Ndung'u Irungu, MCA
6. Hon. Jayendra Virchand Malde, MCA
7. Hon. Maurice Ochieng Onyango, MCA
8. Hon. Naftaly Wagura Mathenge, MCA
9. Hon. Wilson Ongele Ochola, MCA
10. Hon. Benson Mwangi Macharia, MCA
11. Hon. Millicent Wambui Mugadi, MCA
12. Hon. Wilfred Oluoch Odalo, MCA
13. Hon. Redson Otieno Onyango, MCA
14. Hon. Doris Ngoyo Kanario, MCA
15. Hon. Jacinta Wanjiru, MCA
16. Hon. Mary Njuguna Njambi, MCA
17. Hon. Cecilia Achieng Ayot, MCA
18. Hon. Eve Malenya, MCA
19. Hon. Jane Muasya, MCA



**Hon. Speaker,**

The County Assembly Committees are extensions of the Assembly established under the County Assembly Standing Orders and in accordance with Section 14 of the County Governments Act, 2012. The Committees are supposed to perform functions that the Assembly is not well fitted to consider in plenary.

The Sectoral Committee on Trade, Tourism and Cooperatives exercises its oversight role on the operations and administration of the Commerce, Tourism and Cooperatives Sector. Pursuant to the provisions of Standing Order 203 (6) (b), (d) and (e), the Sectoral Committee on Trade, Tourism and Cooperatives is supposed to study the programme of the Commerce, Tourism and Cooperatives Sector and the effectiveness of the implementation; study, assess, and analyze the success of the Sector as measured by the results obtained; and inquire into all matters relating to the Sector.

**Hon. Speaker,**

Pursuant to Article 185 of the Constitution of Kenya, 2018, the legislative authority of a County is vested and exercised and the County Assembly. The County Assembly is to make laws that are necessary for effective performance of the functions of the County Government as provided for in Part Two of the Fourth Schedule to the Constitution.

For the Committee to have effective legislative role, a training workshop was organized for the Members to be trained on conceptualization and development of legislative proposals, steps in consideration of a Bill into an Act. It was part of the training programmes organized by the County Assembly to build capacity of members of the Committee on Legislation. The training programme was conceptualized to address legislative constraints facing the County Assembly Committees which may affect the effectiveness in delivering on their mandate.

**Hon. Speaker,**

Sectoral Committee on Trade, Tourism and Cooperatives held its training workshop from 29<sup>th</sup> October to 1<sup>st</sup> November, 2018 at Sai Rock Beach Hotel, Mombasa County.

The objectives of the training workshop included the following;

- To equip the Members with the knowledge of the law making process;
- To enable the Members gain skills on consideration of Bills committed to the Committee; and
- To enable the Committee, develop and consider legislative proposals touching on Commerce, Tourism and Cooperatives in the County

### **Acknowledgement**

**Hon. Speaker,**


I wish to acknowledge with gratitude the offices of the Speaker and the Clerk of the County Assembly for the support extended to the Committee to facilitate its training workshop.



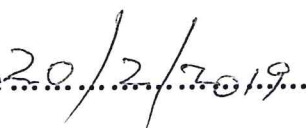
Finally, much thanks to the Members of the Committee and the Secretariat for their dedication, untiring commitment and valuable contributions during the training workshop.

**Hon. Speaker,**

It is therefore my pleasant duty and privilege, on behalf of the Members of the Sectoral Committee on Trade, Tourism and Cooperatives to table the report of the Sectoral Committee on Trade, Tourism and Cooperatives on the training workshop on conceptualization and development of legislative proposals, held from 29th October to 1st November, 2018 at Sai Rock Beach Hotel, Mombasa County.

Signed .....

**Hon. Charles Thuo Wakarindi, MCA**  
**Chairman**

Date .....

