



THIRD ASSEMBLY

(FIRST SESSION)

THE NAIROBI CITY COUNTY ASSEMBLY

REPORT OF THE SECTORAL COMMITTEE ON SELECT COMMITTEE ON PROCEDURE AND RULES HELD FROM 15TH TO 18TH DECEMBER, 2022 AT TRAVELLERS BEACH HOTEL, MOMBASA.

The 2nd quarter 2022/2023 FY workshop for the Select Committee on Procedure and Rules was held at Travellers Beach Hotel, Mombasa County from 15th to 18th December, 2022 as scheduled by the Select Committee on Liaison and approved by the Speaker and the Clerk.

1.0 Objectives

The main purpose for this training is to induct the Members of the Select Committee on Procedure and Rules in understanding the establishment, mandate, powers, roles and procedures in the Committee in the exercise of its mandate.

2.0 Expectations and Results

After the completion of the induction, Members of the Committee were to be acquainted with the following;

- i. Powers and mandates of the Committee;
- ii. Budget examination;
- iii. Their roles in the Committee;
- iv. How to conduct business in the Committee; and
- v. How to consider the Committee reports.

The Committee Membership comprises of;

1. The Hon. Kennedy Okeyo Ng'ondi, MCA- Chairperson
2. The Hon. Paul Kiguathi Kados, MCA – Vice Chairperson
3. The Hon. Hon. Peter Imwatok, MCA

4. The Hon. Lidya Akoth, MCA
5. The Hon. Moses Ogeto, MCA
6. The Hon. Esther Waithera Chege, MCA
7. The Hon. Chris Mtumishi, MCA
8. The Hon. Perpertua Mponjiwa, MCA
9. The Hon. Jane Wanjiru, MCA
10. The Hon. Jane Muasya, MCA
11. The Hon. Paul Ndungu, MCA

The first day of the conference was attended by the under listed members:-

1. The Hon. Kennedy Okeyo Ng'ondi, MCA- Chairperson
2. The Hon. Paul Kiguathi Kados, MCA – Vice Chairperson
3. The Hon. Hon. Peter Imwatok, MCA
4. The Hon. Lidya Akoth, MCA
5. The Hon. Moses Ogeto, MCA
6. The Hon. Esther Waithera Chege, MCA
7. The Hon. Chris Mtumishi, MCA
8. The Hon. Perpertua Mponjiwa, MCA
9. The Hon. Jane Wanjiru, MCA
10. The Hon. Jane Muasya, MCA
11. The Hon. Paul Ndungu, MCA
12. Hon. Geoffrey Majiwa, MCA;

The second day of the conference was attended by the under listed members:-

1. The Hon. Kennedy Okeyo Ng'ondi, MCA- Chairperson
2. The Hon. Paul Kiguathi Kados, MCA – Vice Chairperson
3. The Hon. Hon. Peter Imwatok, MCA
4. The Hon. Lidya Akoth, MCA
5. The Hon. Moses Ogeto, MCA
6. The Hon. Esther Waithera Chege, MCA
7. The Hon. Chris Mtumishi, MCA
8. The Hon. Perpertua Mponjiwa, MCA
9. The Hon. Jane Wanjiru, MCA
10. The Hon. Jane Muasya, MCA
11. The Hon. Paul Ndungu, MCA
12. Hon. Geoffrey Majiwa, MCA;

IN ATTENDANCE

Resource Person

Mr. Samuel Kalama- Principal Clerk Assistant, National Assembly

The secretariat was comprised of:

1. Mr. Edward Gichana _ Clerk
2. Ms. Pauline Akuku - Deputy Clerk (Administration)
3. Ms. Monica Muthami - Principal Clerk Assistant (L&P)
4. Mr. Mike Wao -Ag. Director Speakers Office
5. Mr. Erick Agure- Principal Procurement Officer
6. Mr. Austin Inyundele – Ag. Director, Legislative Services
7. Mr. Shadrack Makokha – PA, Clerk
8. Ms. Jeniffer Korio, Director Administration Services;
9. Mr. Robert Situma, Director Human Resource
10. Mr. Kevin Kokebe, Principal Legal Services
11. Ms. Cammelyne Anguche – Senior Clerk Assistant)
12. Mr. Patrick Moindi - (Sergeant-at-arm)
13. Ms. Bertha Malesi- Secretary, Clerk
14. Mr. Stephen Koyo – (Procurement Officer)
15. Mr. Timothy Kamau – (Office Administrator)
16. Mr. Vitor Okundi- ICT Officer
17. Ms. Edith Wanyama _ (Office assistant)
18. Mr. Mike Odina _ (Internal audit)
19. Mr. Moses Gitonga _ (Accountant)
20. Mr. Hamisi Vumbi- Messenger
21. Mr. Peter Karuma - Intern, Public Relations
22. Mr. Griffins Adanga - Intern, Accountant

The workshop was officially closed by the Committee Chairperson Hon Kennedy Ng'ondi who further thanked the Members for the attendance and the Secretariat for facilitating the workshop.

Workshop resolutions-

The Committee unanimously agreed on the following going forward:

That:-

1. That the Committee Secretariat to convene a meeting of the Committee in order to deliberate on gaps in the standing orders of the Nairobi City County Assembly.