## **2.0. PROCEEDINGS OF THE TRAINING WORKSHOP**

### **Introduction**

1. The County Assembly Committees are extensions of the Assembly established under the County Assembly Standing Orders and in accordance with Section 14 of the County Governments Act, 2012. The Committees are supposed to perform functions that the Assembly is not well fitted to consider in plenary. Good quality legislation is one of the most fundamental tenets of any modern and civilized democratic society. The process of developing such legislation is as critical as the product. However, County Assembly being entirely new entity, the effective exercise of this legislative function by Assembly has to a large extent been hindered by inter alia a lack of sufficient legislative capacity, the absence of proper systems and structures at the County level and the lack of a clear guide on the process of formulating legislation.
2. For the Committee to have effective legislative role, a training workshop was organized for the Members to be trained on conceptualization and development of legislative proposals, steps in consideration of a Bill into an Act. It was part of the training programmes organized by the County Assembly to build capacity of members of the Committee on Legislation. The training programme was conceptualized to address legislative constraints facing the County Assembly Committees which may affect the effectiveness in delivering on their mandate.
3. The training workshop entailed the Constitutional and Legal Underpinnings of Legislation at the National and County Levels, specific legislations on Trade, Tourism and Cooperatives, conceptualization and development of legislative proposals, procedure and stages for enactment of a Bill, the role of Committee and Public Participation and post Legislation monitoring and evaluation.

### **Proceedings of the Training Workshop**

4. During the workshop several presentations were made by the facilitator experienced in constitutional underpinnings, parliamentary practice and procedure, legislative development and steps in consideration of legislations. The

presentations were based on the subject matter being discussed per session as follows: -

#### **SESSION 1: OFFICIAL OPENING**

5. The workshop was officially opened by a word of prayer by the Chairman before welcoming Members to the meeting. The Chair then invited Members, the facilitator and the Secretariat to introduce themselves and subsequently urged Members to actively participate in the proceedings to enable them grasp the basics of legislation. He urged the Members to be attentive and ask more questions for their betterment in their mandate of legislation.
6. The Facilitator took the Members through the objectives of the training which included the following;
  - ✓ To enable Members to acquire knowledge and its application in law making process;
  - ✓ To enable the Members to gain skills in consideration of Bills committed to the Committee; and
  - ✓ To enable the Committee, develop and consider legislative proposals touching on Commerce, Tourism and Cooperatives in the County. The areas that the Committee can legislate on.

#### **SESSION 2: CONSTITUTIONAL AND LEGAL UNDERPINNINGS OF LEGISLATION AT THE NATIONAL AND COUNTY LEVEL**

*Session Chair: - Hon. Charles Thuo, MCA – Chairman*

**Topic 1: Constitutional and Legal Underpinnings of Legislation at the National and County Levels**

**Facilitator: - Mr. Samuel Kalama**

The Facilitator submitted that;

**Legal underpinning of legislation**

7. That the Law making role of the legislature both at the National and the County Assembly was provided for in Articles 109 and 185 of the Constitution respectively. In addition, Fourth Schedule to the Constitution provides for the functions of the National and the County Governments. Part two of the schedule provides for the function of the County Government. Paragraph 7 of part 2 of the fourth schedule to the Constitution provided for the areas the Committee may legislate on as follows;

- ✓ Markets;
- ✓ Trade licenses (excluding regulation of professions);
- ✓ Fair trading practices;
- ✓ Local tourism; and
- ✓ Cooperative Societies

### **SESSION 3: CONCEPTUALIZATION AND DEVELOPMENT OF BILLS (DEVELOPMENT OF LEGISLATIVE PROPOSALS**

*Session Chair: - Hon. Charles Thuo, MCA – Chairman*

#### **Topic 2: Conceptualization and Development of Bills (Development of legislative proposals**

**Facilitator: - Mr. Samuel Kalama**

The facilitator submitted that: -

#### **Sources of legislative proposals**

8. That Legislative proposals usually emanate from policy (Plan of action or statement of ideas adopted by a particular organ e.g. Government, political party etc.). Legislation policy often originates from the Constitution, political manifesto of the party which won the general elections, recommendations from Commissions established for a particular purpose, governance needs of the County which have to be passed every year whenever government is in power (e.g. finance and appropriation Bills), emergencies e.g drought, famine and floods, Media and public opinion and individual MCAs can propose Bills concerning local/ward or topical issues.

## **Pre-legislative process**

9. That a Bill is a proposed legislation for an Act of Parliament seeking to make new provisions; amend or repeal an existing law. Bills may be originated by a Member on his/her own behalf, a Member at the behest of a Citizen/interest group/stakeholders, the Executive through a Committee/member and a citizen through a public petition

## **Introduction of Bills**

10. That a Member writes to Speaker annexing a memorandum on objects & reasons for the Bill containing–
  - a statement of the objects and reasons of the Bill,
  - a statement of delegation of legislative powers and limitation of fundamental rights and freedom, if any,
  - an indication whether it concerns county governments,
  - a statement of its financial implication and if the expenditure of public moneys will be involved should the Bill be enacted, an estimate, where possible, of such expenditure
11. that once approved by the Speaker, the legislative proposal is prepared with technical support of the Assembly legal team. Draft Money Bills are forwarded to Budget and Appropriations Committee for engagement with CEC, Finance prior to publication. Legislative proposal for which no Committee is in charge is referred to the relevant committee for pre-publication scrutiny.

## **Pre-publication scrutiny**

12. that legislative proposal undergoes pre-publication scrutiny which is facilitated by relevant Sectoral Committee within 14 days. The Committee to conduct Consultations with relevant CEC & County Attorney, stakeholder engagement, expert input and participation of the people. Speaker directs publication or otherwise based on recommendations of the County Budget and Appropriations Committee and relevant Sectoral Committee

## **Publication Period:**

13. that the publication period – also called maturity period is a period of notifying members of the public regarding a given Bill, usually 14 days. Some Bills has maturity period of 7 days. These include Consolidated Fund Bill, Finance Bill, Appropriation & Supplementary Appropriations Bills, County Allocation of Revenue Bill and Division of Revenue Bill. Maturity period may be reduced by a resolution of the Assembly (S.O. 127 – exemptions)

#### **SESSION 4: PROCEDURE & STAGES FOR ENACTMENT OF BILLS**

*Session Chair: - Hon. Wilson Ochola, MCA*

#### **Topic 3: Procedure & stages for Enactment of Bills**

*Facilitator: - Mr. Samuel Kalama*

The presenter submitted as follows;

Procedures and stages in consideration of Bills

#### **First Reading**

14. that First Reading Stage: – is the stage where the Clerk reads the long title of the Bill and then the Bill deemed committed to the relevant Sectoral Committee (S.O. 130 and 131). In the Committee, the Bill is to be scrutinized as the Committee engage stakeholders, experts and public participation. Committee is required to prepare and table a Report within twenty days. Failure to table a Report is reported to Liaison Committee. Report informs debate at second reading and may Influence amendments in Committee of the Whole. The Assembly may resolve to commit a Bill to a Select Committee to consider a particular Bill instead of the relevant Sectoral Committee (S.O. 131(2))

#### **Second Reading**

15. That Second Reading Stage is the stage where extensive debate on principles of the Bill generally and no amendments are made, but debate may point at probable

areas for amendment. A vote is taken at the conclusion of debate and if lost, Bill is defeated and may be re-introduced in accordance with the Standing Order 144.

### **Committee of the Whole Assembly Stage**

16. That Committee of the Whole Assembly Stage is the stage where a Bill is considered clause by clause. Amendments may be made by the Committee of the Whole Assembly as introduced by Sectoral Committee or individual Member initiatives. The Committee of the Whole Assembly may adjourn; report progress and seek leave to sit again on the same Bill if not concluded in that sitting or if need to suspend consideration arose (e.g. winnowing proposals).

### **Reporting Stage**

17. That Reporting Stage: – from the Committee of the whole Assembly back to the plenary through a Motion, that the Committee of the Whole Assembly do report to the Assembly its consideration of the Bill. The Assembly may recommit the Bill to Committee of the Whole Assembly upon an amendment to the Motion for agreement with the report of the Committee of the Whole Assembly. The Assembly dissolves into a Committee of the Whole immediately or on a day appointed by the Assembly Business Committee.

### **Third Reading**

18. That Third Reading – Bill is read a third time for purposes of taking a vote to pass or defeat it. If motion is negatived, the Bill stands defeated and may be re-introduced in accordance with the Standing Orders. If carried, Speaker has fourteen (14) days following passage of a Bill to present it to the Governor for assent pursuant to Section 24 of the County Governments Act, 2012.