Action points for the Committee clerk

1. Prepare a final report of the amendments to the Standing Orders of the Nairobi County Assembly.


Clerk of the Committee

21/11/2022
Date


Ag. Principle Clerk Assistant (L&P)

21st Dec 2022
Date



Travellers

Beach Hotel & Club

NCCA PROCEDURE & RULES COMMITTEE MEETING
AT TRAVELLERS BEACH HOTEL - MOMBASA

Attendance list

Date: 17/12/2022

No.	Name	Tel. Number	E-mail address	Signature
1.	Kennedy Ngũgĩ			
2.	Monica Mathari	0722293711		
3.	HOIN CHRIS MUMISHI	0726351626		
4.	LIDIA ALOTH OTIENO	0723016225		
5.	Jane Wanjiku	0722378135		
6.	Jennifer CIGOR	0726688000		
7.	Phineas Mwaraka	072676886		
8.	Sammy Mwaraka			
9.	Imrothy Hamisi	0722462026		
10.	KOKEBE KEVIN	0713132510		
11.	PATRICK MOINDI	0726532989		
12.	Pauline Akello			
13.	Inyandere Austri			
14.	Cammylyne Anguche	0724989072		
15.	Edith Wanyama	0708177271		
16.	STEPHEN OTIENO	0799144252		

TRAVELLERS BEACH HOTEL - MOMBASA

17.	Gideon Njiru	—	072580900	Edith
18.	John Mwangi	0713265845	—	Edith
19.	Kevin Patrick Othman	0727173167	—	Edith
20.	Charles Moku	0721873037	—	Edith
21.	Hellen Muti	—	—	Edith
22.	Edith Nanyama	0708177271	—	Edith
23.	SAID HAMISI	0721626214	—	SH
24.	Steve Koto	0721857084	—	Steve
25.	Peter Karuma	0799484789	—	Peter
26.	John Otemba	0725444787	—	John
27.	JANE MUSAHA	0722743177	—	JAN
28.	Wishera Chege	0725444987	—	W-C.
29.	Barnabas Digo Niso	0722115370	—	Edith
30.	Edward Othman	0722222143	—	Edith
31.	Mose Oseto	0711720514	—	Mose
32.	Mare Githiga	0721297857	—	Mare
33.	Geophrey Mjiru	0733589856	—	Geophrey
34.	ABDIFATAH HASSAN	0721618434	—	Abdifatah
35.	Paul Karlos	—	—	P. Karlos
36.	Paul Ndungu	0723868242	—	P-N
37.	Agnes Enae	—	—	Agnes
38.	Michael Odina	—	—	Michael
39.	Robert Sina	—	—	Robert
40.	Berta Malesi	072429915	—	Berta
41.	Victor Oluoch	—	—	Victor
42.				

P.O Box 5761
MOMBASA



Travellers

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NCCA PROCEDURE & RULES COMMITTEE MEETING
AT TRAVELLERS BEACH HOTEL - MOMBASA

Attendance list

Date: 16/12/2022.....

No.	Name	Tel. Number	E-mail address	Signature
1.	Kennedy D. Ngondi			
2.	Edward Tichang	0722-222142		
3.	Jane Wanjiru	0722378135		
4.	LIDIA AKOTI OTILO	0723016225		
5.	Paulo Akinyi	072200298		
6.	Kokoe Kuni	072202544		
7.	EDITH NANTAMU	070817271		
8.	Hellen Muri			
9.	PATRICK MINDI	0726532789		
10.	Immanuel Aslin	0718120223		
11.	Timothy HAMAN	0786670655		
12.	HON CHRIS MTUMBI	0726351626		
13.	Camelhyne Anguche	0724989072		
14.	Geophrey Mafuwa	0733589856		
15.	Perpetua Mponjiwa	0704090782		
16.	Mino WAO	0715432123		

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P. O Box 37649 - 111 438121-0244
MOMBASA

17.	JOHN MONTARE	0713265845	—	John
18.	KEVIN PATRICK ETIENO	0727173167	—	Kevin
19.	Jeffrey C Ikom	0726688000	—	Jeffrey
20.	Samuel Kuroso	072405800	—	Samuel
21.	Shadman Murokole	0726776884	—	Shadman
22.	Paul Hume	0723868242	—	Paul
23.	Monica Muthami	0722293791	—	Monica
24.	Stephen Otebo	0749149252	—	Stephen
25.	Gedion Wamery	0725805900	—	Gedion
26.	Charles Moku	0721873037	—	Charles
27.	SAID HAMISI	0721626214	—	Said
28.	Steve Koyo	0721857084	—	Steve
29.	Peter Karuma	0799484789	—	Peter
30.	Walthera Okege	0722619648	—	Walthera
31.	JANE MUASYA	0722743177	—	Jane
32.	JOHN OREMA	0725444887	—	John
33.	Barabara Ojigbo	0722115370	barabaraojigbo@gmail.com	Barabara
34.	MOSE Ogeto	0711720514	—	Mose
35.	Moser Gibonga	0721297857	—	Moser
36.	ABDIFATAH HASSAN	0721618434	—	Abdifatah
37.	Paul Kadus	—	—	P. Kadus
38.	Agne Eric	—	—	Agne
39.	Michael Odime	—	—	Michael
40.	Robert Sitwa	—	—	Robert
41.	Bertina Malese	0721429915	—	Bertina
42.	Victor Olundi	—	—	Victor

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P.O. Box 37649 TEL 43512145
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