### **Governor's Assent**

19. That Assent of Governor, or Refusal to Assent, and referral of Memorandum – upon receipt of a Bill from the Assembly, the Governor has fourteen (14) days to either assent to or refuse to assent to a Bill.

### Commencement date/publication –

20. Where the Governor assents to a Bill into an Act of the Assembly, it takes effect automatically on the date provided in the Act (if provided) or on the 14<sup>th</sup> day after publication in County/Kenya Gazette (if not provided in the Act)

### Governor's memorandum

21. Governor's Memorandum on refusal to Assent, and referral of a Bill to the Assembly – if Governor refuses to assent to a Bill, a memorandum thereto is submitted to the Assembly for reconsideration. The memorandum is referred to relevant Sectoral Committee for consideration. The Committee considers –

- overall **import** of the Governor's reservations;
- Whether the reservations introduces new provisions **beyond the scope** of the Bill.

22. That the Committee reports to the Assembly with its recommendations on whether to **accede** to or **reject** the Governor's reservations. The Assembly may reject Governor's reservations and pass the Bill in the same form as earlier presented for assent – with two thirds majority; or pass the Bill with amendments fully accommodating the Governor's reservations – with simple majority;

23. That the Speaker has seven days to re-submit the Bill to Governor for assent. The Governor has **seven days to assent to a Bill** following re-submission of a Bill after re-consideration by the Assembly. If the Governor neither assents to a Bill nor re-submits it to the Assembly within the stipulated timeline, the Bill will be **deemed to have been assented to** and shall take effect forthwith.

## SESSION 5: POST LEGISLATION MONITORING AND EVALUATION WORKS

*Session Chair: - Hon. Jeremiah Themendu, MCA – Vice-Chairman*

### Topic 4: Post Legislation Monitoring and Evaluation Works

*Facilitator: - Mr. Samuel Kalama*

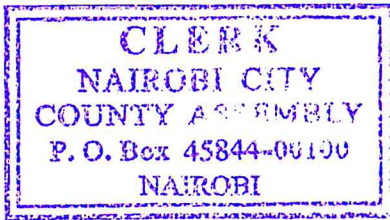


The presenter submitted as follows;

24. That the Assembly has role in overseeing enforcement and implementation of legislation. The Committee on Implementation and the relevant Sectoral Committee monitor implementation/enforcement. The Committee **scrutinizes the resolutions** of the County Assembly and examines whether or not **legislation passed** by the Assembly has been **operationalized** and where operationalized, the **extent to which such operationalization** has taken place within the minimum time necessary.
25. That the Committee may **propose to the County Assembly, sanctions** against any member of the County Executive Committee who, without justifiable reasons, fails to report to the relevant select Committee on implementation status.
26. That the Assembly may **delegate legislative authority** to the Executive through legislation providing for making of regulations/Statutory Instruments. Any Statutory Instrument made by regulation making bodies **require the Assembly's approval**. The approval of Statutory Instruments by the Assembly is undertaken through the **Committee on Delegated County Legislation**.

#### **Consideration of Regulations/ Statutory Instruments**

27. That the Committee on Delegated County Legislation scrutinizes Statutory Instruments using the **criteria** set out in the **Statutory Instruments Act & the Standing Order 202;**
28. That where the Committee resolves to accede to Statutory Instruments, the Clerk directly notifies the originating body without going through the Assembly. However, if the Committee recommends that a Statutory Instrument be partially or entirely annulled, a Report is tabled in the Assembly for consideration. A resolution annulling the Statutory Instrument is conveyed to the regulation-making body.



29. That Statutory Instruments are **revoked automatically** on the day after ten years from the day of coming into effect or upon a **resolution** of the Assembly that the Statutory Instrument be revoked/repealed.

### **Structure of a Bill**

30. The Committee was briefed on the structure of a Bill where the Facilitator informed that a Bill has the following structure; Long title, Short title which provides for commencement of the Act, Clauses, Sub-Clauses, Paragraphs; and Schedules. Clauses of a Bill are called Sections once the Bill passed and assented into an Act.

### **3.0. COMMITTEE REPORT ON THE SECTOR ANNUAL DEVELOPMENT PLAN 2019/20**

The Secretariat tabled the draft report on the examination of the Sector Annual Development Plan 2019/20. The Committee considered the report and noted that some of the proposed projects and plans were not considered during the briefing by the Executive. The Committee resolved to raise the issues in the Budget meeting and seek for a meeting with the Sector for further deliberation.

### **4.0. CONCLUSION**

Legislation as the core function of the County Assembly need to be robust and effective. Through the Committees, the County Assembly is able to achieve its legislative role effectively. Having been guided through on the procedures, steps and process of legislation, the Committee resolved to look into the legislative gaps in the Sector of Commerce, Tourism and Cooperatives and prepare a legislative proposal on the same;

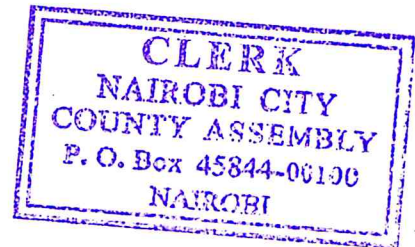
The Committee further resolved to review the Annual Development Plan 2019/20 for the Sector of Commerce, Tourism and Cooperatives before tabling its report to the Select Committee on County Finance, Budget and Appropriations.

Having dispensed off with the programme, the Chair thanked the Members, the Secretariat and the Facilitator for the successful workshop.

MINUTES OF THE 3<sup>RD</sup> SITTING OF THE NAIROBI CITY COUNTY ASSEMBLY SECTORAL COMMITTEE ON TRADE, TOURISM AND COOPERATIVES HELD ON TUESDAY, 19<sup>TH</sup> FEBRUARY, 2019 AT 11.30 AM IN COMMITTEE ROOM 9, CITY HALL BUILDING.

PRESENT

1. Hon. Jeremiah Karani Themendu, MCA – Vice-Chairman
2. Hon. Cecilia Achieng Ayot, MCA
3. Hon. Samuel Ng'ang'a Mwangi, MCA
4. Hon. Redson Otieno Onyango, MCA
5. Hon. Jacinta Wanjiru, MCA
6. Hon. Doris Ngoyo Kanario, MCA
7. Hon. Jayendra Virchand Malde, MCA
8. Hon. Eve Malenya, MCA
9. Hon. Maurice Ochieng Onyango, MCA
10. Hon. Lawrence Otieno Odhiambo, MCA
11. Hon. Jane Muasya, MCA
12. Hon. Naftaly Wagura Mathenge, MCA
13. Hon. Millicent Wambui Mugadi, MCA
14. Hon. Wilson Ongele Ochola, MCA



ABSENT

1. Hon Charles Thuo Wakarindi, MCA – Chairman
2. Hon. Paul Ndung'u Irungu, MCA
3. Hon. Mary Njuguna Njambi, MCA
4. Hon. Benson Mwangi Macharia, MCA
5. Hon. Wilfred Odalo Oluoch, MCA

SECRETARIAT

1. Mr. Kevin Wasike – Clerk Assistant
2. Ms. Violet Akinyi – Intern

MIN.012/SC-TTC/FEB/2019 – PRELIMINARIES

Hon. Cecilia Ayot called the meeting to order at 11.30 am and said the opening prayers. She then welcomed the Members present to the meeting and read the agenda which was adopted for discussion as proposed by Hon. Samuel Mwangi and seconded by the Vice-Chairman as follows: -

1. Preliminaries (prayers & adoption of the Agenda)
2. Confirmation of Minutes – 1<sup>st</sup> and 2<sup>nd</sup> Sittings
3. Matters Arising
4. Review of the Nairobi City County Trade Licensing Bill, 2018
5. Review of the Petition by Dandora I Total Stalls Traders
6. Consideration and adoption of draft reports on workshops
7. Any Other Business
8. Adjournment

MIN.013/SC-TTC/ FEB /2019 – CONFIRMATION OF MINUTES

Hon. Cecilia Ayot read the Minutes of the 1<sup>st</sup> sitting of the Third Session held on 13<sup>th</sup> February, 2019. The Minutes were confirmed to be true record of the proceedings as proposed by Hon. Lawrence Otieno and seconded by Hon. Eve Malenya.

The Minutes of the 2<sup>nd</sup> Sitting held on 14<sup>th</sup> February, 2019 were read by Hon. Ayot. The Minutes were confirmed to be true record of the proceedings as proposed Hon. Samuel Mwangi and seconded by Hon. Jacinta Wanjiru.

MIN.014/SC-TTC/ FEB /2019 – MATTERS ARISING

There were no matters arose from the Minutes

MIN.015/SC-TTC/ FEB /2019 – REVIEW OF THE NAIROBI CITY COUNTY TRADE LICENSING BILL, 2018

The Committee resolved to consider the Bill in the next meeting of the Committee.

MIN.016/SC-TTC/ FEB /2019 – REVIEW OF THE PETITION BY DANDORA I TOTAL STALLS TRADERS

The Committee resolved to consider the Petition in the next meeting of the Committee.

MIN.017/SC-TTC/ FEB /2019 – CONSIDERATION AND ADOPTION OF THE DRAFT REPORT ON THE TRAINING WORKSHOP ON CONCEPTUALIZATION AND DEVELOPMENT OF LEGISLATIVE PROPOSALS HELD FROM 29<sup>th</sup> OCTOBER TO 1<sup>st</sup> NOVEMBER, 2018 AT SAI ROCK BEACH HOTEL, MOMBASA COUNTY

The Secretariat tabled the draft report on the training workshop on conceptualization and development of legislative proposals held from 29<sup>th</sup> October to 1<sup>st</sup> November, 2018 at Sai Rock Beach Hotel, Mombasa County. Hon. Ayot took the Members through the draft report where the Committee noted the need to come up with legislative proposals to streamline the Sector of Trade, Tourism and Cooperatives. The report was adopted for tabling in the Assembly as proposed by Hon. Maurice Ochieng and seconded by Hon. Doris Kanario.

MIN.018/SC-TTC/ FEB /2019 – CONSIDERATION AND ADOPTION OF THE DRAFT REPORT ON THE TRAINING WORKSHOP ON FINANCIAL PROCEDURES AND BUDGET MAKING PROCESS HELD FROM 15<sup>TH</sup> TO 18<sup>TH</sup> NOVEMBER, 2018 AT SAI ROCK BEACH HOTEL, MOMBASA COUNTY

The Secretariat tabled the draft report on the training workshop on Financial Procedures and Budget Making Process held from 15<sup>th</sup> to 18<sup>th</sup> November, 2018 at Sai Rock Beach Hotel, Mombasa County. The Committee considered the draft report and adopted it for tabling in the Assembly as proposed by Hon. Lawrence Otieno and seconded by the Vice-Chairman.

MIN.019/SC-TTC/FEB/2019 - A.o.B

Sub-Committees to oversight revenue collection in markets – the issue to be considered in the subsequent meeting.

MIN.020/SC-TTC/FEB/2019 - ADJOURNMENT

There being no other business and time being twenty minutes to One O'clock, the Chair adjourned the meeting. The next meeting was scheduled for Wednesday, 20<sup>th</sup> February, 2019 at 11.30 am.

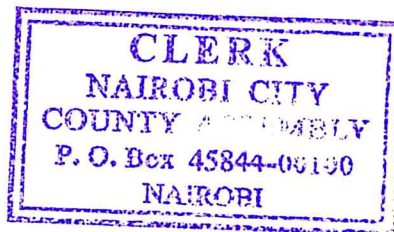
CONFIRMED AS TRUE RECORD OF THE PROCEEDINGS

SIGNATURE F.W. Komeni  
.....  
(Chairperson)

DATE 20<sup>th</sup> Feb, 2019  
.....

SIGNATURE [Signature]  
.....  
(Clerk Assistant)

DATE 20/2/2019  
.....



CLERK  
NAIROBI CITY  
COUNTY ASSEMBLY  
P. O. Box 45844-06190  
NAIROBI